

*Wilmington, Delaware  
Louis L. Redding  
City/County Building  
November 5, 2020*

City Council met in “**virtual**” regular session on the above date at 6:30 p.m., President Hanifa Shabazz presiding.

The opening prayer was done by Andrea Queen, Deputy Clerk.

The Pledge of Allegiance was recited by City Council.

### **ROLL CALL**

The following members responded to the Call of the Roll: Council Members Gray, Oliver, Harlee, McCoy, Johnson, Freel, Adams, Dixon, Guy and Walsh, and Council President Shabazz. Total, eleven. Absent without leave, Council Member Turner. Total, one.

### **MINUTES**

After reading a portion of the minutes of October 15, 2020, upon a motion of Council Member Freel, seconded by Council Member Walsh, it was moved they be accepted as written. Motion prevailed.

### **COMMITTEE REPORTS**

The City Clerk read the following committee report:

<b><u>Public Works &amp; Transportation Committee Member</u></b>	<b><u>Present</u></b>	<b><u>Absent with Leave</u></b>	<b><u>Absent w/out Leave</u></b>
Va'Shun “Vash” Turner, Chair	y		
Ciro Adams, Vice Chair	y		
Ernest “Trippi” Congo, II (vacant)	N/A	N/A	N/A
Michelle Harlee	y		
Zanthia Oliver		y	
Loretta Walsh	y		
Dr. Hanifa Shabazz, Ex-Officio	y		

President and Members of Council of  
The City of Wilmington

October 19, 2020

Ladies and Gentlemen:

We, your Public Works & Transportation Committee by **Virtual Meeting**, to who was referred **Ordinance No. 20-031** entitled:

AN ORDINANCE TO ENACT CERTAIN TRAFFIC/PARKING REGULATIONS

Have given this Ordinance careful study and recommend Council vote on it accordingly.

Respectfully submitted, Members of  
Public Works & Transportation Committee

Upon a motion of Council Member Walsh, seconded by Council Member Freel, the Report was received, record and filed. Motion prevailed.

The City Clerk read the following committee report:

<u>Public Works &amp; Transportation Committee Member</u>	<u>Present</u>	<u>Absent with Leave</u>	<u>Absent w/out Leave</u>
Va'Shun "Vash" Turner, Chair	y		
Ciro Adams, Vice Chair	y		
Ernest "Trippi" Congo, II (vacant)	N/A	N/A	N/A
Michelle Harlee	y		
Zanthia Oliver		y	
Loretta Walsh	y		
Dr. Hanifa Shabazz, Ex-Officio	y		

President and Members of Council of  
The City of Wilmington

October 19, 2020

Ladies and Gentlemen:

We, your Public Works & Transportation Committee by **Virtual Meeting**, to who was referred **Ordinance No. 20-047** entitled:

AN ORDINANCE TO AUTHORIZE AND APPROVE A ONE-YEAR EXTENSION OF CONTRACT 20037FD BETWEEN THE CITY OF WILMINGTON AND CITY TOWING SERVICES, LLC FOR THE PROVISION OF TOWING AND IMPOUNDING OF VEHICLES

Have given this Ordinance careful study and recommend Council vote on it accordingly.

Respectfully submitted, Members of  
Public Works & Transportation Committee

Upon a motion of Council Member Walsh, seconded by Council Members Freel and McCoy, the Report was received, record and filed. Motion prevailed.

### **TREASURER'S REPORT**

The following Treasurer's Report for November 5, 2020 was read into the record by City Clerk and upon a motion of Council Member Freel, seconded by Council Member Walsh, the Report was received, recorded and filed. Motion prevailed.

*Note: The Treasurer's Report is included herein as an insert from Page 4 to Page 5.*

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City of Wilmington  
Delaware

Velda Jones-Potter  
City Treasurer

Louis L. Roddick City/County Building  
888 French Street  
Wilmington, Delaware 19801-3533  
(302) 576-3488  
treasurer@wilmingtonde.gov



**Treasurer's Report**  
November 5, 2020

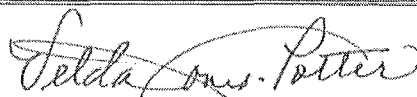
**Cash - Ledger Balance** (as of 11/04/2020):

General	M & T Bank	\$ 8,250,444.00
Payroll	M & T Bank	\$ 1,463,674.38
Law Department Court Costs	M & T Bank	\$ 4,652.07
Total Petty Cash	M & T Bank	\$ 6,229.22
Police - Evidence Found (Currency)	M & T Bank	\$ 1,079,400.20
Police & Fire Rememberance	M & T Bank	\$ 7,469.49
Police Department Discretionary	M & T Bank	\$ 19,807.11
Rent Withholding Escrow	M & T Bank	\$ 4,137.97
Grant-in-Aid	M & T Bank	\$ 152,196.30
Community Development Block Grant	M & T Bank	\$ 1.00
Capital Projects	M & T Bank	\$ 1.00
<b>Total Cash on Hand</b>		<b>\$ 10,988,012.74</b>

**Cash Equivalents & Investments** (as of 11/04/2020):

Account Type & Fund	Institution	Invest. Type	Maturity Date	Interest Rate	Interest Receivable	Investment Amount
<b>LIQUIDITY:</b>						
General	M&T	Overnight Repo	11/5/2020	0.01%	\$ 7.85	\$ 28,155,202.72
General	TD	CD	11/24/2020	0.15%	\$ 1,041.67	\$ 10,000,000.00
General	TD	CD	12/14/2020	0.15%	\$ 3,325.00	\$ 19,000,000.00
<b>SUB-TOTAL:</b>						<b>\$ 57,155,202.72</b>
<b>RESERVE:</b>						
General <sup>1</sup>	TD	CD	12/14/2020	0.15%	\$ 3,138.52	\$ 16,738,774.00
<b>SUB-TOTAL</b>						<b>\$ 16,738,774.00</b>
<b>RESTRICTED:</b>						
Capital Project	TD	CD	12/14/2020	0.15%	\$ 860.31	\$ 4,590,963.53
Capital Project	TD	CD	12/14/2020	0.15%	\$ 1,784.82	\$ 9,519,037.38
Water/Sewer	TD	CD	12/14/2020	0.15%	\$ 571.86	\$ 3,049,927.70
<b>SUB-TOTAL</b>						<b>\$ 17,159,928.61</b>
<b>Total Investments</b>						<b>\$ 91,053,905.33</b>
<b>Total Cash on Hand</b>						<b>\$ 10,988,012.74</b>
<b>Grand Total</b>						<b>\$ 102,041,918.07</b>

<sup>1</sup> Budget Reserve

  
 Velda Jones-Potter, City Treasurer

**Treasurer's Report (Pensions)**  
**November 5, 2020**

**Cash - Ledger Balance (as of 11/04/2020)**

Pension Payroll	M & T Bank	\$	231,430.93
Retiree Healthcare	M & T Bank	\$	273,429.57
Police Pension	M & T Bank	\$	1,766.21
Fire Pension	M & T Bank	\$	224,438.92
Non-Uniform Pension Act of 1990-Plan 3	M & T Bank	\$	23,635.89
Non-Uniform Pension Plan 2	M & T Bank	\$	1,500.00
Old Non-Uniform Pension - Plan 1	M & T Bank	\$	1,592.81
<b>Total Cash on Hand</b>		\$	<b>757,794.33</b>

**Cash Equivalents (as of 11/04/2020) & Investments (Market Value as of 9/30/2020)**

Account Type & Fund	Institution	Invest. Type	Maturity Date	Interest Rate	Interest Receivable	Investment Amount
<b>LIQUIDITY:</b>						
Pension Plan III	WSFS	CD	11/24/2020	0.05%	\$ 141.66	\$ 3,830,000.00
<b>SUB-TOTAL:</b>					\$	<b>3,830,000.00</b>
<b>RESERVE:</b>						
Pension Trust	Edgar Lomax					\$ 20,429,099.92
Pension Trust	Vanguard Fixed					\$ 30,862,292.86
Pension Trust	Earnest Partners					\$ 26,337,572.83
Pension Trust	Wilmington Trust					\$ 41,551,587.16
Pension Trust	Vanguard Stock Index					\$ 25,655,976.45
Pension Trust	Artisan Global					\$ 10,734,295.14
Pension Trust	Dodge & Cox					\$ 10,420,158.36
Pension Trust	Fidelity					\$ 10,248,023.95
Pension Trust	Harding Loevner					\$ 10,985,585.63
Pension Trust	Vanguard Global					\$ 15,902,686.97
Pension Trust	MFS Management					\$ 29,581,449.50
Pension Trust	Clarion Lyon					\$ 9,725,493.13
Pension Trust	Money Market					\$ 6,493,814.22
Pension Trust	Morgan Stanley					\$ 9,364,672.61
Pension Trust	Vanguard-OPEB					\$ 26,611,307.56
<b>SUB-TOTAL</b>					\$	<b>284,904,016.29</b>
<b>Total Investments</b>					\$	<b>288,734,016.29</b>
<b>Total Cash on Hand</b>					\$	<b>757,794.33</b>
<b>Grand Total</b>					\$	<b>289,491,810.62</b>

**Total Funds under Treasury Management:**

<b>Total Investments</b>					\$	<b>379,787,921.62</b>
<b>Total Cash on Hand</b>					\$	<b>11,745,807.07</b>
<b>Grand Total<sup>1</sup></b>					\$	<b>391,533,728.69</b>

<sup>1</sup> Excludes non-City funds held in trust on behalf of City employees (Mass Mutual)

  
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**Velda Jones-Potter, City Treasurer**

## NON-LEGISLATIVE BUSINESS

Upon a motion of Council Members Freel and Walsh, seconded by Council Member McCoy, the following non-legislative resolutions were accepted into the record and motion prevailed:

All Council	Sympathy LaVerne Martina Basnight
Oliver	Sympathy Latanya Redden-Whittaker
Oliver	Sympathy Willie Allen
Oliver	Sympathy Barbara Stevens
Oliver	Sympathy Joanne M. Bordley
Oliver	Sympathy Keith R. Booker
Shabazz	Sympathy Arlene Chambers
Shabazz	Sympathy Nathaniel Milton, Jr.
Shabazz	Sympathy Ralph W. Smith
Shabazz	Sympathy Tommier D. Dendy
Walsh	Sympathy John Holmes Doherty

*President Shabazz expressed condolences to Chief of Staff Marchelle Basnight for the loss of her mother. A Sympathy Resolution and flowers were sent by City Council.*

## LEGISLATIVE BUSINESS

Council Members Gray, Oliver, Harlee and McCoy did not have any legislation to present this evening.

Council Member Johnson presented and called for the third and final reading Ordinance No. 20-031 (Agenda #4816) entitled:

### AN ORDINANCE TO ENACT CERTAIN TRAFFIC/ PARKING REGULATIONS

Upon a motion of Council Member Johnson, seconded by Council Members Freel and Walsh, the Ordinance was before the Council for its consideration. Motion prevailed. Council Member Johnson spoke on the purpose of the Ordinance and made comments.

At this time, President Shabazz opened up the floor for public comments; however, nobody desired the privilege of the floor.

President Shabazz request the Clerk to call the roll.

The above-referenced Ordinance was read for the third and final time and was adopted by title and section recurring to the Enacting Clause and was passed by the following Yea and Nay Roll Call Vote: Yeas, Council Members Gray, Oliver, Harlee,

McCoy, Johnson, Freel, Adams, Dixon, Guy and Walsh, and Council President Shabazz. Total, eleven. Nays, none. Absent, Council Member Turner. Total, one.

President Shabazz declared the Ordinance adopted.

Council Member Freel presented and called for the first and second reading Ordinance No. 20-050 (Agenda #4873) entitled:

AN ORDINANCE TO AUTHORIZE AND APPROVE TWO ONE-YEAR EXTENSIONS OF CONTRACT 20033PW BETWEEN THE CITY OF WILMINGTON AND ALLAN MYERS, L.P. FOR STREET PAVING

**FISCAL IMPACT STATEMENT:** The fiscal impact of this Ordinance is two (2) one-year contract extensions at an estimated price of Two Million, Six Hundred Seventeen Thousand, Seven Hundred Seventy-Seven Dollars (\$2,617,777.00) per extension.

The above-referenced Ordinance was given two separate readings by title only and upon a motion of Council Member Freel, seconded by Council Member Walsh, the Ordinance was received, recorded and referred to the Finance & Economic Development Committee. Motion prevailed.

Council Member Freel presented and called for the first and second reading Ordinance No. 20-051 (Agenda #4874) entitled:

AN ORDINANCE TO AUTHORIZE AND APPROVE TWO ONE-YEAR EXTENSIONS OF CONTRACT 20032PW BETWEEN THE CITY OF WILMINGTON AND DIAMOND MATERIALS, LLC FOR CONCRETE IMPROVEMENTS

**FISCAL IMPACT STATEMENT:** The fiscal impact of this Ordinance is two (2) one-year contract extensions at an estimated price of One Million, Five Hundred Twenty-Seven Thousand Dollars (\$1,527,000.00) per extension.

The above-referenced Ordinance was given two separate readings by title only and upon a motion of Council Member Freel, seconded by Council Member Walsh, the Ordinance was received, recorded and referred to the Finance & Economic Development Committee. Motion prevailed.

Council Member Adams presented and called for the third and final reading Ordinance No. 20-047 (Agenda #4870) entitled:

AN ORDINANCE TO AUTHORIZE AND APPROVE A ONE-YEAR EXTENSION OF CONTRACT 20037FD BETWEEN THE CITY OF WILMINGTON AND CITY

TOWING SERVICES, LLC FOR THE PROVISION OF  
TOWING AND IMPOUNDING OF VEHICLES

**FISCAL IMPACT STATEMENT:** There is no fiscal impact to the City because the cost of the Amendment to the City is zero dollars (\$0.00).

Upon a motion of Council Member Adams, seconded by Council Member Freel, the Ordinance was before the Council for its consideration. Motion prevailed. Council Member Adams spoke on the purpose of the Ordinance.

At this time, President Shabazz opened up the floor for public comments; however, nobody desired the privilege of the floor.

President Shabazz request the Clerk to call the roll.

The above-referenced Ordinance was read for the third and final time and was adopted by title and section recurring to the Enacting Clause and was passed by the following Yea and Nay Roll Call Vote: Yeas, Council Members Gray, Oliver, Harlee, McCoy, Johnson, Freel, Adams, Dixon, Guy and Walsh, and Council President Shabazz. Total, eleven. Nays, none. Absent, Council Member Turner. Total, one.

President Shabazz declared the Ordinance adopted.

Council Members Dixon and Guy did not have any legislation to present this evening.

Council Member Walsh presented Resolution No. 20-064 (Agenda #4875) as follows:

**WHEREAS**, pursuant to Section 2-363 of the City Code, the Council deemed it necessary and proper to specify the requirements for review and approval of City-sponsored grant applications and proposals, including authorization for expedited grant applications when necessary prior to Council's approval by resolution; and

**WHEREAS**, the Office of Emergency Management (the "Office") desires to submit a grant application for the 2020 Homeland Security Grant Program ("HSGP"), a pass-through grant from the Federal Emergency Management Agency, to the Delaware Emergency Management Agency in the amount of \$10,200.00; and

**WHEREAS**, the HSGP is integral to strengthening the United States against risks associated with acts of terrorism and other catastrophic events; and

**WHEREAS**, the Office intends to use the grant monies to build and sustain the core capabilities of situational assessment, operational coordination, and operational communications that were established in the State Threat & Hazard Identification Risk Assessment; and

**WHEREAS**, more specifically, the grant monies will be used to upgrade the Mobile Command Unit's existing analog video system to a system with digital capabilities, which includes replacing the main external video camera and adding four



flush mounted cameras, as well as replacing the analog DVD operated system with a digital server; and

**WHEREAS**, the City is not required to provide matching funds; and

**WHEREAS**, the City Council deems it necessary and appropriate to authorize the grant application for the aforesaid purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON** that the Office of Emergency Management's grant application to the Delaware Emergency Management Agency in the amount of \$10,200.00 is hereby authorized.

**BE IT FURTHER RESOLVED** that the Director of the Office of Emergency Management, or his designee, shall be authorized to take all necessary actions to accept any and all funds associated with the grant application and to fulfill the grant requirements.

**FISCAL IMPACT STATEMENT:** There is no negative fiscal impact to the City because no matching funds are required.

Upon a motion of Council Member Walsh, seconded by Council Member Freel, the Resolution was before the Council for its consideration. Motion prevailed. Council Member Walsh spoke on the purpose of the Resolution.

At this time, President Shabazz opened up the floor for public comments; however, nobody desired the privilege of the floor.

President Shabazz request the Clerk to call the roll.

The above-referenced Resolution was adopted as read and directed to be recorded and filed by the following Yea and Nay Roll Call Vote: Yeas, Council Members Gray, Oliver, Harlee, McCoy, Johnson, Freel, Adams, Dixon, Guy and Walsh, and Council President Shabazz. Total, eleven. Nays, none. Absent, Council Member Turner. Total, one.

President Shabazz declared the Resolution adopted.

Council Member Walsh presented Resolution No. 20-065 (Agenda #4876) as follows:

**WHEREAS**, pursuant to Section 2-363 of the City Code, the Council deemed it necessary and proper to specify the requirements for review and approval of City-sponsored grant applications and proposals, including authorization for expedited grant applications when necessary prior to Council's approval by resolution; and

**WHEREAS**, the Office of Emergency Management (the "Office") desires to submit a grant application for the 2020 Emergency Management Performance Grant-Supplemental ("EMPG-S"), a pass-through grant from the Federal Emergency Management Agency, to the Delaware Emergency Management Agency in the amount of \$69,250.00; and

**WHEREAS**, the purpose of the EMPG-S is to assist state and local governments with their public health and emergency management activities supporting the prevention of, preparation for, and response to the ongoing COVID-19 public health emergency; and

**WHEREAS**, the Office intends to use the grant monies to support the Office's response and recovery regarding the current COVID-19 pandemic; and

**WHEREAS**, more specifically, the grant monies will be used to: (i) acquire a SteraMist decontamination unit and the solution that is used in the decontamination process; (ii) acquire additional personal protective equipment for essential City workers; and (iii) pay for a contract with an emergency planning consultant for a COVID-19 impact study to evaluate the City's preparedness in responding to the pandemic emergency and to determine if any further measures may be implemented to facilitate recovery; and

**WHEREAS**, the City is required to provide fifty percent (50%) in matching funds; and

**WHEREAS**, the City Council deems it necessary and appropriate to authorize the grant application for the aforesaid purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON** that the Office of Emergency Management's grant application to the Delaware Emergency Management Agency in the amount of \$69,250.00 is hereby authorized.

**BE IT FURTHER RESOLVED** that the Director of the Office of Emergency Management, or his designee, shall be authorized to take all necessary actions to accept any and all funds associated with the grant application and to fulfill the grant requirements.

**FISCAL IMPACT STATEMENT:** There is no negative fiscal impact to the City. Although the grant requires a fifty percent (50%) match, which amounts to \$34,625.00, these monies will be provided by the Office of Emergency Management via already budgeted funds.

Upon a motion of Council Member Walsh, seconded by Council Member Freel, the Resolution was before the Council for its consideration. Motion prevailed. Council Member Walsh spoke on the purpose of the Resolution.

At this time, President Shabazz opened up the floor for public comments; however, nobody desired the privilege of the floor.

President Shabazz requested the Clerk to call the roll.

The above-referenced Resolution was adopted as read and directed to be recorded and filed by the following Yea and Nay Roll Call Vote: Yeas, Council Members Gray, Oliver, Harlee, McCoy, Johnson, Freel, Adams, Dixon, Guy and Walsh, and Council President Shabazz. Total, eleven. Nays, none. Absent, Council Member Turner. Total, one.

President Shabazz declared the Resolution adopted.

Council Member Walsh presented Resolution No. 20-066 (Agenda #4877) as follows:

**WHEREAS**, pursuant to Section 2-363 of the City Code, the Council deemed it necessary and proper to specify the requirements for review and approval of City-sponsored grant applications and proposals, including authorization for expedited grant applications when necessary prior to Council's approval by resolution; and

**WHEREAS**, the Office of Emergency Management (the "Office") desires to submit a grant application for the 2020 Emergency Management Performance Grant ("EMPG"), a pass-through grant from the Federal Emergency Management Agency, to the Delaware Emergency Management Agency in the amount of \$480,000.00; and

**WHEREAS**, the purpose of the EMPG is to provide federal funding to assist state and local governments in preparing for all hazards by implementing the national preparedness system and the national preparedness goal of a secure and resilient nation; and

**WHEREAS**, the Office intends to use the grant monies to support the operation of the Office and the Emergency Operations Center by building upon improvements identified in response to recent disasters; and

**WHEREAS**, more specifically, the grant monies will be used for distribution management planning, evacuation planning, disaster financial management, catastrophic disaster housing, resilient communications, and implementation of community lifelines; and

**WHEREAS**, the City is required to provide fifty percent (50%) in matching funds; and

**WHEREAS**, the City Council deems it necessary and appropriate to authorize the grant application for the aforesaid purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILMINGTON** that the Office of Emergency Management's grant application to the Delaware Emergency Management Agency in the amount of \$480,000.00 is hereby authorized.

**BE IT FURTHER RESOLVED** that the Director of the Office of Emergency Management, or his designee, shall be authorized to take all necessary actions to accept any and all funds associated with the grant application and to fulfill the grant requirements.

**FISCAL IMPACT STATEMENT:** There is no negative fiscal impact to the City. Although the grant requires a fifty percent (50%) match, which amounts to \$240,000.00, these monies will be provided by the Office of Emergency Management via already budgeted funds.

Upon a motion of Council Member Walsh, seconded by Council Member Freel, the Resolution was before the Council for its consideration. Motion prevailed. Council Member Walsh spoke on the purpose of the Resolution.

At this time, President Shabazz opened up the floor for public comments.

Public Comment Speaker:

- Erin Goldner

Council Member Walsh responded to a question raised by Ms. Goldner.

President Shabazz requested the Clerk to call for the roll.

The above-referenced Resolution was adopted as read and directed to be recorded and filed by the following Yea and Nay Roll Call Vote: Yeas, Council Members Gray, Oliver, Harlee, McCoy, Johnson, Freel, Adams, Dixon, Guy and Walsh, and Council President Shabazz. Total, eleven. Nays, none. Absent, Council Member Turner. Total, one.

President Shabazz declared the Resolution adopted.

Council Member Oliver mentioned to have noted on the agenda under the Non-Legislative Resolutions the sympathy Resolution for Keith Booker as the funeral was today and it was duly noted by President Shabazz.

### **PETITIONS AND COMMUNICATIONS**

Council President and Council Members spoke on the following: renovations to Haynes Park; tour of Crestview; individuals/entities were thanked for community events; announcement of free grocery giveaway; clean-up on Maryland Avenue corridor; condolences expressed to the family of Margaret Harding; winterized grants for small businesses; announcement of upcoming committee meetings; condolences expressed to the family of Keith Booker; condolences expressed to the family of Elaine Manlove; acknowledgement of staff for assisting in the absence of Chief of Staff Basnight; marker for the original location of The Monday Club; Hope Commission graduates; President for Southbridge; and including, but not limited to, the Wilmington Community Advisory Council (grant for the Wilmington Youth Leadership Incubator Program).

### **ADJOURNMENT**

Upon a motion of Council Member Freel, seconded by Council Member Dixon, Council adjourned at 7:13 p.m. Motion prevailed.

Attest:   
Maribel Seijo, City Clerk