

**VIRTUAL REGULAR MEETING OF WILMINGTON CITY COUNCIL
MARCH 4, 2021 @ 6:30 P.M.**

AGENDA

I. Call to Order
Prayer
Pledge of Allegiance
Roll Call

II. Approval of Minutes

III. Committee Reports

IV. Acceptance of Treasurer's Report

V. Non-Legislative Business

All Council	Retirement Nellie Moore
Darby	Honor Dr. Carter G. Woodson (Father of Black History)
Oliver	Sympathy Odessa Futrell
Oliver	Sympathy Terry Johnson
Oliver	Sympathy Wayne Johnson
Oliver	Sympathy Michelle Pegram
Oliver	Sympathy Tommy Steele, Jr.
Spadola	Honoring Women in Construction for Women's History Month
Spadola	Recognize Greek Independence Day

VI. Public Comment

VII. Legislative Business

DARBY

#0020 A Resolution to Amend City Council Rule 10 to Change the Intergovernmental Standing Committee to the Intergovernmental Affairs and Judiciary Standing Committee

Synopsis: *This Resolution is being presented by City Council for Council's review and approval. This Resolution converts the Intergovernmental standing committee to the Intergovernmental Affairs and Judiciary standing committee.*

#0034 An Ordinance to Amend Chapter 4 of the City Code to Provide for Civil Fines for Owners of Vacant Properties who Fail to Register Them **(1st & 2nd Reading)**

Synopsis: *This Ordinance is being presented by the City Council for Council's review and approval. The Ordinance approves the institution of civil penalties on property owners who fail comply with the registration requirements for vacant properties.*

OLIVER

#0035 An Ordinance to Approve the Riverside Phase 2 Major Subdivision Plan of the Wilmington Housing Authority and Pennrose LLC and to Authorize the City of Wilmington to Accept as a Public Right of Way the Dedication of a New Section of East 28th Street. **(1st & 2nd Reading)**

Synopsis: *This Ordinance is being presented by the Administration for Council's review and Approval. This Ordinance approves the Riverside Phase 2 Major Subdivision and authorizes the City to accept the dedication of a new section of East 28th Street.*

HARLEE

Rev. 1

#0011 Sub. 1 Ord. 21-001 Wherein the City of Wilmington Accepts the Dedication of Four Streets At the Riverfront, Naming Them "Judy Johnson Drive," "South Madison Street," "Shipyard Drive," and "Frawley Drive" **(3rd & Final Reading)**

Synopsis: *This Substitute Ordinance is being presented by the Administration for Council's review and approval. This Substitute Ordinance accepts the dedication of four streets in the Riverfront District of Wilmington, naming them "Judy Johnson Drive", "South Madison Street", "Shipyard Drive", and "Frawley Drive".*

CONGO (Harlee presenting on behalf of Congo)

#0036 A Resolution Appointing An Employee to Fill the Vacant Position of Legislative Administrative Assistant for the Council of the City of Wilmington for the 108th Council Session

Synopsis: *This Resolution is being presented by City Council for Council's review and approval. This Resolution appoints Azsana Wing as the Legislative Administrative Assistant for the 108th Session of the Council of the City of Wilmington.*

DIXON

#0037 A Resolution to Conduct a Disparity Study Regarding Economic Development and Healthcare Access and Opportunity in Wilmington

Synopsis: *This Resolution is being presented by City Council for Council's review and approval. The Wilmington City Council is concerned with the insufficient data-collection and methods, procedures, and transparency of data-sharing practices of City departments. Council is requesting for the City to have a disparity study done by December 31, 2021, which could lead to creation of equitable policies in the City for local businesses, residents and to authorize and commission various*

studies on the social, health, and economic wellness climate of the City. Council is requesting to be included in the selection process for determining the selected vendor and assisting with determining the key indicators for the disparity study.

VIII. Petitions and Communications**IX. Adjournment**

AN ORDINANCE TO AMEND CHAPTER 4 OF THE CITY CODE TO PROVIDE FOR CIVIL FINES FOR OWNERS OF VACANT PROPERTIES WHO FAIL TO REGISTER THEM

#0034

Sponsor:

**Council
Member
Darby**

WHEREAS, a purpose of this legislation is to improve the housing stock of Wilmington through effective enforcement of the City Code; and

WHEREAS, City Council believes maintaining a complete list of all the vacant properties in the City of Wilmington with information about their ownership is essential to understand the scope of the city's vacancy problem and develop strategies to address it; and

WHEREAS, City Council believes criminal penalties have not been sufficiently effective in deterring violations of the City Code provisions relating to registration requirements for vacant properties; and

WHEREAS, City Council believes subjecting owners of vacant properties that fail to fines will have a more deterrent effect on this unlawful conduct; and

WHEREAS, City Council deems it necessary and proper to authorize the Department of Licenses and Inspections to impose civil fines upon owners of vacant properties that fail to comply with the registration requirements of Chapter 4; Section 120.0. Annual registration of vacant buildings and registration fees; and

WHEREAS, City Council deems it necessary and proper to amend Chapter 4 of the City Code to effectuate these changes;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON
HEREBY ORDAINS that Chapter 4 of the City Code, Subchapter 2 – Building Code, Sec. 4-27 INTERNATIONAL BUILDING CODE 2018, *Section 120.0 Annual registration of vacant buildings and registration fees*, is amended as follows:

SECTION 1: The following deletion is made to subpart (a)

Section 120.0 Annual registration of vacant buildings and registration fees.

- (a) *Purpose.* The purpose of this section requiring the registration of all vacant buildings, including dwellings that are subject to chapter 34 as referenced below, and the payment of registration fees is to assist the city government, particularly the department of licenses and inspections (DLI) in protecting the public health, safety and welfare, to monitor the number of vacant buildings in the city, ~~particularly those that are located in the downtown business district (from Second to 16th, and Walnut to West Streets),~~ to assess the effects of the condition of those buildings on nearby businesses and the neighborhoods in which they are located, particularly in light of fire safety hazards and unlawful, temporary occupancy by transients, including illicit drug users and traffickers, and to require of the owners of such vacant buildings their registration and the payment of related fees, and to promote substantial efforts to rehabilitate such vacant buildings. The provisions of this section are applicable to the owners of such vacant buildings as set forth herein and are in addition to and not in lieu of any and all other applicable provisions of this chapter, the health and sanitation code, and any other applicable provisions of the Wilmington City Code.

SECTION 2: The underlined portions are added to subpart (b)(3)

Section 120.0 Annual registration of vacant buildings and registration fees.

- (b) *Definitions and applicability; registration statement and fees.*

(3) *Registration statement and fees; local agent.* If none of the persons listed, as above, is shown at an address within the state, the registration statement also shall provide the name and address of a person who resides within the state and who is authorized to accept service of process on behalf of the owners and who shall be designated as a responsible, local party or agent, both for purposes of notification in the event of an emergency affecting the public health, safety or welfare and for purposes of service of any and all notices or registration statements as herein authorized and in connection herewith. Registration shall be required for all vacant buildings, whether vacant and secure, vacant and open, vacant and boarded, or occupancy ready and shall be required whenever any building has remained vacant for 45 consecutive days or more. In no instance shall the registration of a vacant building and the payment of registration fees be construed to exonerate the owner, agent or responsible party from responsibility for compliance with any other building code or housing code requirement. One registration statement may be filed to include all vacant buildings of the owner so registering. The owner of the vacant property as of November 1 of each calendar year shall be responsible for the payment of the non-refundable registration fee, except as provided in subsection (d) below and buildings deemed "occupancy ready" by the DLI and actively for sale or lease that shall be exempt from imposition of the annual registration fee. However, buildings deemed "occupancy ready" by the DLI shall only be exempt from imposition of the annual registration fee for no more than 2 consecutive billing

cycles. Except as provided in subsection (d) ~~subsection (b)(3)(A)~~ below, said fee shall be billed by the DLI and based on the duration of the vacancy as determined by the following scale:

- (i.) No fee for properties that are vacant for less than one year;
- (ii.) \$500.00 for properties that are vacant for at least one year but less than two years;
- (iii.) \$1,000.00 for properties that are vacant for at least two years but less than three years;
- (iv.) \$2,000.00 for properties that are vacant for at least three years but less than five years;
- (v.) \$3,500.00 for properties that are vacant for at least five years but less than ten years; and
- (vi.) \$5,000.00 for properties that are vacant for at least ten years, plus an additional \$500.00 for each year in excess of ten years.

(A) The vacant registration fee billed to a housing provider meeting the criteria for non-profit organizations as defined by Section 501(c)(3) of the Internal Revenue Code and who receives a vacant building directly from the city or who receives public funds from the city for the acquisition, rehabilitation or redevelopment of a vacant building shall not be based on the duration of the vacancy prior to the non-profit housing provider receiving the vacant building from the city or receiving the funds from the city, but rather from the time it received the vacant building or funds from the city. This provision shall be retroactive to May 1, 2003.

SECTION 3: The following addition is made to subpart (d)

Section 120.0 Annual registration of vacant buildings and registration fees.

(d) Exceptions. ~~This~~ The fees in this section shall not apply to any building owned by the United States, the state, the city, nor to any of their respective agencies or political subdivisions. The exemption provided in this subsection is from payment of the vacant property registration fee, but not from the requirement of registering a vacant property.

SECTION 4: The following deletion is made to subpart (e)

Section 120.0 Annual registration of vacant buildings and registration fees.

(e) Violations; penalties.

(1) The failure or refusal for any reason of any owner, or agent of an owner acting on behalf of the owner, ~~to register a vacant building or~~ to pay any fees required to be paid pursuant to the provisions of this section, within 30 days after they become due, shall constitute a violation punishable upon conviction thereof by a fine in the amount of not less than \$100.00 nor more than \$500.00 for each failure or refusal to register, or for each failure or refusal to pay a required vacant building fee, as applicable. In such cases, whenever the minimum fine of \$100.00 is imposed, it shall not be subject to suspension or reduction for any reason.

SECTION 5: Subparts (f) and (g) are added, and will read as follows:

Section 120.0 Annual registration of vacant buildings and registration fees.

(f) Failure to Register

(1) Penalties. The failure or refusal for any reason of any owner, or agent of an owner acting on behalf of the owner, to register or properly re-register a vacant building shall be assessed administrative penalties in the amount of one thousand dollars (\$1000.00). Failure to register vacant unit(s) within thirty (30) days of receiving the one thousand dollar (\$1000.00) penalty shall result in a ten dollar (\$10.00) per day penalty for each unit thereafter not properly registered. The per unit penalty shall accumulate on a daily basis until such penalty is paid.

(2) Notice of violation—Contents, service. Whenever the commissioner of the department of licenses and inspections or his designee determines that there has been a violation, or that there are reasonable grounds to believe that there has been a violation, of the vacant property registration requirement of this section or of any rule or regulation adopted pursuant thereto, he shall give notice of such violation or alleged violation to the person responsible thereof. Such notice shall:

(i) Be put in writing;

(ii) Include a description of the real estate sufficient for identification;

(iii) Include a statement of the violation(s) and why the notice is being issued;

(v) Allow at least 30 days from the date of such notice for the property to be registered.

(vi) The notice of violation shall be served upon the owner, operator, and property manager, if applicable. Such notice shall be deemed to be properly served by mailing a copy thereof by certified mail, return receipt requested, to the property address, other address(es) that have been designated for the receipt of property tax bills for such property, the last known address of the property owner if different from the before-mentioned addresses, and the address of the property manager, if applicable. If the notice is returned "undeliverable" or circumstances

otherwise indicate that service has not been effected, service shall be made by posting a copy of the notice of violation in a conspicuous place on or about the dwelling affected by the notice. The commissioner of the department of licenses and inspections may, in his or her discretion, require such notice to be served by delivering a copy thereof personally to such owner or such operator or by leaving a copy thereof at his usual residence in the presence of someone in the residence of suitable age and discretion who shall be informed of the contents thereof, as the circumstances may require;

(3) *Administrative appeal.* The owner, operator or property-manager may appeal the notice to the board of license and inspection review. The appeal shall be in writing and filed within thirty (30) days after the issuance of the violation. Any appeal to the board of license and inspection review shall be accompanied at the time of filing with a fee of \$50.00, which will be refunded upon a successful appeal. The board of license and inspection review shall hear and decide appeals in accordance with its duly prescribed and promulgated rules, regulations and procedures.

(4) Any owner, operator or property manager, as the case may require, who does not appeal the notice and does not perform the act or acts required under the notice, or who unsuccessfully appeals the notice and does not perform the act or acts required under the notice within the prescribed time period is in violation of this section and may be issued a civil fine pursuant to subsection Section 120.0 (f) (1).

(5) Pursuant to 25 Del. C. Ch. 29, any fines imposed for violations of this section shall give rise to a lien(s). The unpaid amounts of such fines may be added to local property tax billings for the property which was the subject of said violation.

(g) The remedies available to the City and the Commissioner of Licenses and Inspections under this chapter are cumulative and not exclusive.

SECTION 6: This Ordinance shall become effective six months after the passage of this Ordinance by City Council and approval by the Mayor.

First Reading.....March 4, 2021
Second Reading.....March 4, 2021
Third Reading.....

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2021.

Mayor

SYNOPSIS: The Ordinance approves the institution of civil penalties on property owners who fail comply with the registration requirements for vacant properties.

AN ORDINANCE TO APPROVE THE RIVERSIDE PHASE 2 MAJOR SUBDIVISION PLAN OF THE WILMINGTON HOUSING AUTHORITY AND PENNROSE, LLC, AND TO AUTHORIZE THE CITY OF WILMINGTON TO ACCEPT AS A PUBLIC RIGHT OF WAY THE DEDICATION OF A NEW SECTION OF EAST 28TH STREET

#0035

Sponsor:

**Council
Member
Oliver**

WHEREAS, the City of Wilmington is authorized to establish and revise plans of streets and alleys by the provisions of Sections 1-101, 2-306, and 5-400 of the City Charter, such actions to be done in accordance with applicable provisions of State law and Section 42-11 of the City Code; and

WHEREAS, the Wilmington Housing Authority and Pennrose, LLC, (the “Applicants”) have requested that: (1) the City approve and adopt the Major Subdivision Plan known as the “Riverside Phase 2,” which subdivides one non-contiguous parcel (Tax Parcel No. 26-030.00-11) into six new parcels (Parcels A, B Part 1, B Part 2, C, D and E), that is attached hereto as Exhibit “A” (the “Plan”) and made a part of this Ordinance by reference; (2) the City accept the dedication by the Applicants to the City of a new section of East 28th Street as public right of way dividing Parcel B into Part 1 and Part 2, thereby eliminating a private right of way known as Henderson Drive, with the result of creating a through street for the allowance of traffic circulation between Rosemont Avenue and Edgemoor Avenue; and (3) the new section of 28th Street thereafter be added to the Official City Map; and

WHEREAS, the Applicants hold title to the street bed beneath the new right-of-way depicted as the new section of 28th Street on the Plan, and by the filing of the Plan dedicate it as the right of way for public use under the ownership of the City; and

WHEREAS, there are no findings to suggest that acceptance of the proposed right-of-way would be detrimental to the surrounding properties, the public, or public safety; and

WHEREAS, the new section of 28th Street would be located as depicted on the Plan, and, once built to all City standards and all requirements of the Department of Public Works, it will be conveyed to the City; and

WHEREAS, the City Planning Commission has adopted Planning Commission Resolution 21-20, recommending approval of the Applicant's request; and

WHEREAS, the City Council deems it necessary and appropriate to approve the Applicant's Plan, to accept the new section of 28th Street, and to add it to the Official City Map.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

SECTION 1. The Major Subdivision Plan known as the "Riverside Phase 2" is hereby approved as depicted on Exhibit "A" attached hereto.

SECTION 2. The acceptance of the Applicants' dedication of the new public right of way to be known a section of East 28th Street as depicted on Exhibit "A" attached hereto, is hereby approved.

SECTION 3. All City departments are hereby authorized to take any and all necessary actions required for the acceptance of the dedication of the proposed new public right-of-way and, once those actions are completed, to add it to the Official City Map.

SECTION 4. This Ordinance shall become effective immediately upon its date of passage by the City Council and approval by the Mayor.

First Reading March 4, 2021
Second Reading March 4, 2021
Third Reading

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2021.

Mayor

SYNOPSIS: This Ordinance approves the Riverside Phase 2 Major Subdivision and authorizes the City to accept the dedication of a new section of East 28th Street.

FISCAL IMPACT: This Ordinance has no significant anticipated fiscal impact.

**CITY PLANNING COMMISSION
OF
THE DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF WILMINGTON
RESOLUTION 21-20**

WHEREAS, the City Planning Commission, under regulations approved by the City's Administrative Board, may provide advice to the Department of Planning and Development during the review of preliminary major subdivision plans; and

WHEREAS, Section 2-306 of the Wilmington City Charter and Section 42-11 of the Wilmington City Code requires the City Planning Commission to review all plans for the physical development of the City, including the proposed dedication or relocation of a City-owned street; and

WHEREAS, Section 2-3 of the Wilmington City Code delineates the procedure for the naming or renaming of streets, parks, playgrounds, plazas, facilities, buildings, structures, statues, and monuments owned by the City of Wilmington or other lands reserved for public use; and

WHEREAS, the Department of Planning and Development has received a major subdivision application from VanDemark & Lynch, Inc., on behalf of Wilmington Housing Authority and Pennrose, LLC, entitled "Riverside Phase 2" which proposes to subdivide one non-contiguous parcel into six new parcels, and to dedicate a new section of East 28th Street to the City of Wilmington as a public right of way; and

WHEREAS, if preliminarily plan approval is granted by the Department of Planning and Development, the final subdivision plan and proposed City street will require approval by City Council Ordinance; and

WHEREAS, the site is comprised of one non-contiguous 18.833-acre parcel (tax parcel 26-030.00-011), that falls within the R-5-A (Low Density Apartment Houses) zoning district; and

WHEREAS, the proposal is considered a major subdivision because the site is larger than 2.5 acres, occupies more than one full City block, and includes the dedication of a public street; and

WHEREAS, the Department of Planning and Development reviewed the proposed 28th Street addition and finds that the new street segment will increase traffic circulation and access to public utilities, which will beneficial the surrounding area; and

WHEREAS, the Department of Planning and Development reviewed the proposed street name of "East 28th Street" in accordance with the document entitled, "Guidelines for the Naming and Renaming of Streets", adopted by the City Planning Commission by Resolution 8-92, approved in May of 1992; and

WHEREAS, the proposed name meets the Commission's naming guidelines; and

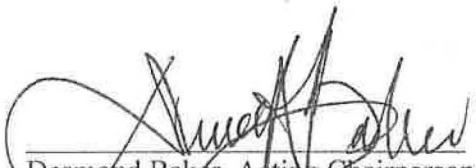
WHEREAS, the Department of Planning consulted with other City Departments regarding the proposed name and received no objections; and

WHEREAS, the Department of Planning and Development provided the Planning Commission with a report summarizing its review and findings regarding the application; and

WHEREAS, on Monday, November 9, 2020, a public notice of the Planning Commission's meeting agenda was emailed to the recipients of the standard Commission mailing list and posted on the City's website; and

WHEREAS, the Commission reviewed the subdivision application and considered the evidence presented at the November 17, 2020 Planning Commission meeting in making its recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the City Planning Commission recommends the conditional approval of the preliminary major subdivision plan submitted by VanDemark & Lynch, Inc., on behalf of the Wilmington Housing Authority and Pennrose, LLC, entitled, "Riverside Phase 2", which includes the dedication of a new section of East 28th Street to the City of Wilmington as a public right of way.



Desmond Baker, Acting Chairperson
City Planning Commission



Herb M. Inden, Director
Department of Planning and Development

Date: November 17, 2020

Attachment: Department of Planning and Development Report

MEMORANDUM

TO: City Planning Commission

FROM: Department of Planning and Development

DATE: November 14, 2020

RE: **Resolution 21-20; MS-20-11:** Major subdivision application from VanDemark and Lynch, Inc., on behalf of the Wilmington Housing Authority and Pennrose, LLC, which proposes to subdivide one non-contiguous parcel into six new parcels, and to dedicate a new section of East 28th Street to the City of Wilmington as a public right of way.

EXECUTIVE SUMMARY

The Department of Planning and Development has reviewed the major subdivision application, entitled, “Riverside Phase 2” for a site located at 1300 East 29th Street. The plan proposes to subdivide one non-contiguous parcel into six new parcels, and to dedicate a new section of East 28th Street to the City of Wilmington. This report evaluates the subdivision plan for its conformance with the City’s Regulations Governing the Subdivision of Land, and summarizes the Department’s preliminary review, which includes comments provided by other City departments.

This report finds that the application for subdivision substantially meets the City’s standards. The Department shall consider any additional evidence and advice given at the meeting of the City Planning Commission prior to issuing its conditional approval or disapproval of the preliminary plan.

If approved by the Department of Planning and Development, the final subdivision plan and proposed City street will require approval by City Council Ordinance.

FORMAL REQUEST

The City of Wilmington received a request from VanDemark & Lynch, Inc., on behalf of Wilmington Housing Authority and Pennrose, LLC, for the review and approval of a major subdivision plan, entitled, “Riverside Phase 2” which proposes to subdivide one parcel in to six new parcels.

The subdivision plan also proposes the dedication of a new section of East 28th Street to be added to the Official City Map. The 50-foot wide, 450-foot long segment of new street is proposed to connect Rosemont Avenue with Edgemoor Avenue, roughly dividing Parcel B in half (into Parcels B Part 1 and B Part 2). The proposed street will be aligned parallel with, and approximately 230 feet east of, East 27th Street. It’s average distance from Todds lane will be approximately 280 feet.

The proposal is considered a major subdivision and is subject to preliminary review by the Planning Commission because 1.) the site is larger than 2.5 acres (18.833 total site acreage), 2.) the site occupies more than one full City block, and 3.) a portion of the site is proposed to be dedicated as a public street. See **Attachment A** for the Subdivision Plan.

ANALYSIS

The existing non-contiguous subject parcel (tax parcel 26-030.00-011) is generally located between North Claymont Street, Edgemoor Avenue, East 23rd Street, and Todds Lane. The site occupies portions of five separate City blocks. The subdivision plan labels these block sections as Parcels A, B, C, D, and E. Parcels B, C, and D each occupy one full City block. The entire site is zoned R-5-A (Low Density Apartment Houses).

Land Use, Access, and Circulation

The subject parcels are located in an R-5-A (Low Density Apartment Houses) zoning district. The Planning Department has determined that the proposed street dedication is consistent with the City's Comprehensive plan, entitled, *Wilmington 2028: A Comprehensive Plan for Our City and Communities*.

The new section of East 28th Street will divide Parcel B in to two new parcels and eliminate the private street known as Henderson Drive. Because the new section of right of way is a through-street, traffic circulation to Rosemont Avenue will be increased, and access to public utilities will be improved. As such, the street dedication will be beneficial to the surrounding area.

Street Name

The proposed name of "East 28th Street" is geographically appropriate and matches the existing City street grid and naming convention. Therefore, the Planning Department finds that the name meets the City Planning Commission's street naming guidelines. See **Attachment B** for the City Planning Commission Guidelines for the Naming and Renaming of Streets.

COMMENTS FROM CITY DEPARTMENTS

The preliminary subdivision plan was circulated to appropriate City departments for review. Comments from the Departments of Public Works and Planning and Development are provided below. The Department of Licenses and Inspections and the Fire Marshal's Office did not have any comments.

Department of Public Works

Transportation Division

1. The Transportation Director reviewed the plans and is in support of the subdivision and street dedication. He requests that Public Works be provided a draft of a site plan for Parcels B Part 1 and B Part 2 which show proposed buildings in relation to the new public right of way.

Department of Planning and Development

1. Correct the typo in the plan title from “Edgewood Avenue” to Edgemoor Avenue”.
2. Because both Plan Notes #4 and #5 use the word “parcel” to describe the areas of a single existing parcel as well as six separate newly proposed parcels, it is suggested that, for clarity, the labels in Notes #4 be changed to “Parcel Section A”, etc., and the labels in Notes #5 be changed to “New Parcel A”, etc.

See **Attachment C** for the Subdivision Plan Review Checklist.

PUBLIC NOTICE

On Monday, November 9, 2020, a public notice of the Planning Commission’s meeting agenda was emailed to the recipients of the standard Commission mailing list and posted on the City’s website.

FINDINGS AND RECOMMENDATIONS

The Department of Planning and Development finds that the Riverside Phase 2 preliminary major subdivision plan substantially meets the requirements for conditional approval as described in Section 102.2 of the City’s Subdivision Regulations.

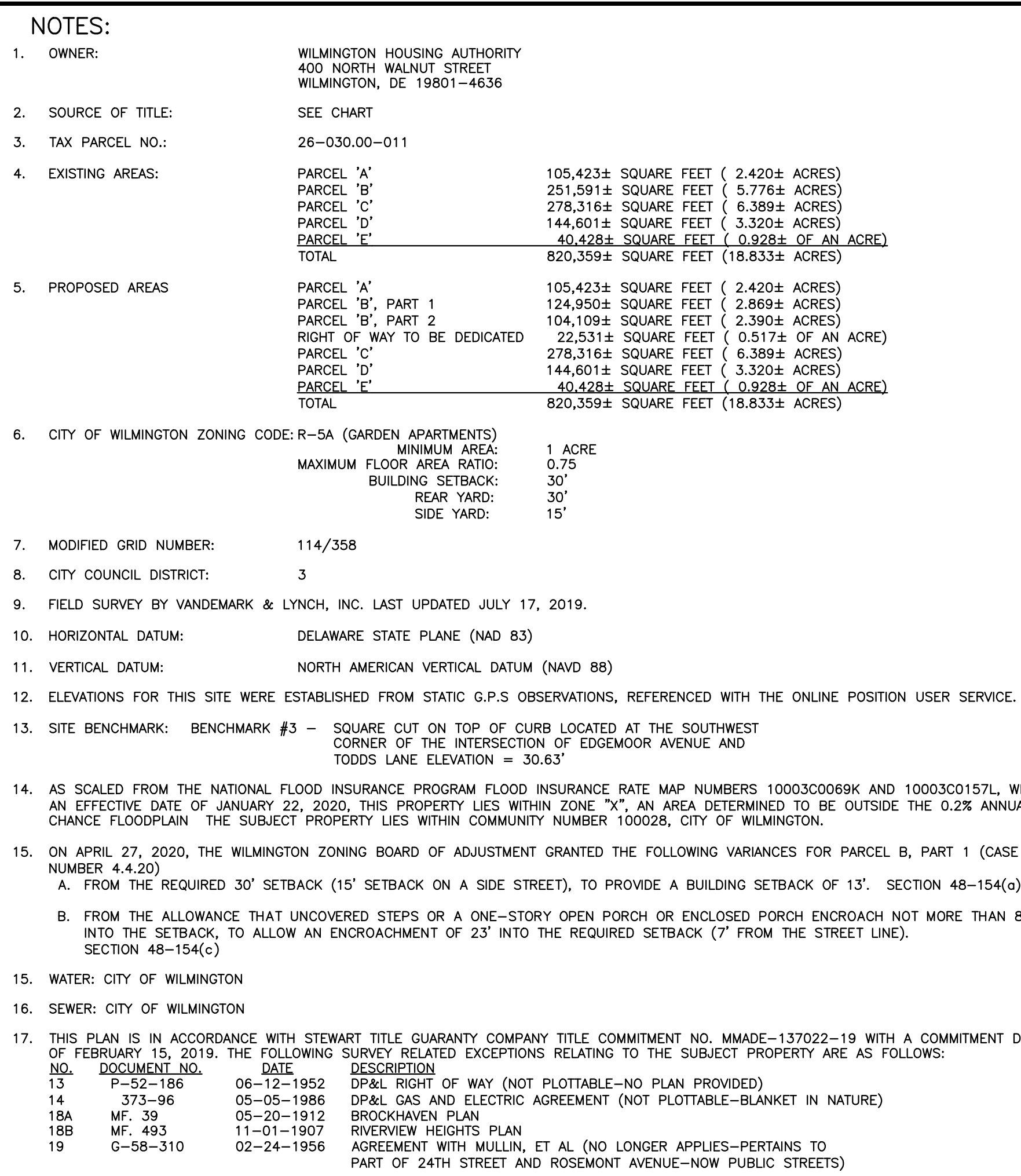
All formal recommendations to the Department by the City Planning Commission via Resolution 21-20, as well as all comments and advice provided by the Commission at its regular meeting on November 17, 2020, shall be considered by the Department prior to it taking any action to approve or disapprove the preliminary subdivision plan.

If the Department grants conditional approval of the preliminary subdivision plan, approval of the final plan will be subject to the requirements listed in Section 102.3 of the City’s Subdivision Regulations. Since the Riverside Phase 2 subdivision includes the dedication of a City street, the final plan requires approval by City Council Ordinance.

Attachments:


- Preliminary Major Subdivision Plan
- Planning Commission Guidelines for the Naming and Renaming of Streets
- Subdivision Review Checklist
- Draft Resolution 21-20

Attachment A
Preliminary Subdivision Plan



THE PURPOSE OF THIS PLAN IS TO SUBDIVIDE
TAX PARCEL 26-030.00-011 INTO SIX PARCELS:
A, B1, B2, C, D AND E AND TO DEDICATE EAST
28TH STREET TO PUBLIC USE.

SCALE: 1" = 60' SEPTEMBER 25, 2020



GRAPHIC SCALE (FEET)

UTILITY NOTE:

EXISTING UTILITIES ARE SHOWN BASED ON OBSERVED FIELD LOCATIONS IN CONJUNCTION WITH PROVIDED MISS UTILITY INFORMATION. COMPLETENESS OR CORRECTNESS THEREOF IS NOT GUARANTEED. IT SHALL BE EACH CONTRACTORS' RESPONSIBILITY TO CONTACT THE UTILITY COMPANIES INVOLVED IN ORDER TO SECURE THE MOST ACCURATE INFORMATION AVAILABLE AS TO THE LOCATION AND DEPTH OF ANY UTILITIES. CONTRACTORS ARE ADVISED THAT CONTRACTORS SHALL BEGIN WITHOUT NOTIFYING THEIR OWNERS AT LEAST 48 HOURS IN ADVANCE. EACH CONTRACTOR SHALL TAKE THE NECESSARY PRECAUTIONS TO PROTECT THE EXISTING UTILITIES. TO LOCATE UTILITIES IN THE FIELD PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL CONTACT MISS UTILITY OF DELMARVA (TELEPHONE 800-282-8555).

CERTIFICATION OF ACCURACY

I, A. KATHY GOLDSTONE HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF DELAWARE. TO THE BEST OF MY KNOWLEDGE AND BELIEF, I CERTIFY THAT THE INFORMATION ON THIS PLAN IS TRUE AND CORRECT TO THE ACCURACY REQUIRED BY ACCEPTED SURVEYING STANDARDS AND PRACTICES. THE PROPOSED CONSTRUCTION, AS SHOWN ON THE PLAN COMPLIES WITH ALL APPLICABLE LAWS AND REGULATIONS.

CERTIFICATION OF OWNERSHIP

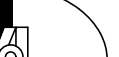
I, _____, HEREBY CERTIFY THAT THE WILMINGTON HOUSING AUTHORITY IS THE OWNER OF THE PROPERTY SHOWN ON THIS PLAN, THAT THE SUBDIVISION THEREOF WAS MADE AT ITS DIRECTION, THAT IT ACKNOWLEDGES THE SAME TO BE ITS ACT AND PLAN AND DESIRE THE SAME TO BE RECORDED AS SUCH ACCORDING TO THE LAW, AND IN ACCORDANCE WITH THE SUBDIVISION AND LAND DEVELOPMENT REGULATIONS OF THE CITY OF WILMINGTON.

SIGNATURE _____ DATE _____

APPROVED FOR RECORDATION

DIRECTOR OF DEPARTMENT OF PLANNING _____ DATE _____

AND DEVELOPMENT

	VANDEMARK & LYNCH, INC. ENGINEERS – PLANNERS – SURVEYORS		
	4305 MILLER ROAD WILMINGTON, DE 19802/(302) 764-7635 WWW.VOLENG.COM		

SURVEYED BY: G. SIMS COMPUTED BY: K. GOLDSTONE PROJECT MANAGER S. JOHNS DRAWN BY: K. GOLDSTONE	FILE NAME 24541.11-RECORD-01		REVISION 	SHEET 1 OF 1
	PERMANENT FILE 114/358	QA REVIEW 	SIZE L	
	APPROVED BY 			
	SEAL IS NOT VALID UNLESS RED OR EMBOSSED			

Land Projects\24541 Riverside - Kingswood\0.10 Phase 2\Plan Prod\Resubdivision Plan\24541.10-RECORD-01.dwg, 10/19/2020 2:24:58 PM, kgoldstone

Attachment B
City Planning Commission Guidelines
for the Naming and Renaming of Streets

WILMINGTON CITY PLANNING COMMISSION
GUIDELINES FOR THE NAMING AND RENAMING OF STREETS

The proposed naming or renaming of a street is generally recommended when the following conditions are met:

1. The street serves a single property owner who approves of the name.
2. The street serves multiple property owners, a majority of whom support the proposed name.
3. The street will be built and paid for by the developer.
4. The proposed name reflects the history or geography of the area and helps to provide a sense of place.
5. The proposed name is not similar to the name of another street or area where its use may be confusing.
6. The proposed name is geographically appropriate and etymologically sound.
7. The significance of the proposed name is not of the moment and its meaning would be retained over time.
8. The proposed name has been reviewed by the Department of Public Works and any other departments deemed appropriate and has such departments' support.
9. The majority of community or neighborhood residents affected by the naming or renaming approve of the proposed name.
10. The person for whom the street is to be named has retired or is no longer living.
11. The current street name is non-traditional and without meaning, for example, a "lettered" street, e.g., "C" Street.
12. The street to be renamed is not part of a longer continuous street which would retain the original name.
13. The proposed name of the street would not replace a name which is regionally well-known, for example, Delaware Avenue.
14. The existing name of the street is not historical or traditional.

Adopted by City Planning Commission
Resolution #8-92
May 19, 1992

Attachment C
Subdivision Plan Review Checklist

SUBDIVISION PLAN REVIEW CHECKLIST

PLANNING COMMISSION RESOLUTION 21 - 20

1. Section 103.0—Design Standards

Satisfactory
Not Satisfactory
Not Required
Not Applicable

103.1

Streets

- | | | |
|----------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (a) | Where new streets are proposed, the street beds must be dedicated to the City, and the arrangement of streets must be acceptable to the Department of Planning and Department of Public Works. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (b) | Minor streets shall be so laid out that their use by through traffic will be discouraged. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (c) | Where subdivision abuts or contains an existing or proposed arterial street, provisions must be made to separate through and local traffic. |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (d) | Reserve strips controlling access to streets shall not be provided except where specifically approved. |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (e) | Streets shall be planned to intersect as nearly as possible. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (f) | The right-of-way width of new streets shall not be less than fifty (50) feet wide. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (g) | Dead-end street are prohibited. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (h) | No street names shall be used which will duplicate or be confused with the name of existing streets. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (i) | Street grades shall be established by the Department of Public Works. |

103.2

Alleys

- | | | |
|----------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (a) | Alleys shall be provided in commercial and industrial districts. |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (b) | All alleys shall provide for at least two (2) moving lanes of traffic. |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (c) | The design and location of alleys is subject to approval by the Department of Public Works. |

103.3

Utilities, Drainage, and Flood Hazards

- | | | |
|----------------------------------------------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (a) | Easements across lots or centered on rear or side lot lines shall be provided for utilities and drainage. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (b) | If a subdivision is in a flood prone area, indicate the floodplain designation. |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (c) | Where a subdivision is traversed by a watercourse drainage way, channel, or stream, a drainage right-of-way must be provided. |

Satisfactory
Not Satisfactory
Not Required
Not Applicable

☐ ☐ ☐ ☒ (d) Where any alteration or a watercourse in a riverine situation is proposed, the flood carrying capacity of the watercourse must be maintained.

☐ ☐ ☐ ☒ (e) When required by the Commission of Public Works, provision shall be made for draining storm water from paved areas into public sewer systems.

103.4

Blocks

☒ ☐ ☐ ☐ (a) The lengths, widths, and shapes of blocks shall be determined with due regard to:

☒ ☐ ☐ ☐ (1) Provisions for adequate building sites.

☒ ☐ ☐ ☐ (2) Zoning requirements as to lot sizes and dimensions.

☒ ☐ ☐ ☐ (3) Needs for conventional access, circulation, control, and safety of street traffic.

103.5

Lots

☒ ☐ ☐ ☐ (a) Appropriateness of the lot size, width, depth, shape, and orientation.

☒ ☐ ☐ ☐ (b) Lot dimensions, setbacks, etc., shall conform to the requirements of the Zoning Ordinance.

103.6

Public Sites and Open Spaces

☐ ☐ ☐ ☒ (a) Where a proposed park, playground, school, or other public use shown in the City Comprehensive Development Plan is located in a subdivision, the dedication of that area may be required.

☐ ☐ ☐ ☒ (b) Where deemed essential by the Department of Planning, the dedication of areas for schools, parks, and other neighborhood purposes may be required.

2. Section 104.0—Required Improvements

104.1

Monuments

☐ ☐ ☐ ☒ (a) Where monuments need to be installed or replaced as per Public Works standards.

104.2

Streets and Utilities

☒ ☐ ☐ ☐ (a) Streets dedicated for public use shall be built to City specifications.

☐ ☐ ☐ ☒ (b) The applicant shall provide and install sanitary and storm sewers.

☐ ☐ ☐ ☒ (c) The applicant shall provide and install water pipes.

☐ ☐ ☐ ☒ (d) Any trees to be planted within the right-of-way streets must be approved.

Satisfactory
Not Satisfactory
Not Required
Not Applicable

- | | | | | | |
|--------------------------|--------------------------|--------------------------|-------------------------------------|-----|---------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | (e) | Standard streetlights on public streets shall be furnished by the City. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | (f) | Within flood-prone areas, water supply and sanitary sewer systems shall minimize discharge into flood waters. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | (g) | Where a plan provides for private ways or other areas owned in common, suitable easements are required. |

3. **Section 105.1—Required Drawings and Supplemental Information for Preliminary Plat**

105.1

- | | | | | | |
|-------------------------------------|-----------------------------------------------------|-------------------------------------|-------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (a) | Plat must be drawn to convenient scale and include: | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (1) | Boundary lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | (2) | Easements |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (3) | Streets on and adjacent to the tract: street width, row width, type of service, width, actual surface elevation(s) legally established center line elevation(s), walks, curbs, gutters, culverts, etc. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (4) | Utilities on and adjacent to the tract: location, size, and invert elevation of sanitary storm or combined sewers, and drainage structures; location and size of water mains; location of gas lines, fire hydrants, electric and telephone poles and services, and street lights, etc. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (5) | Ground elevations on the tract: contour intervals regular, not more than five feet; irregular not more than two feet. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | (6) | Subsurface conditions (if required by Department of Public Works). |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (7) | Water courses, rock outcrops, wooded areas, trees (greater than or equal to one foot in diameter), structures or houses, and other significant features. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (8) | Directions and gradient of ground slope on adjacent land, including any embankments or retaining walls; nearby non-residential land uses or adverse influences. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (9) | Level of the base flood (if located in floodplain). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | (10) | Photographs (if required by the Department of Planning). |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (11) | Zoning on and adjacent to tract. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (12) | Key Plan or location map. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (13) | Title and certificates. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | (b) | A draft of covenants proposed to regulate land use in the subdivision. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | (c) | Where subdivision of an existing structure under the Unit Property Act is proposed, evidence of compliance with Sections 35-53 and 35-58 of the City Code relating to condominium conversions. |

SUBSTITUTE NO. 1 TO ORDINANCE NO. 21-001

AN ORDINANCE WHEREIN THE CITY OF WILMINGTON ACCEPTS THE DEDICATION OF FOUR STREETS AT THE RIVERFRONT, NAMING THEM “JUDY JOHNSON DRIVE,” “SOUTH MADISON STREET,” “SHIPYARD DRIVE,” AND “FRAWLEY DRIVE”

**Rev. 1
#0011**

Sponsor:

**Council
Member
Harlee**

WHEREAS, Sections 1-101, 2-306, and 5-400 of the City Charter and Section 42-11 of the City Code authorize the City of Wilmington (the “City”) to establish and revise plans of streets and alleys in accordance with applicable provisions of State law; and

WHEREAS, Section 2-3 of the City Code authorizes the City by ordinance to name and rename streets reserved for public use in order to commemorate persons, places or events of historical, cultural, governmental or social significance to the City, its residents, neighborhoods, and communities after receipt by City Council of the recommendation of the City Planning Commission (the “CPC”) after its review; and

WHEREAS, in 2019, it was originally requested that a proposed street extending from Beech Street at the Wilmington Waterfront to the boundary of the City and County in South Wilmington be named “Peterson Drive,” after the former deceased Governor of Delaware, that request resulting in the adoption on December 17, 2019 by the CPC of Resolution 16-19, recommending City Council accept the dedication and name four new City streets, including one named “Peterson Drive”; and

WHEREAS, at the same meeting on December 17, 2019, the CPC by Resolution 16-19 also recommended the acceptance of the dedication and the naming of three additional streets: (1) an extension of South Madison Street southwest from its intersection with Beech Street a distance of approximately 475 feet to a proposed four-way intersection with Frawley Drive and Shipyard Drive, ending at that location; (2) a partial relocation of Shipyard Drive to

begin at the proposed four-way intersection with Frawley Drive and South Madison Street extending approximately 2000 feet to a proposed three-way intersection with Peterson Drive; and (3) Frawley Drive, a new street extending approximately 840 feet from its proposed three-way intersection with Justison Street to the proposed three-way intersection with Peterson Drive; and

WHEREAS, the Riverfront Development Corporation, after consultation with City Council, the Office of the Mayor and City Departments, amended its request, asking that “Peterson Drive” be instead named “Judy Johnson Drive” in honor of the late African American baseball player, William Julius “Judy” Johnson, who spent the early part of his life in the City of Wilmington; and

WHEREAS, following review by the Department of Planning and Development, the CPC on October 20, 2020, adopted Resolution 19-20 which recommends to City Council that a new 1.48 mile City street extending from Beech Street to the boundary of the City with the County be named “Judy Johnson Drive”; and

WHEREAS, the CPC on October 20, 2020 in Resolution 19-20 restated and adopted anew the dedication and naming recommendations to City Council of its earlier Resolution 16-19 regarding the extensions of existing streets South Madison Street and Shipyard Drive as well as the naming of the new street “Frawley Drive” that is located directly adjacent to the Daniel S. Frawley Baseball Stadium, named in 1994 after the late Daniel S. Frawley, who served as mayor of the City of Wilmington from 1985 to 1993; and

WHEREAS, there are no findings to suggest that acceptance of the proposed rights-of-way would be detrimental to the surrounding properties or public safety; and

WHEREAS, the new City streets would be located as depicted in CPC Resolution 19-20 and Exhibit “A” attached hereto, and, once the new streets are built to all City standards and all requirements of the Department of Public Works, they will be dedicated and conveyed to the City; and

WHEREAS, the City Council deems it desirable and appropriate to accept these four street dedications with the names recommended by the CPC to be added it to the Official City Map.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

SECTION 1. The acceptance of the street dedications of two extended City streets to continue their current names of “South Madison Street” and “Shipyard Drive,” one new City street to be named “Frawley Drive,” and one new City street to be named “Judy Johnson Drive,” all public rights-of-way depicted in the “Revised Street Naming Map” of CPC Resolution 19-20 and Exhibit “A” attached hereto, is hereby approved; and the Official City Map may, therefore, be amended to reflect these dedicated City streets and their ordained names.

SECTION 2. All City departments are hereby authorized to take any and all necessary actions required for proposed acceptance of the dedication of the new public rights-of-way and their addition to the Official City Map.

SECTION 3. This Substitute Ordinance shall become effective immediately upon its date of passage by the City Council and approval by the Mayor.

First Reading January 21, 2021
Second Reading January 21, 2021
Third Reading

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2021.

Mayor

SYNOPSIS: This Substitute Ordinance accepts the dedication of four streets in the Riverfront District of Wilmington, naming them “Judy Johnson Drive,” “South Madison Street,” “Shipyard Drive,” and “Frawley Drive.”

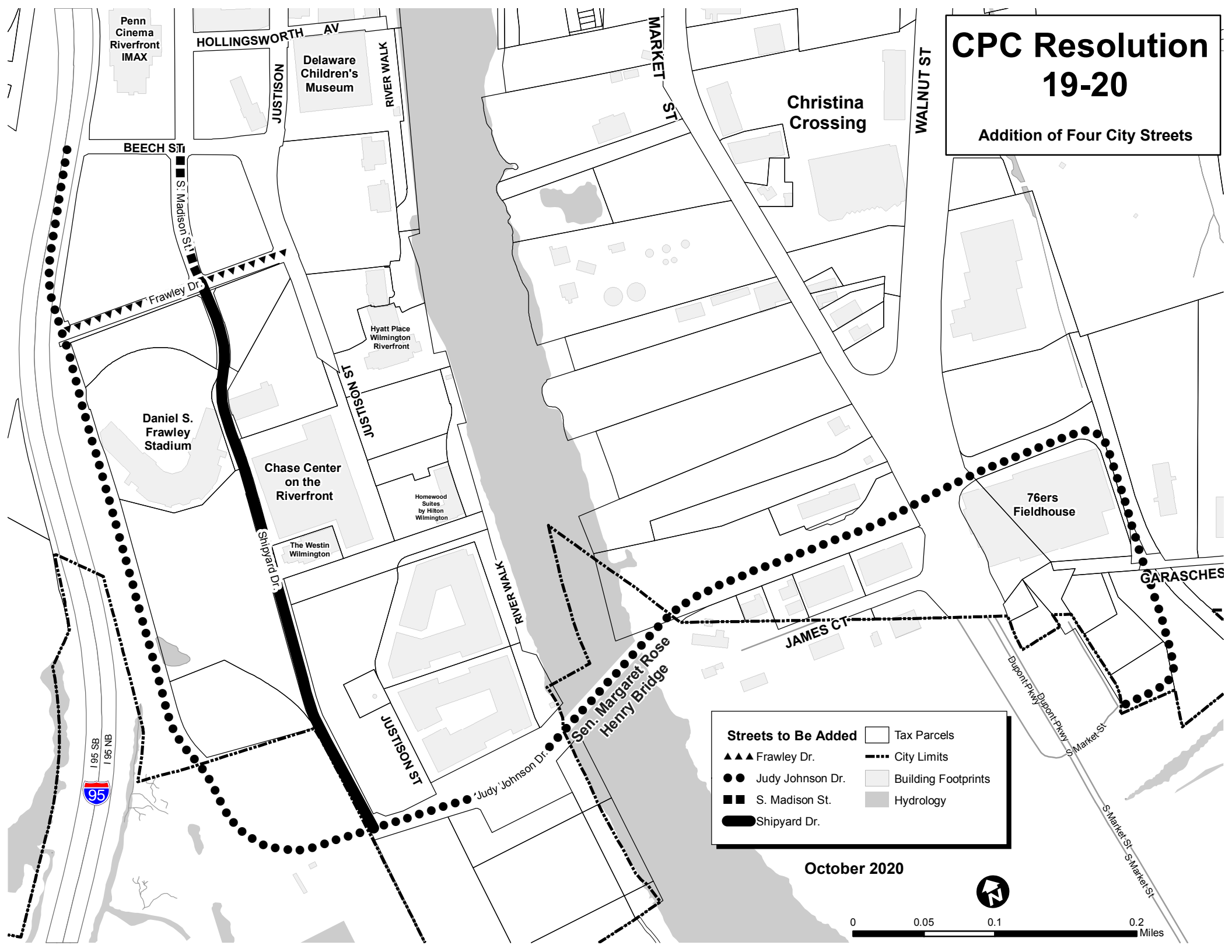
FISCAL IMPACT: This Substitute Ordinance has no significant anticipated fiscal impact.

W0113133

EXHIBIT A

CPC Resolution 19-20

Addition of Four City Streets



Streets to Be Added

▲▲▲ Frawley Dr.

●●● Judy Johnson Dr.

■ ■ S. Madison St.

— Shipyard Dr.

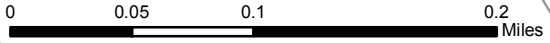
□ Tax Parcels

--- City Limits

■ Building Footprints

■ Hydrology

October 2020



Wilmington, Delaware
March 4, 2021

#0036

Sponsor:

**Council
President
Congo**

WHEREAS, in accordance with Section 2-104 of the City Charter, City Council shall employ such persons as may be necessary for the proper discharge of its business; and

WHEREAS, Council deems it desirable to appoint the following person necessary for the proper discharge of its business, who shall serve at the pleasure of City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON that the following person is hereby appointed as an employee of City Council and shall be placed on the payroll of the City of Wilmington in the Office of the City Clerk:

1. Azsana Wing Legislative Administrative Assistant

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to forward copies of this Resolution to the Director of Human Resources, the City Treasurer, and the City Auditor.

Passed by City Council,

ATTEST: _____
City Clerk

SYNOPSIS: This Resolution appoints Azsana Wing as the Legislative Administrative Assistant for the 108th Session of the Council of the City of Wilmington.

W0113409

Wilmington, Delaware
March 4, 2021

#0037

Sponsor:

**Council
Member
Dixon**

Co-Sponsors:

**Council
Members
B. Fields
Cabrera
Oliver
McCoy**

WHEREAS, the COVID-19 pandemic is devastating to the economic, social, and political impact to the residents and businesses in the city of Wilmington, which the impact have not yet been fully determined; however, the dismantling of previous systems of support for the most vulnerable and disenfranchised populations are clear; and

WHEREAS, a lack of data-collection in the areas of disadvantaged businesses and individuals, economic development, and health access for Wilmington residents makes it difficult to advance policy research and decisions regarding equitable business and health practices; and

WHEREAS, consistent data collection is needed to authorize and commission various studies such as a Disparity Study, a best practice recommended by the National League of Cities, to be conducted periodically every 5 years in order to have substantive knowledge of disparities in the City of Wilmington; and

WHEREAS, the Council is committed to the elimination of racial and social disparities across key indicators of success including health, education, criminal justice, the environment, employment, and the economy, and seeks to promote equity within the City workplace and in the delivery of City services; and

WHEREAS, disparity studies in neighboring cities such as Baltimore, Philadelphia, and Asheville have revealed, according to the City of Asheville in 2018, “disparities between the percentage of contract dollars that the City spent with minority- and women-owned businesses during the study period (utilization) and the percentage they might be expected to receive based on their availability to perform specific types and sizes of City contracts

(availability),” increasing concerns that the same “large, adverse, and statistically significant disparities” (NERA, 2014) may be present in Wilmington; and

WHEREAS, no Disparity Study has been conducted in the City of Wilmington despite this growing concern; and

WHEREAS, a 2010 Supplier Diversity Council Report recommended the implementation of a comprehensive data collection plan to gather and organize such data as would be required to implement a race/gender neutral contracting and procurement policy, and,

WHEREAS, studies have shown the link between healthcare outcomes and various determinants of health including but not limited to economic and job opportunity; and

WHEREAS, the Wilmington City Council is committed to being supportive of and responsive to all constituents, including those already at a disadvantage due to various circumstances; and

WHEREAS, Wilmington City Council is requesting for the City to have a Disparity Study completed by December 31, 2021. Furthermore, Council is requesting to be informed on the progress of the Disparity Study and to be included in the selection process for determining the selected vendor and assisting with determining the key indicators for the disparity study.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON that City Departments are strongly encouraged to develop better data-collection methods and procedures, and to be more transparent with the data-sharing practices regarding the number and types of Disadvantaged Businesses and their economic impact on the City of Wilmington and the health burden of these disparities on residents. Additionally, the City Council encourages all City Departments to be more transparent in their data

collection practices, and receptive to requests for information, in order to expedite and support the process of creating equitable policies in the City for all individuals. Actionable data needs to be collected systematically, updated at least annually, and made available to the public and to Wilmington City Council.

Passed by City Council,

ATTEST: _____
City Clerk

SYNOPSIS: The Wilmington City Council is concerned with the insufficient data-collection and methods, procedures, and transparency of data-sharing practices of City departments. Council is requesting for the City to have a disparity study done by December 31, 2021, which could lead to creation of equitable policies in the City for local businesses, residents and to authorize and commission various studies on the social, health, and economic wellness climate of the City. Council is requesting to be included in the selection process for determining the selected vendor and assisting with determining the key indicators for the disparity study.