SUBSTITUTE NO. 1 TO ORDINANCE NO. 21-019

## AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2021 AND ENDING ON JUNE 30, 2022

Rev. 1 \#0041 Sponsor:

Council
Member
Johnson

WHEREAS, the Mayor on March 18, 2021, having submitted to the Council, his message, as prescribed in Wilmington City Charter Section 4-101 for Fiscal Year 2022, the Council deems it necessary and proper to adopt the Annual Operating Budget Ordinance for Fiscal Year 2022, as set forth herein, pursuant to Wilmington City Charter Section 2-300.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

SECTION 1. The following financial program is hereby adopted for Fiscal Year 2022, and appropriations are hereby made from the various operating and special funds to the Council, the Mayor, and all offices, departments, boards, and commissions, as indicated in the following sections.

SECTION 2. Appropriations in the sum of $\$ 187,275,391$ are hereby made from a general fund, as follows:

TO THE MAYOR:

|  | $\underline{\text { City }}$ | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 3,886,335$ | $\$ 75,551$ | $\$ 3,961,886$ |
| Materials, Supplies, and Equipment | $2,052,377$ | 0 | $2,052,377$ |
| Special Purpose | 0 | 0 | 0 |
| Debt Service | $1,196,088$ | 0 | $1,196,088$ |
| Total | $\$ 7,134,800$ | $\mathbf{\$ 7 5 , 5 5 1}$ | $\mathbf{\$ 7 , 2 1 0 , 3 5 1}$ |

## TO THE DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET CONTINGENCIES:

|  | $\underline{\text { City }}$ | Special | Total |
| :--- | ---: | ---: | ---: | ---: |
| Contingent Reserves | $\$ 500,000$ | $\$ 0$ | $\$ 500,000$ |
| Total | $\$ 500,000$ | $\$ 0$ | $\$ 500,000$ |

The Director of the Office of Management and Budget is authorized to transfer to each office, department, board, or commission such portions of the Contingent Reserves that will be sufficient to pay for unanticipated budgetary expenses.

## TO THE DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET SNOW AND WEATHER EMERGENCIES:

|  | $\underline{\text { City }}$ | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Snow and Weather Emergencies | $\$ 172,000$ | $\$ 0$ | $\$ 172,000$ |
| Total | $\$ 172,000$ | $\$ 0$ | $\$ 172,000$ |

The Director of the Office of Management and Budget is authorized to transfer to each office, department, board, or commission such portions of the foregoing sum that, taken with amounts otherwise available to each such office, department, board, or commission, will be sufficient to pay for the contractual cost, overtime cost, materials, supplies, and equipment cost of emergency snow removal and weather emergencies.

TO THE PLANNING DEPARTMENT:

|  | City | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 1,042,847$ | $\$ 39,569$ | $\$ 1,082,416$ |
| Materials, Supplies, and Equipment | 160,875 | 0 | 160,875 |
| Special Purpose | 0 | 0 | 0 |
| Debt Service | 241,778 | 0 | 241,778 |
| Total | $\$ 1,445,500$ | $\$ 39,569$ | $\mathbf{\$ 1 , 4 8 5 , 0 6 9}$ |

## TO THE CITY COUNCIL:

|  | City | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 1,378,348$ | $\$ 683,020$ | $\$ 2,061,368$ |
| Materials, Supplies, and Equipment | 441,089 | 166,932 | 608,021 |
| Special Purpose | 8,000 | 0 | 8,000 |
| Debt Service | 0 | 33,234 | 33,234 |
| Total | $\mathbf{\$ 1 , 8 2 7 , 4 3 7}$ | $\mathbf{\$ 8 8 3 , 1 8 6}$ | $\mathbf{\$ 2 , 7 1 0 , 6 2 3}$ |

TO THE CITY TREASURER:

|  | City | Special | Total |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 343,417$ | $\$ 461,892$ | $\$ 805,309$ |
| Materials, Supplies, and Equipment | 106,093 | $5,311,394$ | $5,417,487$ |
| Total | $\$ 449,510$ | $\$ 5,773,286$ | $\mathbf{\$ 6 , 2 2 2 , 7 9 6}$ |

TO THE AUDITING DEPARTMENT:

|  | $\underline{\text { City }}$ | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 644,715$ | $\$ 0$ | $\$ 644,715$ |
| Materials, Supplies, and Equipment | 204,421 | 0 | 204,421 |
| Total | $\$ 849,136$ | $\$ 0$ | $\$ 849,136$ |

TO THE LAW DEPARTMENT:

|  | $\underline{\text { City }}$ | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 2,085,217$ | $\$ 0$ | $\$ 2,085,217$ |
| Materials, Supplies, and Equipment | 451,056 | 0 | $\$ 451,056$ |
| Total | $\mathbf{\$ 2 , 5 3 6 , 2 7 3}$ | $\$ 0$ | $\$ 2,536, \mathbf{2 7 3}$ |

TO THE FINANCE DEPARTMENT:

|  | City | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 5,320,917$ | $\$ 0$ | $\$ 5,320,917$ |
| Materials, Supplies, and Equipment | $5,024,009$ | 0 | $5,024,009$ |
| Program and Activities | 0 | 0 | 0 |
| Debt Service | 64,994 | 0 | 64,994 |
| Total | $\mathbf{\$ 1 0 , 4 0 9 , 9 2 0}$ | $\mathbf{\$ 0}$ | $\mathbf{\$ 1 0 , 4 0 9 , 9 2 0}$ |

## TO THE DEPARTMENT OF COMMERCE

|  | City | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Debt Service | $\$ 154,941$ | $\$ 0$ | $\$ 154,941$ |
| Total | $\$ 154,941$ | $\$ 0$ | $\$ 154,941$ |

TO THE HUMAN RESOURCES DEPARTMENT

|  | City | Special | Total |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 1,819,045$ | $\$ 0$ | $\$ 1,819,045$ |
| Materials, Supplies, and Equipment | 449,076 | 0 | 449,076 |
| Debt Service | 33,624 | 0 | 33,624 |
| Total | $\mathbf{\$ 2 , 3 0 1 , 7 4 5}$ | $\mathbf{\$ 0}$ | $\mathbf{\$ 2 , 3 0 1 , 7 4 5}$ |

TO THE DEPARTMENT OF LICENSES AND INSPECTIONS (L\&I):

|  | City | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 4,300,967$ | $\$ 0$ | $\$ 4,300,967$ |
| Materials, Supplies, and Equipment | $1,113,332$ | 0 | $1,113,332$ |
| Debt Service | 1,559 | 0 | 1,559 |
| Programs and Activities | 0 | 0 | 0 |
| Total | $\$ 5,415,858$ | $\$ 0$ | $\$ 5,415,858$ |

TO THE DEPARTMENT OF L\&I FOR ANIMAL CONTROL:

|  | City | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: | ---: |
| Special Purpose | $\$ 262,795$ | $\$ 0$ | $\$ 262,795$ |
| Total | $\$ 262,795$ | $\$ 0$ | $\$ 262,795$ |
|  |  |  |  |
| DEPARTMENT OF L\&I TOTAL | $\$ 5,678,653$ | $\$ 0$ | $\$ 5,678,653$ |


| TO THE DEPARTMENT OF PARKS AND RECREATION: |  |  |  |
| :--- | ---: | ---: | ---: |
|  | $\underline{\text { City }}$ | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| Personal Services | $\$ 4,600,227$ | $\$ 624,859$ | $\$ 5,225,086$ |
| Materials, Supplies, and Equipment | $2,435,856$ | 827,848 | $3,263,704$ |
| Debt Service | $2,449,781$ | 0 | $2,449,781$ |
| Programs and Activities | 0 | 0 | 0 |
| Total | $\$ 9,485,864$ | $\mathbf{\$ 1 , 4 5 2 , 7 0 7}$ | $\mathbf{\$ 1 0 , 9 3 8 , 5 7 1}$ |

## TO THE FIRE DEPARTMENT:

|  | $\underline{\text { City }}$ | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 22,777,746$ | $\$ 0$ | $\$ 22,777,746$ |
| Materials, Supplies, and Equipment | $2,672,493$ | 201,369 | $2,873,862$ |
| Debt Service | $1,377,254$ | 0 | $1,377,254$ |
| Programs and Activities | 0 | 0 | 0 |
| Total | $\mathbf{\$ 2 6 , 8 2 7 , 4 9 3}$ | $\mathbf{\$ 2 0 1 , 3 6 9}$ | $\mathbf{\$ 2 7 , 0 2 8 , 8 6 2}$ |

TO THE POLICE DEPARTMENT:

|  | City | Special | Total |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 52,165,302$ | $\$ 1,151,842$ | $\$ 53,317,144$ |
| Materials, Supplies, and Equipment | $8,502,746$ | 0 | $8,502,746$ |
| Debt Service | 200,380 | 0 | 200,380 |
| Programs and Activities | 0 | 0 | 0 |
| Total | $\mathbf{\$ 6 0 , 8 6 8 , 4 2 8}$ | $\mathbf{\$ 1 , 1 5 1 , 8 4 2}$ | $\mathbf{\$ 6 2 , 0 2 0 , 2 7 0}$ |

TO THE DEPARTMENT OF PUBLIC WORKS:

|  | $\underline{\text { City }}$ | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 9,756,766$ | $\$ 0$ | $\$ 9,756,766$ |
| Materials, Supplies, and Equipment | $11,811,334$ | $1,222,660$ | $13,033,994$ |
| Debt Service | $5,903,614$ | 0 | $5,903,614$ |
| Programs and Activities | 0 | 0 | 0 |
| Total | $\mathbf{\$ 2 7 , 4 7 1 , 7 1 4}$ | $\mathbf{\$ 1 , 2 2 2 , 6 6 0}$ | $\mathbf{\$ 2 8 , 6 9 4 , 3 7 4}$ |

TO THE DEPARTMENT OF PUBLIC WORKSTHE BOARD OF EXAMINING ENGINEERS:

|  | $\underline{C i t y}$ | $\underline{\text { Special }}$ | Total |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 0$ | $\$ 0$ | $\$ 0$ |
| Materials, Supplies, and Equipment | 0 | 0 | 0 |
| Total | $\$ 0$ | $\$ 0$ | $\$ 0$ |

TO THE DEPARTMENT OF REAL ESTATE AND HOUSING:

|  | City | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 307,522$ | $\$ 833,189$ | $\$ 1,140,711$ |
| Materials, Supplies, and Equipment | $1,849,158$ | 136,205 | $1,985,363$ |
| Debt Service | $3,767,926$ | 0 | $3,767,926$ |
| Programs and Activities | 0 | $2,803,426$ | $2,803,426$ |
| Pass-Through | 0 | 0 | 0 |
| Total | $\mathbf{\$ 5 , 9 2 4 , 6 0 6}$ | $\mathbf{\$ 3 , 7 7 2 , 8 2 0}$ | $\mathbf{\$ 9 , 6 9 7 , 4 2 6}$ |

TO THE DEPARTMENT OF INFORMATION TECHNOLOGIES

|  | City | Special | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 2,188,274$ | $\$ 0$ | $\$ 2,188,274$ |
| Materials, Supplies, and Equipment | $6,361,559$ | 0 | $6,361,559$ |
| Debt Service | 114,548 | 0 | 114,548 |
| Programs and Activities | 0 | 0 | 0 |
| Total | $\mathbf{\$ 8 , 6 6 4 , 3 8 1}$ | $\mathbf{\$ 0}$ | $\mathbf{\$ 8 , 6 6 4 , 3 8 1}$ |

SECTION 3. The Director of Finance is authorized upon transfer of any function from one office, department, board, or commission to another office, department, board, or commission to transfer to the successor office, department, board, or commission those portions that pertain to the function transferred.

SECTION 4. Whenever, pursuant to the provisions of Section 8-401 of the Charter, employees of any office, department, board, or commission are used by another office, department, board, or commission, the compensation of such employees for the period of such use may, at the discretion of the Director of Finance, be charged against the applicable appropriations to the using office, department, board, or commission.

SECTION 5. Appropriations in the sum of $\$ 79,567,575$ are made from the Water/Sewer Fund as follows:

## TO THE DEPARTMENT OF FINANCE - WATER/SEWER BILLING:

|  | City | Special | Total |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 2,561,486$ | $\$ 0$ | $\$ 2,561,486$ |
| Materials, Supplies, and Equipment | $4,324,925$ | 0 | $4,324,925$ |
| Debt Service | 51,623 | 0 | 51,623 |
| Total | $\$ 6,938,034$ | $\$ 0$ | $\$ 6,938,034$ |

TO THE AUDITING DEPARTMENT:

|  | $\underline{\text { City }}$ | $\underline{\text { Special }}$ | $\underline{\text { Total }}$ |
| :--- | ---: | ---: | ---: |
| Materials, Supplies, and Equipment | $\$ 83,678$ | $\$ 0$ | $\$ 83,678$ |
|  | $\$ 03,678$ | $\$ 0$ | $\$ 83,678$ |

TO THE DEPARTMENT OF PUBLIC WORKS:

|  | City | Special | Total |
| :--- | ---: | ---: | ---: |
| Personal Services | $\$ 9,424,848$ | $\$ 0$ | $\$ 9,424,848$ |
| Materials, Supplies, and Equipment | $56,821,539$ | 0 | $56,821,539$ |
| Debt Service | $6,299,476$ | 0 | $6,299,476$ |
| Total | $\$ 72,545,863$ | $\$ 0$ | $\$ 72,545,863$ |

SECTION 6. Appropriations in the sum of $\$ 37,925,785$ are made from the Intragovernmental Service Fund as follows:

TO THE DEPARTMENT OF PUBLIC WORKS:

|  | City | Special | Total |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 0$ | $\$ 0$ | $\$ 0$ |
| Materials, Supplies, and Equipment | $8,151,550$ | 0 | $8,151,550$ |
| Debt Service | 118,207 | 0 | 118,207 |
| Total | $\$ 8,269,757$ | $\$ 0$ | $\$ 8,269,757$ |

TO THE HUMAN RESOURCES DEPARTMENT:

|  | City | Special | Total |
| :--- | ---: | ---: | ---: | ---: |
| Personal Services | $\$ 1,130,070$ | $\$ 0$ | $\$ 1,130,070$ |
| Materials, Supplies, and Equipment | $5,079,983$ | 0 | $5,079,983$ |
| Special Purpose | $23,445,975$ | 0 | $23,445,975$ |
| Total | $\$ 29,656, \mathbf{0 2 8}$ | $\$ 0$ | $\mathbf{\$ 2 9 , 6 5 6 , 0 2 8}$ |

The personal services, materials, supplies, and equipment provided for herein shall be allocated among and paid for by the departments receiving intragovernmental services. The Director of Finance is hereby authorized to transfer funds from the accounts of departments using such intragovernmental services and to adjust upwards the appropriations contained herein for intragovernmental services so long as appropriated funds are available to pay for such services. The appropriations made herein shall be wholly payable from the appropriations for materials, supplies, and equipment made to departments receiving intragovernmental services and the limitations of Wilmington Charter Section 2-300(6) shall not apply.

Appropriations to the Human Resources Department include ongoing funding of the Risk Management Program, pursuant to the provisions of Wilmington City Code, Chapter 2, Article VI, Division 8.

SECTION 7. Appropriations in the sum of $\$ 14,572,990$, not subject to the limitations of Wilmington Charter Section 2-300(6), are included in the appropriations of Sections 2, 5, and 6, under the heading "Special". These appropriations of special funds are made contingent upon the receipt of funds and shall be utilized in the manner prescribed by the statutes, ordinances, regulations, resolutions, and/or grants from which they derive. In the event new funds are received or funds are received in greater or lesser amounts than appropriated above, spending shall be adjusted upward or downward in accordance with the funds available. In no event shall spending of the special funds herein provided for exceed the amounts actually received or otherwise made available.

SECTION 8. Except as otherwise provided by this Substitute Ordinance, special funds, heretofore established pursuant to any ordinances, statutes, resolutions, and/or grants shall continue to be utilized in Fiscal Year 2022 for the purpose and in the manner prescribed
by such ordinances, statutes, resolutions, and/or grants to the extent that they are consistent with the provisions of the Wilmington Home Rule Charter.

When, under the Charter, an appropriation is a prerequisite to the payment of money from such special funds, this section shall be construed as an appropriation of the full proceeds of such funds for the purposes heretofore authorized by such ordinances, statutes, resolutions and/or grants.

SECTION 9. The amounts herein appropriated for materials, supplies, and equipment shall be deemed to be available for encumbrance upon the effective date of this Substitute Ordinance, to the extent necessary to facilitate the operations of the various offices, departments, boards, and commissions for Fiscal Year 2022, provided that no services shall be rendered prior to July 1, 2021, and no materials, supplies, and equipment acquired shall be used in Fiscal Year 2021, except to the extent required to prepare for Fiscal Year 2022 operations.

SECTION 10. A. Position Allocation. Attachment "A" hereto sets forth the positions authorized to be filled between July 1, 2021 and June 30, 2022. Pursuant to Section 40-36 of the City Code, any previously existing classifications and allocation of classifications are hereby abolished. Hereinafter, no additional positions shall be created or allocated without review and approval by the Administrative Board and designation by ordinance of the City Council, except that nothing in this Substitute Ordinance shall preclude the hiring and payment of employees filling positions where monies other than those appropriated by this Substitute Ordinance are available. Notwithstanding the foregoing, the Director of Human Resources shall have the authority to amend the Fire Department positions on Attachment "A" for Fiscal Year 2022, subject to the review and approval of the Administrative Board, without any further
action of City Council.
B. Executive and Managerial Salary Program and Salary Review Matrix. Attachment "B" hereto sets forth for Fiscal Year 2022 the positions that are in the executive and management salary program, the salary review matrix, and the declared maximum salary rates for Department Heads, pursuant to the provisions of Wilmington City Code, Chapter 40, Article II, Division 3, as amended by Substitute No. 1 to Ordinance No. 04-010.
C. Non-Union Employee Salaries. Attachment "C" hereto sets forth the Non-Union Salaries and the Grades and Steps for the same for Fiscal Year 2022.

SECTION 11. All unencumbered balances on hand as of July 1, 2022, held by any office, department, board, or commission named in Sections 2, 5, and 6 of this Substitute Ordinance, shall revert to the City of Wilmington Current Account.

SECTION 12. In order to balance the Fiscal Year 2022 General Fund Operating Budget, the use of up to $\$ 6.2$ million from the Tax Stabilization Reserve portion of General Fund Balance is hereby authorized for Fiscal Year 2022.

SECTION 13. Effective Date. This Substitute Ordinance shall be deemed effective as of its date of passage by City Council and approval by the Mayor.

First Reading............March 18, 2021
Second Reading.........March 18, 2021
Third Reading $\qquad$

Passed by City Council,

President of City Council

## ATTEST:

## City Clerk

Approved this $\qquad$ day of , 2021.

> Mayor

SYNOPSIS: This Substitute Ordinance enacts the annual Operating Budget for Fiscal Year 2022.

W0114320

## ATTACHMENT A

# Fiscal Year 2022 DEPARTMENTAL POSITION ALLOCATION LIST 

Fund: General<br>Department: Mayor's Office

| $\underline{\text { Job Title }}$ | No. | Grade | Revenues |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | City | Special |
| Mayor | 1.00 | Ext | 1.00 | 0.00 |
| Mayor's Chief of Staff | 1.00 | E 11 | 1.00 | 0.00 |
| Deputy Chief of Staff for Policy and Communications | 1.00 | E 10 | 1.00 | 0.00 |
| Deputy Chief of Staff of Operations | 1.00 | E 10 | 1.00 | 0.00 |
| Neighborhood Development Director | 1.00 | E 10 | 1.00 | 0.00 |
| Director of Economic Development | 1.00 | E 09 | 1.00 | 0.00 |
| Deputy Director of Economic Development | 1.00 | E 07 | 1.00 | 0.00 |
| Emergency Management Director | 1.00 | E 07 | 0.50 | 0.50 |
| Special Assistant to the Mayor | 1.00 | E 07 | 1.00 | 0.00 |
| Director of Cultural Affairs | 1.00 | E 06 | 1.00 | 0.00 |
| Best Practices/Innovation Specialist | 1.00 | E 05 | 1.00 | 0.00 |
| Director of Constituent Services | 1.00 | E 05 | 1.00 | 0.00 |
| Arts \& Cultural Outreach Specialist | 1.00 | E 04 | 1.00 | 0.00 |
| Digital and Social Media Manager | 1.00 | E 04 | 1.00 | 0.00 |
| Economic Development Project Manager I | 1.00 | E 04 | 1.00 | 0.00 |
| Office Manager/Administrative Assistant | 1.00 | E 04 | 1.00 | 0.00 |
| Marketing and Special Projects Coordinator | 1.00 | E 04 | 1.00 | 0.00 |
| Special Assistant | 1.00 | E 04 | 1.00 | 0.00 |
| Special Assistant for Community Engagement | 1.00 | E 04 | 1.00 | 0.00 |
| Communications Specialist | 1.00 | E 03 | 1.00 | 0.00 |
| Community Referral Specialist | 1.00 | E 03 | 1.00 | 0.00 |
| Administrative Assistant II | 1.00 | E 02 | 1.00 | 0.00 |
| Constituent Services Officer | 2.00 | E 02 | 2.00 | 0.00 |
| Mayor's Office Receptionist | 1.00 | E 01 | 1.00 | 0.00 |
| Budget Director | 1.00 | M 08 | 1.00 | 0.00 |
| Assistant Budget Director | 1.00 | M 06 | 1.00 | 0.00 |
| Small and Minority Business Development Manager | 1.00 | M 05 | 1.00 | 0.00 |
| Fiscal \& Operations Analyst | 3.00 | S | 3.00 | 0.00 |
| Civil Appeals Administrator | 1.00 | N | 1.00 | 0.00 |
| Constituent Services Project Specialist | 1.00 | N | 1.00 | 0.00 |
| Constituent Services Representative | 1.00 | G | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 34.00 |  | 33.50 | 0.50 |

## Fund: General

Department: Information Technologies
Fiscal Year 2022

| Job Title |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: |
| Director of Information Technologies | No. | Grade | City | $\underline{\text { Special }}$ |
| Application Support Specialist II |  |  |  |  |
| Senior Information Desktop Engineer | 1.00 | M 07 | 1.00 | 0.00 |
| Mapping \& Graphics Manager | 2.00 | T | 2.00 | 0.00 |
| Information Systems Administrator | 1.00 | S | 1.00 | 0.00 |
| Network Technician | 1.00 | S | 1.00 | 0.00 |
| Information Help Desk Coordinator | 1.00 | S | 1.00 | 0.00 |
| Information Desktop Engineer | 1.00 | R | 1.00 | 0.00 |
| Information Help Desk Engineer | 1.00 | Q | 1.00 | 0.00 |
| Application Support Specialist I | 1.00 | P | 1.00 | 0.00 |
| Telephony Analyst | 3.00 | P | 3.00 | 0.00 |
| Webmaster | 1.00 | P | 1.00 | 0.00 |
| Information Analyst I | 1.00 | O | 1.00 | 0.00 |
| IT Office Coordinator | 1.00 | O | 1.00 | 0.00 |
| Mapping Technician II | 1.00 | N | 1.00 | 0.00 |
| Communications Assistant | 1.00 | M | 1.00 | 0.00 |
| Document Management Technician | 1.00 | L | 1.00 | 0.00 |
| IT Support Services Technician | 1.00 | G | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 1.00 | G | 1.00 | 0.00 |

## Fund: General

Department: Planning
Fiscal Year 2022

|  |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: |
| Job Title | No. | Grade | City | $\underline{\text { Special }}$ |
| Director of Planning and Development |  |  |  |  |
| Planning Manager | 1.00 | E 08 | 1.00 | 0.00 |
| Planning Grants Coordinator | 1.00 | M 07 | 1.00 | 0.00 |
| Senior Planner Design \& Review | 1.00 | M 05 | 1.00 | 0.00 |
| Senior Planner III | 1.00 | T | 1.00 | 0.00 |
| Senior Planner II | 1.00 | S | 1.00 | 0.00 |
| Planner II | 1.00 | R | 1.00 | 0.00 |
| Planner I | 2.00 | Q | 1.55 | 0.45 |
| DEPARTMENT TOTAL | 1.00 | N | 1.00 | 0.00 |

## Fund: General

Department: City Council
Fiscal Year 2022

| Job Title |  | Revenues |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Sresident of City Council | $\underline{\text { No. }}$ | Grade | City | Special |  |
| Finance Chairman |  |  |  |  |  |
| President Pro Tempore | 1.00 | Ext | 1.00 | 0.00 |  |
| Council Members | 1.00 | Ext | 1.00 | 0.00 |  |
| Chief of Staff | 1.00 | Ext | 1.00 | 0.00 |  |
| Senior Legislative Advisor \& Chief Financial Officer | 10.00 | Ext | 10.00 | 0.00 |  |
| City Clerk | 1.00 | Ext | 0.75 | 0.25 |  |
| Deputy Station Manager | 1.00 | Ext | 0.75 | 0.25 |  |
| Digital \& Media Content Coordinator | 1.00 | Ext | 1.00 | 0.00 |  |
| Executive Administrative Assistant | 1.00 | Ext | 0.00 | 1.00 |  |
| Legislative Administrative Assistant | 1.00 | Ext | 0.00 | 1.00 |  |
| Legislative Administrative Assistant/Deputy City Clerk | 1.00 | Ext | 1.00 | 0.00 |  |
| Legislative \& Public Affairs Director | 1.00 | Ext | 0.50 | 0.50 |  |
| Producer | 1.00 | Ext | 1.00 | 0.00 |  |
| Senior Producer/On-Air Talent | 1.00 | Ext | 1.00 | 0.00 |  |
| Senior Producer | 1.00 | Ext | 0.00 | 1.00 |  |
| Station Manager-WITN | 1.00 | Ext | 0.00 | 1.00 |  |
| DEPARTMENT TOTAL | 1.00 | Ext | 0.00 | 1.00 |  |
|  | 1.00 | Ext | 0.00 | 1.00 |  |

## Fund: General

Department: City Treasurer
Fiscal Year 2022

|  |  | Revenues |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Job Title | No. | Grade | City | $\underline{\text { Special }}$ |  |
| City Treasurer |  |  |  |  |  |
| Deputy Treasurer | 1.00 | Ext | 0.50 | 0.50 |  |
| Administrative Assistant to the City Treasurer | 1.00 | Ext | 0.50 | 0.50 |  |
| Pension Manager | 1.00 | Ext | 0.50 | 0.50 |  |
| Debt Manager/System Coordinator | 1.00 | Ext | 0.00 | 1.00 |  |
| Senior Treasury Analyst | 1.00 | Ext | 0.50 | 0.50 |  |
| DEPARTMENT TOTAL | 2.00 | Q | 1.00 | 1.00 |  |

Fund: General
Department: City Auditor
Fiscal Year 2022

|  |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Job Title | $\underline{\text { No. }}$ | Grade | City | $\underline{\text { Special }}$ |
| City Auditor |  |  |  |  |
| Auditing Manager | 1.00 | E 08 | 1.00 | 0.00 |
| Senior Auditor | 1.00 | M 06 | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 3.00 | S | 3.00 | 0.00 |
| $\mathbf{5 . 0 0}$ |  | $\mathbf{5 . 0 0}$ | $\mathbf{0 . 0 0}$ |  |

## Fund: General

Department: Law
Fiscal Year 2022

| Job Title |  |  | Revenues |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| So. | Grade |  | City | $\underline{\text { Special }}$ |
| City Solicitor | $\underline{n}$ |  |  |  |
| Deputy City Solicitor | 1.00 | E 10 | 1.00 | 0.00 |
| Senior Assistant City Solicitor | 1.00 | E 09 | 1.00 | 0.00 |
| Assistant City Solicitor | 3.00 | E 08 | 3.00 | 0.00 |
| Legal Office Administrator | 5.00 | E 07 | 5.00 | 0.00 |
| Litigation Assistant | 1.00 | M 04 | 1.00 | 0.00 |
| Real Estate Legal Coordinator | 1.00 | P | 1.00 | 0.00 |
| Legal Assistant II | 1.00 | P | 1.00 | 0.00 |
| Nuisance Property Administrator | 1.00 | O | 1.00 | 0.00 |
| Legal Assistant I | 1.00 | O | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 2.00 | N | 2.00 | 0.00 |

## Fund: General

Department: Finance
Fiscal Year 2022

| Job Title | No. | Grade | Revenues |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | City | Special |
| Director of Finance | 0.50 | E 10 | 0.50 | 0.00 |
| Deputy Director of Finance | 0.60 | E 08 | 0.60 | 0.00 |
| Administrative Assistant II | 0.75 | E 02 | 0.75 | 0.00 |
| Accounting Manager | 0.65 | M 06 | 0.65 | 0.00 |
| Customer Service Manager | 0.50 | M 06 | 0.50 | 0.00 |
| Principal Analyst | 0.50 | M 06 | 0.50 | 0.00 |
| Procurement Manager | 1.00 | M 06 | 1.00 | 0.00 |
| Revenue Manager | 0.35 | M 06 | 0.35 | 0.00 |
| Senior Financial Officer | 0.80 | M 06 | 0.80 | 0.00 |
| Tax Manager | 1.00 | M 06 | 1.00 | 0.00 |
| Billing Manager | 0.20 | T | 0.20 | 0.00 |
| Revenue Supervisor | 0.50 | T | 0.50 | 0.00 |
| Tax Supervisor | 1.00 | T | 1.00 | 0.00 |
| Delinquent Accounts Supervisor | 0.50 | S | 0.50 | 0.00 |
| Grant Accountant | 0.75 | S | 0.75 | 0.00 |
| Grant Coordinator | 0.75 | S | 0.75 | 0.00 |
| Parking Services Supervisor | 1.00 | S | 1.00 | 0.00 |
| Senior Accountant | 2.00 | S | 2.00 | 0.00 |
| Assistant Tax Supervisor | 1.00 | R | 1.00 | 0.00 |
| Revenue Audit Agent | 2.00 | R | 2.00 | 0.00 |
| Sheriff Sale Administrator | 0.10 | R | 0.10 | 0.00 |
| Real Estate Coordinator | 1.00 | Q | 1.00 | 0.00 |
| Senior Procurement Specialist | 1.00 | Q | 1.00 | 0.00 |
| Purchasing Agent II | 1.00 | P | 1.00 | 0.00 |
| Customer Service Consultant | 0.20 | O | 0.20 | 0.00 |
| Staff Accountant | 0.50 | O | 0.50 | 0.00 |
| Accounts Payable Supervisor | 0.50 | N | 0.50 | 0.00 |
| Assistant Central Cashiering Supervisor | 0.50 | N | 0.50 | 0.00 |
| Assistant Revenue Audit Agent | 1.00 | M | 1.00 | 0.00 |
| Senior EIT Agent | 2.00 | M | 2.00 | 0.00 |
| Settlement Clerk | 0.40 | M | 0.40 | 0.00 |
| Delinquent Accounts Agent | 2.00 | L | 2.00 | 0.00 |
| EIT Agent | 4.00 | L | 4.00 | 0.00 |
| Purchasing Technician | 1.00 | J | 1.00 | 0.00 |
| Senior Parking Regulations Enforcement Officer | 1.00 | J | 1.00 | 0.00 |
| Assistant EIT Agent | 1.00 | I | 1.00 | 0.00 |
| Customer Service Representative II | 3.00 | I | 3.00 | 0.00 |
| Account Entry Clerk | 3.50 | H | 3.50 | 0.00 |
| Administrative Clerk I | 3.50 | G | 3.50 | 0.00 |
| Scofflaw Enforcer | 2.00 | G | 2.00 | 0.00 |
| Account Clerk III | 0.50 | F | 0.50 | 0.00 |
| Parking Regulations Enforcement Officer | 12.00 | F | 12.00 | 0.00 |
| DEPARTMENT TOTAL | 58.05 |  | 58.05 | 0.00 |

## Fund: Water and Sewer <br> Department: Finance <br> Fiscal Year 2022

|  |  |  | Revenues |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Job Title | $\underline{\text { No. }}$ | Grade | City | $\underline{\text { Special }}$ |
| Director of Finance |  |  |  |  |
| Deputy Director of Finance | 0.50 | E 10 | 0.50 | 0.00 |
| Administrative Assistant II | 0.40 | E 08 | 0.40 | 0.00 |
| Accounting Manager | 0.25 | E 02 | 0.25 | 0.00 |
| Customer Service Manager | 0.35 | M 06 | 0.35 | 0.00 |
| Principal Analyst | 0.50 | M 06 | 0.50 | 0.00 |
| Senior Financial Officer | 0.50 | M 06 | 0.50 | 0.00 |
| Revenue Manager | 0.20 | M 06 | 0.20 | 0.00 |
| Billing Manager | 0.65 | M 06 | 0.65 | 0.00 |
| Revenue Supervisor | 0.80 | T | 0.80 | 0.00 |
| Delinquent Accounts Supervisor | 0.50 | T | 0.50 | 0.00 |
| Grant Accountant | 0.50 | S | 0.50 | 0.00 |
| Grant Coordinator | 0.25 | S | 0.25 | 0.00 |
| Senior Accountant | 0.25 | S | 0.25 | 0.00 |
| Sheriff Sale Administrator | 1.00 | S | 1.00 | 0.00 |
| Billing Analyst | 0.90 | R | 0.90 | 0.00 |
| Customer Service Consultant | 3.00 | Q | 3.00 | 0.00 |
| Staff Accountant | 2.80 | O | 2.80 | 0.00 |
| Accounts Payable Supervisor | 1.50 | O | 1.50 | 0.00 |
| Assistant Central Cashiering Supervisor | 0.50 | N | 0.50 | 0.00 |
| Settlement Clerk | 0.50 | N | 0.50 | 0.00 |
| Delinquent Accounts Agent | 1.60 | M | 1.60 | 0.00 |
| Meter Reader Service Coordinator | 2.00 | L | 2.00 | 0.00 |
| Customer Service Representative II | 1.00 | K | 1.00 | 0.00 |
| Account Entry Clerk | 3.00 | I | 3.00 | 0.00 |
| Administrative Clerk I | 0.50 | H | 0.50 | 0.00 |
| Account Clerk III | 0.50 | G | 0.50 | 0.00 |
| Meter Reader | 0.50 | F | 0.50 | 0.00 |
| DEPARTMENT TOTAL | 1.00 | E | 1.00 | 0.00 |

## Fund: General <br> Department: Human Resources <br> Fiscal Year 2022

| Job Title |  |  | Revenues |  |
| :---: | :---: | :---: | :---: | :---: |
|  | No. | Grade | City | Special |
| Director of Human Resources | 0.55 | E 09 | 0.55 | 0.00 |
| Deputy Director of Human Resources | 0.55 | E 08 | 0.55 | 0.00 |
| Administrative Assistant II | 1.00 | E 02 | 1.00 | 0.00 |
| Director of Employment Services | 1.00 | M 07 | 1.00 | 0.00 |
| Director of Classification \& Compensation | 1.00 | M 06 | 1.00 | 0.00 |
| Human Resources Administrator | 3.00 | M 04 | 3.00 | 0.00 |
| Human Resources Information Systems Administrator | 1.00 | T | 1.00 | 0.00 |
| Labor Relations Specialist | 1.00 | R | 1.00 | 0.00 |
| Compensation Specialist | 1.00 | Q | 1.00 | 0.00 |
| Compliance Specialist | 1.00 | Q | 1.00 | 0.00 |
| Human Resources Information and Systems Analyst | 1.00 | P | 1.00 | 0.00 |
| HRIS Coordinator | 1.00 | N | 1.00 | 0.00 |
| Human Resources Specialist | 1.00 | N | 1.00 | 0.00 |
| Retirement Specialist | 0.50 | N | 0.50 | 0.00 |
| Human Resources Leave Administrator | 1.00 | N | 1.00 | 0.00 |
| Human Resources Office Assistant | 1.00 | G | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 16.60 |  | 16.60 | 0.00 |

## Fund: Internal Service <br> Department: Human Resources <br> Fiscal Year 2022

| Job Title |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| No. | Grade |  | City | $\underline{\text { Special }}$ |
| Director of Human Resources | $\underline{n}$ |  |  |  |
| Deputy Director of Human Resources | 0.45 | E 09 | 0.45 | 0.00 |
| Employee Benefits Manager | 0.45 | E 08 | 0.45 | 0.00 |
| Occupational Health, Safety \& Loss Prevention Programs Manager | 1.00 | M 06 | 1.00 | 0.00 |
| Occupational Health Nurse | 1.00 | M 05 | 1.00 | 0.00 |
| Senior Employee Benefits Administrator | 1.00 | R | 1.00 | 0.00 |
| Claims Supervisor | 1.00 | Q | 1.00 | 0.00 |
| Employee Benefits Administrator | 1.00 | P | 1.00 | 0.00 |
| Risk Management Analyst | 1.00 | P | 1.00 | 0.00 |
| Retirement Specialist | 1.00 | O | 1.00 | 0.00 |
| Medical Dispensary Coordinator | 0.50 | N | 0.50 | 0.00 |
| DEPARTMENT TOTAL | 1.00 | K | 1.00 | 0.00 |

## Fund: General

Department: Licenses and Inspections
Fiscal Year 2022

| Job Title |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: |
| Commissioner of Licenses and Inspections | No. | Grade | City | $\underline{\text { Special }}$ |
| Deputy Commissioner of Licenses and Inspections |  |  |  |  |
| Administrative Assistant I | 1.00 | E 09 | 1.00 | 0.00 |
| Code Enforcement Supervisor | 1.00 | E 07 | 1.00 | 0.00 |
| Zoning Manager | 1.00 | E 01 | 1.00 | 0.00 |
| Building Code Enforcement Inspector | 1.00 | T | 1.00 | 0.00 |
| Plans Examiner | 5.00 | Q | 1.00 | 0.00 |
| Mechanical Code Enforcement Inspector | 1.00 | Q | 1.00 | 0.00 |
| Code Enforcement Inspector | 1.00 | Q | 1.00 | 0.00 |
| Business Compliance Officer | 18.00 | P | 18.00 | 0.00 |
| Code Enforcement Administrator | 1.00 | O | 1.00 | 0.00 |
| Zoning Enforcement Officer | 1.00 | O | 1.00 | 0.00 |
| Administrative Supervisor | 1.00 | N | 1.00 | 0.00 |
| Administrative Clerk III | 1.00 | L | 1.00 | 0.00 |
| Permits Coordinator | 1.00 | I | 1.00 | 0.00 |
| Administrative Clerk I | 2.00 | H | 2.00 | 0.00 |
| Records Clerk | 4.00 | G | 4.00 | 0.00 |
| DEPARTMENT TOTAL | 1.00 | C | 1.00 | 0.00 |

## Fund: General

Department: Parks and Recreation
Fiscal Year 2022

| $\underline{\text { Job Title }}$ | No. | Grade | Revenues |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | City | Special |
| Director of Parks and Recreation | 1.00 | E 08 | 1.00 | 0.00 |
| Deputy Director of Parks and Recreation | 1.00 | E 06 | 1.00 | 0.00 |
| Administrative Assistant I | 1.00 | E 01 | 1.00 | 0.00 |
| Superintendent of Maintenance, Parks \& Recreation | 1.00 | M 05 | 1.00 | 0.00 |
| Superintendent of Recreation | 1.00 | M 05 | 1.00 | 0.00 |
| Youth \& Families Manager | 1.00 | M 05 | 1.00 | 0.00 |
| Parks Maintenance Supervisor | 2.00 | M 04 | 2.00 | 0.00 |
| Parks Financial Administrator | 1.00 | P | 1.00 | 0.00 |
| Nutrition Program Coordinator | 1.00 | N | 0.60 | 0.40 |
| Program and Grants Coordinator | 1.00 | N | 1.00 | 0.00 |
| Youth \& Families Program Administrator | 1.00 | N | 1.00 | 0.00 |
| Activities Coordinator | 1.00 | M | 1.00 | 0.00 |
| Physical Activities Coordinator | 1.00 | M | 1.00 | 0.00 |
| Recreation Program Coordinator | 2.00 | M | 2.00 | 0.00 |
| Equipment and Transportation Assistant | 1.00 | L | 1.00 | 0.00 |
| Accounts \& Program Support Coordinator | 1.00 | H | 1.00 | 0.00 |
| Equipment Operator V | 5.00 | H | 5.00 | 0.00 |
| Labor Foreman II | 5.00 | H | 5.00 | 0.00 |
| Small Engine Mechanic | 1.00 | H | 1.00 | 0.00 |
| Maintenance Mechanic IV | 1.00 | H | 1.00 | 0.00 |
| Pool Mechanic | 1.00 | G | 1.00 | 0.00 |
| Equipment Operator IV | 1.00 | F | 1.00 | 0.00 |
| Clerk II | 1.00 | E | 1.00 | 0.00 |
| Labor Foreman I | 3.00 | E | 3.00 | 0.00 |
| Nursery Technician | 1.00 | D | 1.00 | 0.00 |
| General Laborer I | 3.00 | B | 3.00 | 0.00 |
| DEPARTMENT TOTAL | 40.00 |  | 39.60 | 0.40 |

## Fund: General

Department: Fire
Fiscal Year 2022

| Job Title |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| No. | Grade | City | $\underline{\text { Special }}$ |  |
| Chief of Fire | $\underline{n}$ |  |  |  |
| Deputy Chief | 1.00 | E 09 | 1.00 | 0.00 |
| Administrative Assistant II | 2.00 | E 07 | 2.00 | 0.00 |
| Battalion Chief | 1.00 | E 02 | 1.00 | 0.00 |
| Captain | 8.00 |  | 8.00 | 0.00 |
| Lieutenant | 10.00 |  | 10.00 | 0.00 |
| Firefighter | 22.00 |  | 22.00 | 0.00 |
| Executive Assistant to the Chief | 113.00 |  | 113.00 | 0.00 |
| Fiscal Administrator | 1.00 | N | 1.00 | 0.00 |
| Administrative Clerk II | 1.00 | K | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 1.00 | H | 1.00 | 0.00 |

## Fund: General

Department: Police
Fiscal Year 2022

|  |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: |
| Job Title | $\underline{\text { No. }}$ | Grade | City | $\underline{\text { Special }}$ |
| Chief of Police |  |  |  |  |
| Police Policy and Communications Director | 1.00 | E 09 | 1.00 | 0.00 |
| Inspector | 1.00 | E 06 | 1.00 | 0.00 |
| Captain | 2.00 |  | 2.00 | 0.00 |
| Lieutenant | 7.00 |  | 7.00 | 0.00 |
| Sergeant | 11.00 |  | 11.00 | 0.00 |
| Patrol Officer | 38.00 |  | 38.00 | 0.00 |
| Victim Services Supervisor | 260.00 |  | 254.57 | 5.43 |
| Bilingual Victims Case Coordinator | 1.00 | S | 1.00 | 0.00 |
| Cold Case Investigator | 1.00 | Q | 1.00 | 0.00 |
| Crime Analyst | 1.00 | Q | 1.00 | 0.00 |
| Domestic Violence Coordinator | 2.00 | Q | 2.00 | 0.00 |
| Communications Supervisor | 1.00 | Q | 1.00 | 0.00 |
| Financial Administrator | 5.00 | O | 5.00 | 0.00 |
| Records Supervisor | 1.00 | O | 1.00 | 0.00 |
| Youth Intervention Specialist | 1.00 | N | 1.00 | 0.00 |
| Information Input Specialist | 1.00 | N | 1.00 | 0.00 |
| Senior Emergency Communications Specialist | 1.00 | K | 1.00 | 0.00 |
| Criminal Records Coordinator | 1.00 | K | 1.00 | 0.00 |
| Emergency Communications Specialist | 1.00 | I | 1.00 | 0.00 |
| Administrative Clerk II | 12.00 | I | 12.00 | 0.00 |
| Emergency Call Operator | 1.00 | H | 1.00 | 0.00 |
| Property Technician | 18.00 | H | 18.00 | 0.00 |
| Administrative Clerk I | 1.00 | H | 1.00 | 0.00 |
| Communications and Data Specialist | 1.00 | G | 1.00 | 0.00 |
| Police Reports Specialist | 5.00 | G | 5.00 | 0.00 |
| Senior Clerk | 1.00 | G | 1.00 | 0.00 |
| Vehicle Maintenance Technician | 1.00 | G | 1.00 | 0.00 |
| Teleserve Operator | 1.00 | G | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 2.00 | F | 2.00 | 0.00 |

## Fund: General

Department: Public Works
Fiscal Year 2022

| Job Title |  |  | Revenues |  |
| :---: | :---: | :---: | :---: | :---: |
|  | No. | Grade | City | Special |
| Commissioner of Public Works | 0.25 | E 09 | 0.25 | 0.00 |
| Deputy Commissioner of Public Works | 0.50 | E 08 | 0.50 | 0.00 |
| Administrative Assistant I | 0.25 | E 01 | 0.25 | 0.00 |
| Director of Transportation | 1.00 | M 07 | 1.00 | 0.00 |
| Administrative Services Director | 0.35 | M 06 | 0.35 | 0.00 |
| City Engineer | 0.45 | M 06 | 0.45 | 0.00 |
| Operations Director | 1.00 | M 06 | 1.00 | 0.00 |
| Transportation Engineer | 1.00 | T | 1.00 | 0.00 |
| Building Services Manager | 1.00 | R | 1.00 | 0.00 |
| Contracts \& Fleet Administrator | 1.00 | R | 1.00 | 0.00 |
| Sanitation Manager | 1.00 | R | 1.00 | 0.00 |
| Construction Supervisor/RCMS MGR | 0.50 | Q | 0.50 | 0.00 |
| CADD/GIS Engineering Coordinator | 1.00 | Q | 1.00 | 0.00 |
| Transportation Administrative Supervisor | 1.00 | P | 1.00 | 0.00 |
| Street Cleaning Supervisor | 1.00 | P | 1.00 | 0.00 |
| Constituent Services Supervisor | 0.30 | O | 0.30 | 0.00 |
| Engineering Records Coordinator | 0.25 | O | 0.25 | 0.00 |
| Assistant Sanitation Supervisor | 2.00 | N | 2.00 | 0.00 |
| Assistant Building Services Manager | 1.00 | N | 1.00 | 0.00 |
| ITMS Senior Technician | 1.00 | M | 1.00 | 0.00 |
| Traffic Maintenance Foreman | 1.00 | M | 1.00 | 0.00 |
| Administrative Coordinator | 0.50 | M | 0.50 | 0.00 |
| Assistant Street Cleaning Supervisor | 2.00 | M | 2.00 | 0.00 |
| Assistant Street and Sewer Maintenance Supervisor | 0.20 | L | 0.20 | 0.00 |
| Assistant Constituent Services Supervisor | 0.30 | K | 0.30 | 0.00 |
| Purchasing Coordinator I | 0.70 | J | 0.70 | 0.00 |
| Administrative Clerk III | 0.50 | I | 0.50 | 0.00 |
| Building Services Foreman | 1.00 | I | 1.00 | 0.00 |
| Constituent Services Assistant | 0.90 | I | 0.90 | 0.00 |
| Construction Inspector | 1.00 | I | 1.00 | 0.00 |
| Account Technician | 0.50 | H | 0.50 | 0.00 |
| Equipment Operator V | 9.40 | H | 9.40 | 0.00 |
| Labor Foreman II | 0.20 | H | 0.20 | 0.00 |
| Signal Electrician | 4.00 | H | 4.00 | 0.00 |
| Building Technician I | 1.00 | G | 1.00 | 0.00 |
| Traffic Maintenance Technician II | 4.00 | G | 4.00 | 0.00 |
| Traffic Technician II | 2.00 | G | 2.00 | 0.00 |
| Equipment Operator IV | 15.00 | F | 15.00 | 0.00 |
| Sanitation Driver | 15.00 | E | 15.00 | 0.00 |
| Sanitation Worker | 25.00 | E | 25.00 | 0.00 |
| General Laborer II | 19.00 | C | 19.00 | 0.00 |
| General Laborer I | 1.00 | B | 1.00 | 0.00 |
| DEPARTMENT TOTAL | 120.05 |  | 120.05 | 0.00 |

## Fund: Water and Sewer

Department: Public Works
Fiscal Year 2022
Job Title
Commissioner of Public Works
Deputy Commissioner of Public Works
Administrative Assistant I
Water Division Director
Administrative Services Director
Assistant Water Division Director
City Engineer
Water Quality Manager
Manager of Sustainability \& Environmental Compliance
Civil Engineer
Contracts \& Maintenance Supervisor
Forestry Programs \& Operation Supervisor
Water Utility Project Manager
Construction Supervisor/RCMS MGR
Water Distribution Supervisor
Water Meter Supervisor
Water Production Supervisor
Assistant Water Distribution Supervisor
Assistant Water Production Supervisor
Water Quality Lab Coordinator
Wet Weather Administrator
Constituent Services Supervisor
Engineering Records Coordinator
Sewer Maintenance Supervisor
City Forester
GIS Technician II
Water Production Maintenance Foreman
Administrative Coordinator
Assistant Street and Sewer Maintenance Supervisor
Assistant Water Meter Supervisor
Water Quality Specialist
Chief Construction Inspector
Assistant Constituent Services Supervisor
GIS Technician I
Purchasing Coordinator I
Tree Climber II/Tree Crew Foreman
Water Systems Valve Technician
Administrative Clerk III
Constituent Services Assistant
Construction Inspector
Labor Foreman III
Account Technician
Equipment Operator V
Labor Foreman II
Wa
Wan

|  |  | Revenues |  |
| :---: | :---: | :---: | :---: | :---: |
| No. | Grade | City | Special |
|  |  |  |  |
| 0.75 | E 09 | 0.75 | 0.00 |
| 0.50 | E 08 | 0.50 | 0.00 |
| 0.75 | E 01 | 0.75 | 0.00 |
| 1.00 | M 07 | 1.00 | 0.00 |
| 0.65 | M 06 | 0.65 | 0.00 |
| 2.00 | M 06 | 2.00 | 0.00 |
| 0.55 | M 06 | 0.55 | 0.00 |
| 1.00 | M 05 | 1.00 | 0.00 |
| 1.00 | S | 1.00 | 0.00 |
| 2.00 | R | 2.00 | 0.00 |
| 1.00 | R | 1.00 | 0.00 |
| 1.00 | R | 1.00 | 0.00 |
| 1.00 | R | 1.00 | 0.00 |
| 0.50 | Q | 0.50 | 0.00 |
| 2.00 | Q | 2.00 | 0.00 |
| 1.00 | Q | 1.00 | 0.00 |
| 1.00 | Q | 1.00 | 0.00 |
| 1.00 | P | 1.00 | 0.00 |
| 1.00 | P | 1.00 | 0.00 |
| 1.00 | P | 1.00 | 0.00 |
| 1.00 | P | 1.00 | 0.00 |
| 0.70 | O | 0.70 | 0.00 |
| 0.75 | O | 0.75 | 0.00 |
| 1.00 | O | 1.00 | 0.00 |
| 1.00 | N | 1.00 | 0.00 |
| 1.00 | M | 1.00 | 0.00 |
| 2.00 | M | 2.00 | 0.00 |
| 0.50 | M | 0.50 | 0.00 |
| 0.80 | L | 0.80 | 0.00 |
| 1.00 | L | 1.00 | 0.00 |
| 3.00 | L | 3.00 | 0.00 |
| 1.00 | L | 1.00 | 0.00 |
| 0.70 | K | 0.70 | 0.00 |
| 1.00 | J | 1.00 | 0.00 |
| 1.30 | J | 1.30 | 0.00 |
| 1.00 | J | 1.00 | 0.00 |
| 1.00 | J | 1.00 | 0.00 |
| 0.50 | I | 0.50 | 0.00 |
| 2.10 | I | 2.10 | 0.00 |
| 4.00 | I | 4.00 | 0.00 |
| 3.00 | I | 3.00 | 0.00 |
| 0.50 | H | 0.50 | 0.00 |
| 0.80 | H | 5.60 | 0.00 |
|  | H | 0.80 | 0.00 |
|  |  |  |  |

Fund: Water and Sewer (Continued)
Department: Public Works
Fiscal Year 2022

|  |  |  | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Job Title | $\underline{\text { No. }}$ |  | Grade |  | City |
| Plant Mechanic II | 5.00 |  | H | 5.00 | 0.00 |
| Plant Operator III | 8.00 | H | 8.00 | 0.00 |  |
| Welder | 1.00 | H | 1.00 | 0.00 |  |
| Maintenance Mechanic III | 9.00 | G | 9.00 | 0.00 |  |
| Tree Climber I | 1.00 | G | 1.00 | 0.00 |  |
| Equipment Operator IV | 3.00 | F | 3.00 | 0.00 |  |
| Maintenance Mechanic II | 3.00 | F | 3.00 | 0.00 |  |
| Maintenance Mechanic I | 1.00 | E | 1.00 | 0.00 |  |
| Technical Maintenance Mechanic I | 1.00 | E | 1.00 | 0.00 |  |
| General Laborer III | 9.00 | D | 9.00 | 0.00 |  |
| Equipment Operator I | 1.00 | C | 1.00 | 0.00 |  |
| General Laborer II | 7.00 | C | 7.00 | 0.00 |  |
| DEPARTMENT TOTAL | $\mathbf{1 0 4 . 9 5}$ |  | $\mathbf{1 0 4 . 9 5}$ | $\mathbf{0 . 0 0}$ |  |

Fund: General
Department: Real Estate and Housing
Fiscal Year 2022

| Job Title | No. | Revenues |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Grade |  | City | $\underline{\text { Special }}$ |  |
| Director of Real Estate and Housing |  | $\underline{n}$ |  |  |
| Director of Development | 1.00 | E 08 | 0.60 | 0.40 |
| Director of Rehabilitation | 1.00 | M 05 | 0.75 | 0.25 |
| Senior Program Director | 1.00 | M 05 | 0.00 | 1.00 |
| Development Specialist | 1.00 | M 05 | 0.35 | 0.65 |
| Program Administrator | 1.00 | Q | 0.46 | 0.54 |
| Financial Administrator | 1.00 | P | 0.09 | 0.91 |
| Senior Rehabilitation Specialist II | 1.00 | O | 0.00 | 1.00 |
| GIS Technician I | 2.00 | N | 0.13 | 1.87 |
| Administrative Clerk II | 1.00 | J | 0.50 | 0.50 |
| DEPARTMENT TOTAL | 1.00 | H | 0.00 | 1.00 |

## ATTACHMENT B

# City of Wilmington Executive and Managerial Position Level Salary Structure Matrix FY 2022 

Salary Range<br>07/01/21-06/30/22

## Level 1

\$42,742
\$64,967
Administrative Assistant I
Mayor's Office Receptionist

## Level 2

\$47,246
\$72,758
Administrative Assistant II
Constituent Services Officer

## Level 3

\$52,081
\$78,123
Communications Assistant Community Referral Specialist

Level 4
\$57,639
\$91,069
Arts \& Cultural Outreach Specialist
Digital \& Social Media Manager
Economic Development Project Manager I
Human Resources Administrator
Legal Office Administrator
Marketing \& Special Projects Coordinator
Office Manager/Administrative Assistant
Parks Maintenance Supervisor
Special Assistant
Special Assistant to the Mayor

| Level 5 | $\$ 63,766$ | $\$ 101,778$ |
| :--- | :--- | :--- |
| Best Practices/Innovation Specialist |  |  |
| Director of Constituent Services Division |  |  |
| Director of Development |  |  |
| Director of Rehabilitation |  |  |
| Occupational Health, Safety \& Loss Prevention Program Manager |  |  |
| Planning Grants Coordinator |  |  |
| Senior Program Director |  |  |
| Small \& Minority Business Development Manager |  |  |
| Superintendent of Maintenance, Parks \& Recreation |  |  |
| Superintendent of Recreation |  |  |
| Youth \& Families Manager |  |  |
| Water Quality Manager |  |  |

## Level 6

\$71,124
\$113,796
Accounting Manager
Administrative Services Director
Assistant Budget Director
Assistant Water Division Director
Auditing Manager
City Engineer
Customer Service Manager
Deputy Chief of Staff of Operations
Deputy Director of Parks \& Recreation
Director of Classification \& Compensation
Director of Cultural Affairs
Employee Benefits Manager
Operations Director
Police Policy \& Communications Director
Principal Analyst
Procurement Manager
Revenue Manager
Senior Financial Officer
Tax Manager

## Level 7

$\$ 76,741$
\$123,551
Assistant City Solicitor
Deputy Chief of Fire
Deputy Commissioner of Licenses \& Inspections
Deputy Director of Economic Development
Director of Employment Services
Director of Integrated Technologies
Director of Transportation
Emergency Management Director
Planning Manager
Special Assistant to the Mayor for Employment Initiatives
Water Division Director

## Level 8

Budget Director
City Auditor
Deputy Commissioner of Public Works
Deputy Director of Human Resources
Deputy Finance Director
Director of Parks \& Recreation
Director of Planning and Development
Director of Real Estate \& Housing
Senior Assistant City Solicitor

Salary Range<br>07/01/21-06/30/22

Level 9\$89,196
Chief of FireChief of Police*Commissioner of Licenses \& InspectionsCommissioner of Public WorksDeputy City SolicitorDirector of Economic DevelopmentDirector of Human Resources
Level 10 ..... \$96,058
City SolicitorDeputy Chief of Staff for Policy and CommunicationsDirector of FinanceNeighborhood Development Director
Level 11 ..... \$103,684 ..... \$166,932Chief of Staff
*Declared Rate for Chief of Police increased beyond salary range per Ord \#17-013

## City of Wilmington

 Salary Review Matrix FY' 22Far Above Expectations

Above Expectations

Meets Expectations

Below
Expectations

Far Below
Expectations
First Third Middle Third Top Third

| Up to 4\% | Up to 4\% | Up to 4\% |
| :---: | :---: | :---: |
|  |  |  |
| Up to $3 \%$ | Up to 3\% | Up to 3\% |
| Up to $2 \%$ | Up to $2 \%$ | Up to 2\% |
| Up to $1 \%$ | Up to $1 \%$ | Up to $1 \%$ |
| $0 \%$ | $0 \%$ | $0 \%$ |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |


| DECLARED RATE Department Heads FY 2022 |  |
| :---: | :---: |
| Title | Salary |
| Mayor | \$156,305 |
| Chief of Staff | \$153,972 |
| City Treasurer | \$152,886 |
| City Solicitor | \$153,828 |
| Commissioner of Public Works | \$143,604 |
| Chief of Police* | \$208,360 |
| Director of Finance | \$154,652 |
| Director of Human Resources | \$143,604 |
| Chief of Fire | \$143,604 |
| Director of Economic Development | \$143,604 |
| Commissioner of Licenses and Inspections | \$143,604 |
| City Auditor | \$133,057 |
| Director of Parks and Recreation | \$133,057 |
| Director of Planning and Development | \$133,057 |
| Director of Real Estate and Housing | \$133,057 |

The Declared Rate Listing states the maximum salary for each position for each fiscal year. The actual salaries may be less than the declared rates.
*Declared Rate for Chief of Police increased beyond salary range per Ord \#17-013

# City of Wilmington 

Fiscal Year 2022
Executive and Managerial Pay Plan

|  | First Third | Second Third | Top Third |
| :---: | :---: | :---: | :---: |
| Level 1 | $\$ 42,742-\$ 48,298$ | $\$ 48,299-\$ 59,410$ | $\$ 59,411-\$ 64,967$ |
| Level 2 | $\$ 47,246-\$ 53,624$ | $\$ 53,625-\$ 66,379$ | $\$ 66,380-\$ 72,758$ |
| Level 3 | $\$ 52,081-\$ 59,373$ | $\$ 59,374-\$ 73,955$ | $\$ 73,956-\$ 81,248$ |
| Level 4 | $\$ 57,639-\$ 65,997$ | $\$ 65,998-\$ 82,711$ | $\$ 82,712-\$ 91,069$ |
| Level 5 | $\$ 63,766-\$ 73,269$ | $\$ 73,270-\$ 92,274$ | $\$ 92,275-\$ 101,778$ |
| Level 6 | $\$ 71,124-\$ 81,792$ | $\$ 81,793-\$ 103,127$ | $\$ 103,128-\$ 113,796$ |
| Level 7 | $\$ 76,741-\$ 88,444$ | $\$ 88,445-\$ 111,848$ | $\$ 111,849-\$ 123,551$ |
| Level 8 | $\$ 82,715-\$ 95,301$ | $\$ 95,302-\$ 120,471$ | $\$ 120,472-\$ 133,057$ |
| Level 9 | $\$ 89,196-\$ 102,798$ | $\$ 102,799-\$ 130,001$ | $\$ 130,002-\$ 143,604$ |
| Level 10 | $\$ 96,058-\$ 110,707$ | $\$ 110,708-\$ 140,003$ | $\$ 140,004-\$ 154,652$ |
| Level 11 | $\$ 103,684-\$ 119,496$ | $\$ 119,497-\$ 151,119$ | $\$ 151,120-\$ 166,932$ |

## ATTACHMENT C

## NON-UNION CLASSIFIED PAY SCALE <br> FISCAL YEAR 2022 <br> 07/01/2021-06/30/2022 2\% Increase

| GRADE | Step I | Step II | Step III | Step IV | Step V | Step VI | Step VII |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A | \$26,015 | \$27,316 | \$28,683 | \$29,258 | \$29,844 | \$30,442 | \$31,053 |
| B | \$27,337 | \$29,282 | \$31,362 | \$32,310 | \$32,958 | \$33,618 | \$34,292 |
| C | \$28,727 | \$30,466 | \$32,150 | \$32,794 | \$33,452 | \$34,293 | \$35,330 |
| D | \$30,188 | \$31,698 | \$33,284 | \$33,951 | \$34,631 | \$35,502 | \$36,576 |
| E | \$31,723 | \$33,310 | \$34,976 | \$35,677 | \$36,392 | \$37,307 | \$38,435 |
| F | \$33,335 | \$35,003 | \$36,754 | \$37,491 | \$38,242 | \$39,009 | \$40,289 |
| G | \$34,680 | \$36,233 | \$37,855 | \$38,614 | \$39,388 | \$40,378 | \$41,599 |
| H | \$36,808 | \$39,035 | \$41,398 | \$42,228 | \$43,505 | \$44,821 | \$46,176 |
| I | \$39,066 | \$41,020 | \$43,503 | \$44,375 | \$45,264 | \$46,171 | \$47,097 |
| J | \$41,052 | \$43,105 | \$45,262 | \$46,515 | \$47,448 | \$48,399 | \$49,369 |
| K | \$43,570 | \$45,750 | \$48,039 | \$49,001 | \$49,984 | \$50,985 | \$52,007 |
| L | \$45,328 | \$47,595 | \$49,976 | \$50,978 | \$52,000 | \$53,440 | \$54,511 |
| M | \$47,632 | \$50,015 | \$52,517 | \$53,837 | \$54,917 | \$56,437 | \$58,000 |
| N | \$50,029 | \$52,532 | \$55,159 | \$56,265 | \$57,393 | \$59,128 | \$60,917 |
| 0 | \$52,310 | \$55,338 | \$58,688 | \$59,864 | \$61,064 | \$62,288 | \$63,536 |
| P | \$54,557 | \$57,572 | \$60,906 | \$62,127 | \$63,372 | \$64,642 | \$65,937 |
| Q | \$57,187 | \$60,048 | \$63,052 | \$64,316 | \$65,933 | \$67,254 | \$68,602 |
| R | \$59,944 | \$62,943 | \$66,092 | \$67,417 | \$68,768 | \$70,146 | \$71,552 |
| S | \$62,677 | \$65,813 | \$69,105 | \$70,490 | \$71,903 | \$73,344 | \$74,814 |
| T | \$68,663 | \$73,900 | \$79,537 | \$81,131 | \$82,757 | \$84,416 | \$86,108 |

