

SUBSTITUTE NO. 1 TO ORDINANCE NO. 21-044

AN ORDINANCE TO AMEND CHAPTER 2 OF THE CITY CODE TO REQUIRE ANNUAL ETHICS TRAINING

**Rev. 1
#0090**

Sponsor:

**Council
Member
Spadola**

Co-Sponsors:

**Council
Members
Johnson
Oliver
Cabrera**

WHEREAS, pursuant to City Code Section 2-344, the Wilmington Ethics Commission (the “Ethics Commission”) is empowered to make recommendations to the Mayor and City Council regarding rules of ethics for city employees, elected officials, appointed officials and honorary officials (the “Ethics Requirements”); and

WHEREAS, at its July 13, 2021 meeting, the Ethics Commission discussed and unanimously approved several recommendations for changes to the Ethics Requirements, some of which are incorporated in this Substitute Ordinance; and

WHEREAS, City Council would like to foster public confidence in its operations and ethics training helps to build such confidence; and

WHEREAS, in 2021, the Ethics Commission provided ethics training for all Elected Officials, as that term is defined in City Code Section 2-337, and the Mayor’s senior appointees; and

WHEREAS, due to voluntary attendance at the aforementioned training, all Elected Officials, as that term is defined in City Code Section 2-337, are already in compliance with this Substitute Ordinance’s proposed ethics training requirements for the first year; and

WHEREAS, City Council desires to require Elected Officials, Appointed Officials, and City Employees, as those terms are defined in City Code Section 2-337, to attend ethics training annually; and

WHEREAS, in light of the foregoing and in continuation of previous efforts to update and clarify the Ethics Requirements, City Council deems it necessary and appropriate to amend

Chapter 2 of the City Code to require annual ethics training of all Elected Officials, Appointed Officials, and City Employees.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON
HEREBY ORDAINS:**

SECTION 1. Section 2-345 of the City Code is hereby amended by deleting the stricken language and adding the underlined language to read as follows:

Sec. 2-345. – Same - Complaints; hearings; dispositions.

(a) Upon the sworn complaint of any person or on its own initiative, the commission may refer to the city solicitor for investigation any alleged violations of ~~the conflict of interest provisions and of the code of conduct provisions in~~ sections 2-339, 2-340 and 2-341, respectively. Except as provided in section 2-343(f) regarding investigations of complaints about the mayor, the city solicitor or his or her designee shall be the prosecuting attorney in all disciplinary proceedings before the commission. In any such investigation or proceeding, a defendant shall be given an opportunity to be heard after notice, to be advised and assisted by legal counsel, to produce witnesses and offer evidence, and to cross-examine witnesses. A transcript of any such proceeding shall be made and retained, subject to the confidentiality requirements of this division. The commission shall adopt rules of procedure and guidelines deemed necessary, subject to the approval of the administrative board.

SECTION 2. Chapter 2 of the City Code is hereby amended by adding a new Section 2-345.2 to read as follows:

Sec. 2-345.2 - Required ethics training for elected officials, appointed officials, and city employees.

(a) Required ethics training. On an annual basis, all elected officials, appointed officials, and city employees shall either attend an ethics training presentation approved by the ethics commission or view a recorded ethics training presentation approved by the ethics commission.

(b) Certification of ethics training. Each person identified in subsection (a) shall, on an annual basis, certify that he or she has completed the required ethics training specified in subsection (a). The certification shall:

(i) be submitted to the department of human resources by May 1st of each year certifying that the person identified in subsection (a) has attended the required ethics training within the past 12 months;

(ii) be made on a form provided by the department of human resources; and

(iii) be submitted in accordance with the process designated by the department of human resources.

(c) Form of certification and process for submission thereof. The department of human resources shall provide a form for the certification required by subsection (b) and designate the process for submission thereof. The process shall provide for the option to submit the certification electronically.

(d) Certification transparency. The ethics commission shall provide on its city webpage a list of those elected officials who have complied with the ethics training requirement.

SECTION 3. This Substitute Ordinance shall become effective upon its passage by City Council and approval by the Mayor. The certification of ethics training required by new City Code Section 2-345.2 shall be due for the first time on May 1, 2022. Ethics training provided during the time period from January 1, 2021 through April 30, 2022 will qualify to satisfy the training requirement for the first certification.

First Reading.....August 26, 2021
Second Reading.....August 26, 2021
Third Reading.....

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2021.

Mayor

SYNOPSIS: This Substitute Ordinance amends Chapter 2 of the City Code to require all Elected Officials, Appointed Officials, and City Employees to attend an ethics training presentation approved by the Wilmington Ethics Commission or view a recorded ethics training presentation approved by the Wilmington Ethics Commission on an annual basis. In addition, as a housekeeping matter, this Substitute Ordinance deletes some language from and adds some language to City Code Section 2-345(a) to clarify the jurisdiction of the Wilmington Ethics Commission as set forth in City Code Section 2-343.

FISCAL IMPACT STATEMENT: This Substitute Ordinance has no anticipated fiscal impact.

W0115443