

**AN ORDINANCE TO AMEND CHAPTER 2 OF THE CITY CODE TO  
SUPPLEMENT THE CITY'S ORGANIZATIONAL CHART**

**#0050**

**Sponsor:**

**Council  
Member  
Oliver**

**WHEREAS**, it has been determined that visual charts are versatile tools which can assist in understanding an organization and finding the appropriate location for service; and

**WHEREAS**, the City of Wilmington's executive and administrative branch of government is composed of multiple Departments, which in turn are subdivided into divisions and/or offices; and

**WHEREAS**, one of the goals of the City is to serve with kindness, integrity, and professionalism while being held accountable for making ethical and innovative decisions that reflect a community-driven goal of transparency through honest and clear information; and

**WHEREAS**, City Council finds that communication with city residents can improve when information is clear and available, with easy reference; and

**WHEREAS**, City Council finds that adding into the organizational chart the managers and supervisors of each Department's division(s) and office(s) will facilitate its goal of transparent governance.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON  
HEREBY ORDAINS:**

**SECTION 1.** Section 2-237 of the City Code is hereby amended by deleting the stricken language and adding in underlined language to read as follows:

**Sec. 2-237. – City of Wilmington Organizational Chart.**

- (a) The Department of Human Resources, with the assistance of the Department of Planning, shall create and maintain a revised organizational chart for the

City of Wilmington. The Chart shall include City Council and its various divisions; the Mayor's Office and its various divisions; the Treasurer; the Auditor; all administrative departments and their various divisions, including managers and supervisors, and the various Boards and Commissions. ~~The names and photographs of City Council Members, the Mayor's Office, Treasurer, Auditor, all directors and division heads and Boards and Commissioners shall be included in the organizational chart and updated as required to reflect resignations and replacements, within 60 days of such change unless protected for personnel reasons.~~

(b) The names and photographs of City Council Members, the Mayor's Office, Treasurer, Auditor, ~~all directors and division heads~~ directors, division heads, managers, and supervisors, and Boards and Commissioners shall be included in the organizational chart, ~~and updated as required to reflect resignations and replacements, within 60 days of such change, unless protected for personnel reasons.~~

(c) ~~The chart shall be updated as required to reflect resignations and replacements, within 60 days of such change, unless protected for personnel reasons.~~

~~(b)~~ (d) A copy of the revised organizational chart shall be added to the City's website and presented to City Council each year when the Annual Budget is delivered by the Mayor for the City of Wilmington.

**SECTION 2.** This Ordinance shall become effective upon passage by City Council and approval by the Mayor.

First Reading.....May 22, 2025

Second Reading.....May 22, 2025  
Third Reading.....

Passed by City Council,

\_\_\_\_\_  
President of City Council

ATTEST:\_\_\_\_\_  
City Clerk

Approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

**SYNOPSIS:** This Ordinance amends the City's Organizational Chart to include managers and supervisors within the myriad departments. The Ordinance also cleans up typographical errors.

**FISCAL IMPACT:** There is no anticipated fiscal impact.