

**AN ORDINANCE TO AUTHORIZE AND APPROVE A THREE-YEAR  
EXTENSION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN  
THE CITY OF WILMINGTON AND ITRON, INC. FOR MOBILE  
AUTOMATED METER READING OPERATIONS AND SYSTEM  
MAINTENANCE**

---

**#0099**

**Sponsor:**

**Council  
Member  
Oliver**

**WHEREAS**, pursuant to Section 2-308 and Section 8-200 of the City Charter, the City of Wilmington is authorized to enter into contracts for the supply of personal property or the rendering of services for a period of more than one year if approved by City Council by ordinance; and

**WHEREAS**, the City entered into a five-year professional services agreement with Itron, Inc. (“Itron”) for mobile automated meter reading operations and systems maintenance for the period from July 1, 2015 through June 30, 2020 (the “Agreement”), a copy of which is available for review in the Department of Public Works; and

**WHEREAS**, the City and Itron entered into a five-year extension of the Agreement for the period from July 1, 2020 through June 30, 2025, which was approved by City Council via Ordinance No. 20-027; and

**WHEREAS**, the City and Itron would like to further extend the Agreement for an additional period of three (3) years at the estimated price not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) per year, as set forth in the change order (the “Amendment”), a copy of which, in substantial form, is attached hereto and incorporated by reference herein as Exhibit “A”; and

**WHEREAS**, it is the recommendation of the Department of Public Works that City Council authorize the City to enter into the Amendment to extend the Agreement for three (3) years; and

**WHEREAS**, City Council deems it necessary and appropriate to authorize the City to enter into the Amendment to extend the Agreement for three (3) years.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON  
HEREBY ORDAINS:**

**SECTION 1.** The Amendment to the Agreement (being the professional services agreement with Itron for mobile automated meter reading operations and systems maintenance) to extend the Agreement for the period of three (3) years, a copy of which, in substantial form, is attached hereto and incorporated by reference herein as Exhibit “A”, at an estimated price not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) per year, is hereby approved, and the Mayor, or his designee, is hereby authorized to execute the Amendment, as well as to take all additional undertakings related thereto as may be necessary.

**SECTION 2.** This Ordinance shall become effective upon its passage by City Council and approval by the Mayor.

First Reading.....August 28, 2025  
Second Reading.....August 28, 2025  
Third Reading.....

Passed by City Council,

---

President of City Council

ATTEST: \_\_\_\_\_  
City Clerk

Approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

**SYNOPSIS:** This Ordinance authorizes the City to enter into a three-year extension of the professional services agreement with Itron, Inc. for mobile automated meter reading operations and systems maintenance.

**FISCAL IMPACT STATEMENT:** The fiscal impact of this Ordinance is a three-year contract extension at an estimated price not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) per year.

W0129703

## **EXHIBIT A**



## Change Order Form

	Name	Date
Client Name:	City of Wilmington	07/25/2025
Requestor:	Rusty Agi	07/25/2025
Client Authorization:		

### City of Wilmington

By \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
(Effective Date)

### Itron, Inc.

By \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

Send Pricing Summary to Client? ☒ Yes ☐ No

Has contract been signed? ☒ Yes ☐ No

General Comments:

Please see following page for contract amendments.

This change order is to extend the current Mobile AMR Operations & Systems Maintenance Plan Professional Services Agreement between Itron, Inc. and the City of Wilmington dated July 1, 2015 (the "Agreement") for an additional 3 yr. term commencing on July 1, 2025 and ending on June 30, 2028.

This change order also amends the Agreement as follows:

- Section 4.1 is hereby amended to update the contact name and mailing address for billing purposes to be the following:

Contact Name and Mailing Address: City of Wilmington  
Department of Finance - Accounts Payable Division  
Louis L. Redding City/County Building  
800 North French Street, 5<sup>th</sup> Floor  
Wilmington, DE 19801

And a copy to: City of Wilmington  
Department of Public Works  
Louis L. Redding City/County Building  
800 North French Street, 6<sup>th</sup> Floor  
Wilmington, DE 19801  
Attn: Commissioner

- Section 8.2 of the Agreement is hereby amended as follows:

The word "reasonable" is inserted prior to "attorney's fees" in the last sentence of Section 8.2.

- A new Section 9.3 is hereby added to the Agreement as follows:

9.3 Termination for Convenience. Customer may terminate this Agreement for convenience with thirty (30) days' advance written notice to Itron. In the event of such a termination, Customer shall pay Itron any fees then due for Services performed by Itron through the effective date of termination, if such Services have been performed as specified in this Agreement, and Itron shall deliver to Customer any deliverables, reports, or other documents related to such Services.

- Section 10.2 is hereby amended to change the name of the Customer's contact from "Jeff Starkey, Commissioner" to "Kelly Williams, Commissioner".
- Section 10.7 is hereby amended as follows:

The phrase "the State of Delaware" in the last sentence of Section 10.7 is hereby struck and the phrase "New Castle County, Delaware" is hereby inserted in its place.

- A new Section 10.13 is hereby added to the Agreement as follows:

10.13. Discrimination and Harassment. In the performance of this Agreement, the parties agree that they shall not discriminate or harass, or permit discrimination or harassment, against any person because of age, sex, marital status, race, religion, color, national origin, or sexual orientation.

- A new Section 10.14 is hereby added to the Agreement as follows:

10.14. Business License. Itron shall obtain and/or maintain an appropriate business license from the City of Wilmington Department of Finance.

**Order Processing:**

PO/Contract #:

Comments: BMR # \_\_\_\_\_ Q-00013324 \_\_\_\_\_

**Hardware Changes:**

Qty	Item Description	Unit Price

Qty	Item Description	Unit Price

Comments:

**Software Changes:**
☐ Modifications      ☐ Meter Licenses      ☐ Other

Description	Unit Price

**Implementation Labor and Expense:**
☒ Billable      ☐ Non-billable      Charge to: \_\_\_\_\_

Purpose	Description	Qty	@ \$	Total
Extension of Current SOW dated July 1 <sup>st</sup> , 2015 for additional 3-year term	City of Wilmington has requested Itron to extend its Mobile AMR Operations & Systems Maintenance Plan. Starting July 1 <sup>st</sup> , 2025 thru June 30 <sup>th</sup> , 2028 on a three-tiered pricing summary shown below.	~38,000 accounts monthly	\$0.75 per read year 1  \$0.85 per read year 2  \$1.00 per read year 3	\$337,500 Annually  \$382,500 Annually  \$450,000 Annually
	<b>Total Base contract not to exceed</b>			<b>\$450,000 Annually</b>

Other Changes: