



City of Wilmington

Hanifa Shabazz
City Council President

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May 21, 2018

City Auditor Terence Williams
Audit Department
City of Wilmington
800 North French Street
Wilmington, Delaware 19801

RE: Audit of historic City Council grant disbursements

Dear Auditor Williams,

First and foremost, I'd like to extend my appreciation for your continued support pertaining to grants and Community Support Fund expenditures from City Council. Both you and your team have been instrumental in offering concrete recommendations – which we have since adopted – related to how we process grant fund applications and how we consider applicants, as well as the heightened levels of transparency and communication we have applied to this function of our office. I also appreciate your participation in our grant application review panel.

We have received the audit report (enclosed herein) from the State of Delaware Office of the Auditor of Accounts, pertaining to the findings of their special investigation of grants of \$5,000 or more awarded during the current Session of City Council. You will find within this report the recommendation that we perform a review of past dollars allocated, dating back to Fiscal Year 2014, when my predecessor significantly increased the amount of discretionary funding in Council's budget.

Through this letter, I am formally requesting that the City Audit Department work in tandem with the Audit Review Committee to implement this recommendation by conducting a review of grants of an identical size - \$5,000 or more – from Fiscal Year 2014 through the beginning of this Session of City Council.

I appreciate your time and attention to this important matter, as well as your diligence in ensuring that this review takes place. As you know from our prior communications on this matter, injecting additional transparency, accountability and communication into Council's Community Support Fund initiative is paramount among our objectives, and I am grateful for your continued support along these lines.

Respectfully,

A handwritten signature in blue ink that reads "Hanifa Shabazz".

Dr. Hanifa Shabazz
President, Wilmington City Council