



City of Wilmington

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City Council Member, 8th District

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Finance & Economic Development Committee

Charles "Bud" Freel, Chair
Robert A. Williams
Zanthia Oliver
Nnamdi O. Chukwuocha, Vice-Chair
Loretta Walsh
Ciro Adams
Hanifa Shabazz, Ex-Officio Member

***REVISED NOTICE**

Finance & Economic Development Committee Meeting

May 14, 2018

5:00 p.m.

1st floor Council Committee Room

Agenda

1. **Ord. 18-007** Establish a Rate of Taxation on Real Property and the Taxable Property of Public Utility for the Fiscal Year July 1, 2018 through June 30, 2019
2. **Ord. 18-008** Amend Chapter 45 of the City Code Regarding (i) Sewer System Rates and Charges and Water Rates and Charges for the Fiscal Year 2019 and (ii) Monthly Facilities Charges
3. ***Sub. 1 to Ord. 18-009** Adopt a Capital Program for the Six Fiscal Years 2019-2024
4. ***Sub. 1 to Ord. 18-010** Adopt a Capital Budget for Fiscal Year 2019
5. **Sub. 1 to Ord. 18-011** Adopt the Annual Operating Budget for the Fiscal Year Beginning on July 1, 2018 and Ending on June 30, 2019
6. **Ord. 18-015** Authorizing the Issuance of the City's General Obligation Bonds, in One or More Series on a Tax-Exempt and/or Taxable Basis, and a General Obligation Bond Anticipation Note in Order to Provide the Funds Necessary; (1) to Finance Various Capital Projects of the City Specified in the City's Capital Budget for its Fiscal Year Ending on June 30, 2016, Together with Certain Other Additional Projects; (ii) To Fund a Note of the City, and (iii) To Refund Certain Outstanding General Obligation Bonds, of the City; Providing the Sale of the Bond; Authorizing Amendments to Prior Bond Ordinances and Authorizing Other Necessary Action

(Rev. 1, 05/14/18)

Any members of the public who wish to speak during the committee meeting will be limited to three minutes per agenda item. If the public's permission to comment is abused, the Chair may exercise greater discretion in limiting public comment.

AN ORDINANCE ESTABLISHING A RATE OF TAXATION ON REAL PROPERTY AND THE TAXABLE PROPERTY OF PUBLIC UTILITIES FOR THE FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019

#4489

Sponsor:

Council
Member
Freel

WHEREAS, pursuant to the provisions of Wilm. C. (Charter) § 4-101, the Mayor has submitted a property tax proposal as a revenue measure necessary to balance the operating budget, and the City Council deems it necessary and proper to approve the measure as set forth herein, pursuant to the provisions of Wilm. C. (Charter) § 2-300.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

SECTION 1. That the Department of Finance shall collect from the several persons, estates, and public service corporations or public utilities named in the assessment rolls submitted by the Board of Assessment for the City, real property taxes for the fiscal year beginning July 1, 2018, at the following rate:

- (a) One Dollar and Ninety-Nine and One-Half Cents (\$1.995) on One Hundred Dollars for City Purposes.

SECTION 2. The Council hereby further ordains that the President of City Council shall sign, and the City Clerk shall countersign, the Tax Warrant which shall be delivered to Council no later than June 30, 2018.

First Reading.....March 15, 2018
Second Reading.....March 15, 2018
Third Reading.....

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2018.

Mayor

SYNOPSIS: This Ordinance sets the property tax rate for Fiscal Year 2019 (July 1, 2018 - June 30, 2019) based on the certification by the Board of Assessment of the assessed valuation of taxable real property in the City and the Mayor's estimates of revenue measures necessary to balance the City budget as required by the City Charter. There is no change to the property tax rate for Fiscal Year 2019.

Wilmington, Delaware

To the Department of Finance of and for the City of Wilmington and its successor or successors:

The City of Wilmington, by the City Council, commands you to collect from the several persons, estates, and public service corporations or public utilities named in the Assessment Roll annexed hereto for the City, real property taxes for the fiscal year beginning July 1, 2018, at the following rate:

One Dollar and Ninety-Nine and One-Half Cents (\$1.995) on
One Hundred Dollars for City Purposes

And if any person, public service corporation, or public utility named in the said Assessment Roll, or any other person whose duty it is to pay the tax, shall refuse to pay after you have demanded the same, then we command that you collect the same, with costs, according to law.

Assessment for City Purposes: \$2,160,800,395

CITY OF WILMINGTON

By: _____
President of City Council

Attest: _____
City Clerk

Dated: _____

BOARD OF ASSESSMENT
OF THE CITY OF WILMINGTON
CERTIFICATION OF ASSESSMENT ROLL
FISCAL YEAR 2019

TO THE DEPARTMENT OF FINANCE:

We, members of the Board of Assessment, hereby certify, in accordance with Wilm. C. (Charter) § 6-109(a), that the New Castle County Assessment Report for District 26, as adjusted to reflect the City's tax exemptions, is the official assessment roll or list of the City of Wilmington.

The total assessment and exemptions are as follows:


Total assessment	\$3,547,297,958
Total exemptions.....	\$1,386,497,563
Total assessment subject to tax rate.....	\$2,160,800,395



Robert S. Greco



Patrick T. Carter



Terence J. Williams

Approved this ____ day of _____, 2018.

Mayor

AN ORDINANCE TO AMEND CHAPTER 45 OF THE CITY CODE REGARDING (i) SEWER SYSTEM RATES AND CHARGES AND WATER RATES AND CHARGES FOR FISCAL YEAR 2019 AND (ii) MONTHLY FACILITIES CHARGES

#4490

Sponsor:
Council Member
Freel

WHEREAS, the Council of the City of Wilmington (the "Council") has enacted Chapter 45 of the Wilmington City Code, Article II of which includes provisions regarding sewer systems and sewage disposal and the rates and charges for same, such provisions being most recently amended by Substitute No. 1 to Ordinance No. 17-009; and

WHEREAS, the Council has enacted various ordinances establishing a system of drinking water user charges, the most recent being Substitute No. 1 to Ordinance No. 17-009; and

WHEREAS, the Council deems it necessary and proper to increase the water and sewer user rates and charges; and

WHEREAS, the Council deems it necessary and proper to amend the monthly facilities charges, along with the monthly consumption allowances.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

SECTION 1. Chapter 45 of the City Code is hereby amended by amending Section 45-175 thereof by adding the underlined language and deleting the stricken language to read as follows:

Sec. 45-175. Monthly water rates and fire service charges.

(a) *General water rates, excluding residential.* Charges for water service shall be composed of a monthly facilities charge for each meter and usage charges based on rates per 1,000 gallons of actual consumption. The monthly facilities charge for five-eighths-inch,

three-fourths-inch and one-inch meters shall include a monthly allowance of ~~3,333~~ 3,000 gallons of water. Facilities and usage charges for all accounts in each classification of customers shall be payable monthly based on monthly meter readings. The classification of customers, monthly facilities charges, and usage charges shall be as follows:

Meter Size (Inches)	Monthly Facilities Charge \$	Inside City Usage Charges (\$ per 1,000 gallons)		
		Commercial	Industrial	Apartment
5/8	22.83 <u>21.75</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
3/4	25.72 <u>24.50</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
1	28.55 <u>27.20</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
1½	28.55 <u>27.20</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
2	37.14 <u>35.38</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
3	119.92 <u>114.25</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
4	228.38 <u>217.57</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
6	308.31 <u>293.72</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
8	428.23 <u>407.96</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
10	428.23 <u>407.96</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
12	428.23 <u>407.96</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
14	428.23 <u>407.96</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>
16	428.23 <u>407.96</u>	8.564 <u>8.907</u>	6.849 <u>7.123</u>	8.082 <u>8.405</u>

Meter Size (Inches)	Monthly Facilities Charge \$	Outside City Usage Charges (\$ per 1,000 gallons)		
		Commercial	Industrial	Apartment
5/8	36.55 <u>34.82</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
3/4	39.99 <u>38.10</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
1	44.54 <u>42.43</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
1½	42.26 <u>40.26</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
2	57.10 <u>54.39</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
3	194.15 <u>184.96</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
4	376.86 <u>359.02</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
6	502.44 <u>478.66</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
8	714.12 <u>680.32</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
10	714.12 <u>680.32</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
12	714.12 <u>680.32</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
14	714.12 <u>680.32</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>
16	714.12 <u>680.32</u>	11.751 <u>12.221</u>	9.929 <u>10.326</u>	12.679 <u>13.186</u>

(b) *General water rates, residential only.* Charges for water service shall be composed of a monthly facilities charge for each meter and

usage charges based on rates per 1,000 gallons of actual consumption. The monthly facilities charge for five-eighths-inch, three-fourths-inch, and one-inch meters shall include a monthly allowance of ~~2,667~~ 2,000 gallons of water. Facilities and usage charges for all accounts in each classification of customers shall be payable monthly based on monthly meter readings. The classification of customers, monthly facilities charges, and usage charges shall be as follows:

Meter Size (Inches)	Monthly Facilities Charge (1)	Inside City Residential Customers Usage Charges (per 1,000 gallons)	
		1 st Block (2)	2 nd Block (3)
5/8	19.40 18.48	5.628 5.853	7.034 7.315
3/4	21.88 20.84	5.628 5.853	7.034 7.315
1	24.26 23.11	5.628 5.853	7.034 7.315
1½	28.55 27.20	5.628 5.853	7.034 7.315
2	37.14 35.38	5.628 5.853	7.034 7.315
3	119.92 114.25	5.628 5.853	7.034 7.315
4	228.38 217.57	5.628 5.853	7.034 7.315
6	308.31 293.72	5.628 5.853	7.034 7.315
8	428.23 407.96	5.628 5.853	7.034 7.315

- (1) Includes a monthly allowance of ~~2,667~~ 2,000 gallons for 5/8", 3/4", and 1" metered customers.
- (2) All usage between ~~2,668~~ 2,001 gallons and 5,000 gallons per month for 5/8", 3/4", and 1" metered customers. All usage up to 5,000 gallons per month for all other meter sizes.
- (3) All usage over 5,000 gallons per month.

Meter Size (Inches)	Monthly Facilities Charge \$ (1)	Outside City Residential Customers Usage Charges (\$ per 1,000 gallons)	
		1 st Block (2)	2 nd Block (3)
5/8	31.06 29.59	10.189 10.597	12.730 13.239
3/4	33.98 32.37	10.189 10.597	12.730 13.239
1	37.87 36.07	10.189 10.597	12.730 13.239
1½	42.26 40.26	10.189 10.597	12.730 13.239
2	57.10 54.39	10.189 10.597	12.730 13.239
3	194.15 184.96	10.189 10.597	12.730 13.239
4	376.86 359.02	10.189 10.597	12.730 13.239
6	502.44 478.66	10.189 10.597	12.730 13.239
8	714.12 680.32	10.189 10.597	12.730 13.239

- (1) Includes a monthly allowance of ~~2,667~~ 2,000 gallons for 5/8", 3/4", and 1" metered customers.

- (2) All usage between ~~2,668~~ 2,001 gallons and 5,000 gallons per month for 5/8", 3/4", and 1" metered customers. All usage up to 5,000 gallons per month for all other meter sizes.
- (3) All usage over 5,000 gallons per month.

(c) *Charges for certain elderly homeowners.* All property owners including the disabled who are eligible for and have been granted exemptions from municipal taxation of real property in the city pursuant to the provisions of section 44-64 shall be charged monthly for all meters servicing exempt properties and shall pay the monthly facilities charge of ~~\$13.33~~ \$12.70 for the monthly allowance of ~~2,667~~ 2,000 gallons. All usage between ~~2,668~~ 2,001 gallons and 5,000 gallons per month shall be charged at ~~\$2.113~~ \$2.198 per 1,000 gallons. All usage above 5,000 gallons per month shall be charged at ~~\$2.641~~ \$2.747 per 1,000 gallons.

* * *

SECTION 2. This Ordinance shall become effective as of July 1, 2018, except for the increase in the charges and rates for water and sewer services, which shall become effective on September 1, 2018.

First Reading.....March 15, 2018
 Second Reading.....March 15, 2018
 Third Reading.....

Passed by City Council,

 President of City Council

ATTEST: _____
 City Clerk

Approved this ____ day of _____, 2018

 Mayor

SYNOPSIS & FISCAL IMPACT: This Ordinance enacts Water and Sewer charges and rates for Fiscal Year (FY) 2019. The charges and rates for Water and Sewer services will increase by 4.0% in FY 2019 from what they are in FY 2018. The rate increase will take effect on September 1, 2018. Stormwater charges and rates are not affected by this Ordinance and will remain the same as they are in FY 2018, as listed in City Code Section 45-53(d). This Ordinance does not amend the sewer service unit charges stated in City Code Section 45-58.

This Ordinance also amends the monthly facilities charges, along with the monthly consumption allowances, downward. The amendment to the monthly facilities charges and the monthly consumption allowances will take effect on July 1, 2018.

The projected fiscal impact of this Ordinance is an annual increase of \$1.39 million in revenue (net of bad debt) to the Water/Sewer Fund. Below is a table showing the fiscal impact on a typical residential customer living in the City.

FY 2019 Rate Increase Impact on Typical Residential Customer			
Water, Sewer & Stormwater Typical Monthly Bill Impact (Inside City Residential 5/8 inch meter @ 4,000 gallons monthly consumption)			
Services	Monthly Charge FY 2018	Monthly Charge FY 2019	Monthly Increase
Water	26.90	30.19	3.29
Sewer	20.18	22.64	2.46
Stormwater	4.95	4.95	0.00
Total Bill	\$52.03	\$57.78	\$5.75

SUBSTITUTE NO. 1 TO ORDINANCE NO. 18-009

**AN ORDINANCE TO ADOPT A CAPITAL PROGRAM FOR
THE SIX FISCAL YEARS 2019 – 2024 INCLUSIVE**

**Rev. 1
#4491**

Sponsor:

**Council
Member
Freel**

WHEREAS, pursuant to the provisions of Wilm. C. (Charter) Sections 2-303, 4-101, 5-600, and 5-601, at the same time the Mayor submitted the annual operating budget and revenue measures recommended to the Council of the City of Wilmington to balance the operating budget, the Mayor also submitted the proposed capital program and the proposed capital budget with the recommendations of the City Planning Commission, as set forth herein, as recommended by the City Planning Commission at its regular meeting held on March 22, 2018, by its Resolution No. 8-18; and

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON
HEREBY ORDAINS:**

SECTION 1. A Capital Program for the six Fiscal Years 2019-2024, inclusive, totaling \$264,528,000 (including General Fund \$139,588,000; Water/Sewer Fund \$100,440,000; and Other Funds \$24,500,000), is hereby adopted as set forth in the “Capital Improvements Program and Capital Budget for Fiscal Years 2019-2024,” a copy of which is attached hereto as Attachment “A” and incorporated herein by reference, as recommended by the City Planning Commission in its Resolution No. 8-18 approved at its regular meeting on March 22, 2018.

SECTION 2. This Ordinance shall become effective immediately upon its date of passage by the City Council and approval by the Mayor.

First Reading.....March 15, 2018
Second Reading.....March 15, 2018
Third Reading.....

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2018.

Mayor

SYNOPSIS: This Substitute Ordinance enacts the Capital Program for the six Fiscal Years 2019-2024.

**CAPITAL PROGRAM
IMPACT STATEMENT**

The six-year Capital Program for Fiscal Years 2019-2024 is \$264,528,000. This is an estimate of funds necessary to meet the future capital needs of the City. The breakdown is as follows: \$139,588,000, General Fund; \$100,440,000, Water/Sewer Fund; and \$24,500,000, Other Funds.

ATTACHMENT A

CAPITAL IMPROVEMENTS PROGRAM
AND
CAPITAL BUDGET
FOR
FISCAL YEARS 2019 - 2024

MAYOR

Michael S. Purzycki

OFFICE OF MANAGEMENT AND BUDGET

Robert Greco, Budget Director
Matthew Razzo, Senior Budget Analyst

DEPARTMENT OF PLANNING AND DEVELOPMENT

Herbert M. Inden, Director
Gwinneth Kaminsky, Planning Manager

Original Document: CPC Resolution 8-18, March 22, 2018

TABLE OF CONTENTS

	Page
I. Introduction.....	1
II. A Guide of the Capital Improvements Program.	1
A. Development of a Capital Program.	1
B. Nature of a Capital Project.	2
C. City's Financial Policy for the Capital Program.	3
D. Expenditure Analysis.	3
E. Method of Funding.	4
F. Capital Funding Proposed for FY 2019 - FY 2024.	5
III. Capital Project Descriptions.....	6
A. Finance.	6
B. Fire.	6
C. Office of the Mayor.	7
D. Parks and Recreation.	8
E. Police.	10
F. Public Works.	11
G. Transportation.....	16
Recommended Capital Funding and Schedule.....	17

THE CAPITAL IMPROVEMENTS PROGRAM

I. Introduction

The Capital Improvements Program is a six-year capital spending plan, adopted by City Council annually. The first year of the Capital Program is known as the Capital Budget. In alternating years, the Capital Budget includes two full fiscal years of funding due to the City's decision to bond biennially, instead of annually. This results in "off" years when the budget requests will be zero. The decision to bond biennially reduces the frequency of borrowing and lowers financing costs.

The Capital Improvements Program and Budget provide a schedule of expenditures to develop and improve the public facilities necessary to serve those who live and work in Wilmington. The projects reflect the physical development policies of the City, such as Comprehensive Development Plans, Urban Renewal Plans, etc. This document describes the development of a Capital Program; the statutory basis for the preparation of the Capital Program; and an explanation of the capital projects proposed for the FY 2019 - FY 2024 period.

II. A Guide to the Capital Improvements Program

A. Development of a Capital Program

The Wilmington Home Rule Charter describes the process for preparing and adopting the City's Capital Program. The process begins with the various City departments submitting requests for specific projects to the Office of Management and Budget and the Department of Planning. Department heads discuss their project proposals with the Office of Management and Budget and the Department of Planning, indicating their programming priorities. Three major considerations guide the review of these departmental requests:

1. Overall development objectives for Wilmington. This includes the feasibility, desirability, and need for specific projects.
2. The relationships among projects with respect to design, location, timing of construction and the nature of activities involved.
3. The City's fiscal policies and capabilities.

The City Planning Commission reviews the Capital Program for conformance to the Comprehensive Plan and other City policies, and makes recommendations to the Office of Management and Budget and the Department of Planning. The Capital Program is then submitted to the Mayor for his review and transmittal, along with the Annual Operating Budget, to City Council for their approval.

B. Nature of a Capital Project

Generally, a capital project is fixed in nature, has a relatively long life expectancy, and requires a substantial financial investment. Capital projects traditionally take the form of large-scale physical developments, such as buildings, streets, and water mains. However, a wide range of other projects qualify for capital funding consideration, including fire fighting apparatus, street lighting, and computer software. A capital project must cost a minimum of \$5,000, and generally include one or more of the following characteristics:

1. Acquisition of real property, including the purchase of land and/or existing structures for a community facility or utility.
2. Major replacement facilities, such as roofs, heating, plumbing, and electrical systems.
3. Preliminary studies and surveys pursuant to acquisition, construction or rehabilitation of City-owned property.
4. Purchase of specialized equipment and furniture for public improvements when first erected or acquired.
5. Cash contributions when necessary to fulfill the City's obligation in federally-assisted programs of a capital nature.
6. Improvements to City-owned public utilities, such as sewers, water mains, fire hydrants, streets, and catch basins.
7. Vehicles (excluding special equipment not considered a part of the vehicle) exceeding \$25,000 in cost and having a life expectancy of more than ten years.

Percent Allocation to Art: Municipal construction contracts let by the city for the construction of, or remodeling of, public buildings or structures shall include a sum of money amounting to five percent of the estimated construction cost of the building or structure, for ornamentation. Ornamentation includes, but is not limited to, sculpture, monuments, bas relief, mosaics, frescoes, stained glass, murals, fountains or other decoration, both exterior and interior, having a period of usefulness of at least five years. In the event the five percent sum is not used for the incorporation of ornamentation into the construction project, it shall be placed in the art work reserve fund. Eligible construction contracts means a capital project greater than \$25,000 identified in the annual capital budget to construct or remodel any public building or structure including parks, or any portion thereof, within the city limits. This shall not include construction, repair or alteration of city streets or sidewalks.

C. The City's Financial Policy for the Capital Program

The following are the major elements that determine how much money the City can legally borrow and how it will pay for specific projects:

1. Fiscal Borrowing Limit

Legislation enacted by the Delaware General Assembly on July 7, 1971 amended the general obligation bond limit of the City of Wilmington to permit a debt service which does not exceed 17.5 percent of the annual operating budget. Because the bonds issued for the sewage treatment and water facilities are revenue supported, they are not subject to this limitation.

2. Self-Sustaining Projects

A clear distinction is made in the Capital Program between tax-supporting and self-sustaining (revenue) projects. Self-sustaining projects are part of any operation which will generate sufficient revenues to cover its debt service (water and sewer service, for example). Although the debt service on these bonds is paid from the various operating revenues, the bonds are secured by the City's full taxing authority, and thus are actually a special form of general obligation bonds.

3. Bond Life

The City generally limits the term of its borrowing to 20 years for all tax supported and revenue obligations. However, under special circumstances, 5 or 10 year bonds have been, and can be, issued.

D. Expenditure Analysis

Capital spending projects generally are within the following four categories:

1. New Service

Projects which provide a service not previously available. Examples include sewer lines; roads and water mains to areas not previously served; the acquisition and development of new parks; or the construction of a new facility for a new service.

2. New Replacing Existing

New projects which replace an existing facility providing a similar or identical service. Examples include the acquisition of new apparatus, or the replacement of aging sewer lines and water mains.

3. Upgrading Existing

Additions and modifications to existing facilities aimed at providing more and/or better service than is now provided. Examples include additions to buildings, increasing the capacity of existing water mains and development of park land already owned by the City.

4. Restoring Existing

Projects aimed at restoring an existing facility to its original capacity and/or quality of service. Examples include cleaning and relining of water mains, and minor capital improvements projects.

Significantly, only a small percentage of past capital expenditures have been for new service. This is very characteristic of an older, highly developed City in which most basic municipal services are already in place, and no new significant population growth is taking place.

Most projects fall within the category of upgrading existing facilities, reflecting a policy of extending and expanding their usefulness to the City's present stock of capital facilities. A policy of utilizing existing facilities with renovations and additions maximizes the efficiency of capital spending.

In the past, the replacement of capital facilities with new ones was prevalent. This approach is justifiable when facilities are too obsolete to permit economical rehabilitation or modification, when they have been utilized to the extent of their full useful life, or they are improperly located to meet the current needs. In general, replacements of this type offer increased capacity, modern features and up-to-date conveniences not found in the facilities they replace.

The restoration of existing facilities is generally undertaken when an existing facility has become so worn or deteriorated that major corrective action is needed to preserve its usefulness. While these expenditures do not result in the provision of new or improved service, they are among the most cost-efficient capital expenditures since maximum use is made of existing facilities.

E. Method of Funding

1. City Obligations

The bulk of funding for the City's Capital Improvements Program has traditionally come through general obligation bonds issued by the City and repaid out of the appropriate department operating budget over a 20 year period. In general, investors loan the City funds based upon its "bond" or promise to repay them using all means possible.

2. Federal and State Funds

In the past, the Federal and State governments have provided substantial support for capital programs in the City. For example, federal grants have often composed a major portion of funding for sewer and water projects, with local capital funding being used to "match" the Federal portion. Federal and State funds have been requested to supplement this year's budget.

3. Unused Capital Funds

Unexpended funds from previous Capital Budgets are reviewed annually to determine whether a former project has been temporarily delayed, altered or is no longer feasible. Based on this analysis, funds might then be transferred to current fiscal year projects in order to reduce the amount being currently borrowed.

F. Capital Funding Proposed for FY 2019 - FY 2024

The six year Capital Budget and Capital Improvements Program, as presented in City Planning Commission Resolution 8-18, totals \$264,528,000, with a FY 2019 Capital Budget representing a zero year budget and the additional five year program adding \$264,528,000. A breakdown of these costs and the project descriptions are provided in the following pages.

III. CAPITAL PROJECT DESCRIPTIONS - FISCAL YEARS 2019 - 2024

A. DEPARTMENT OF FINANCE

The figures provided in the budget and program summary sheets for the Cost of Bond Issue (General Fund) and the Cost of Bond Issue (Water/Sewer Fund) are not related to specific capital projects and as such are not identified in this chapter; rather, these figures represent the costs associated with fund borrowing (bond counsel and other related fees).

B. FIRE DEPARTMENT

1. Apparatus Replacement

Budget Request: \$0.
Program Request: \$8,850,000.

Budget: None.

Program: Ongoing replacement program, to include Engine Pumpers #2, #5 and #6 (\$800,000 each); Engine Pumpers #102 and #103 (\$1,000,000 each); Aerial Ladder #1 (\$1,250,000); Aerial Ladder #2 (\$1,500,000); Squirt #3 (\$800,000); and Squad #4 (\$900,000).

2. Fire Station Renovations

Budget Request: \$0.
Program Request: \$9,800,000.

Budget: None.

Program: Ongoing renovation program for the City's fire stations that includes structural, mechanical and cosmetic upgrades.

3. Rescue Ambulance Replacement

Budget Request: \$0.
Program Request: \$300,000.

Budget: None.

Program: Ongoing replacement program for Rescue Ambulances #2, #3 and #6 (\$100,000 each), which are used for fire calls and emergency medical response.

C. OFFICE OF THE MAYOR

1. Five Percent for Art

Budget Request: \$0.
Program Request: \$0.

Budget: The Five Percent for Art program receives capital funding for the purpose of providing ornamentation, such as sculpture and artwork, on certain eligible capital projects involving public buildings or structures. There is no funding for the Five Percent for Art program for FY 2019 given that it represents a zero year budget.

Program: None. This art work reserve is directly related to budget year funding.

2. Site Acquisition

Budget Request: \$0.
Program Request: \$2,000,000.

Budget: None.

Program: Provides funds for the acquisition of land in support of economic development projects, including public-private partnerships. Particular areas of focus include acquisition in blighted areas to prevent the expansion of undesirable uses, and acquisition for the development of light manufacturing/ industrial business parks.

3. Infrastructure and Site Improvements Closing Fund

Budget Request: \$0.
Program Request: \$5,000,000.

Budget: None.

Program: Funds investments in public infrastructure to support economic development projects and other major investments in order to leverage private redevelopment opportunities throughout the City, through land acquisition, construction of new roads and utilities, and site preparation work, including environmental remediation. Also creates a strategic fund for attracting new businesses and retaining existing business that will employ large numbers in targeted sectors.

4. **Upstairs Project**

Budget Request: \$0.
Program Request: \$2,000,000.

Budget: None.

Program: Provides funding to stimulate economic revitalization through the redevelopment of vacant and partially vacant properties along neighborhood commercial corridors by providing incentives for comprehensive renovations to existing buildings with vacant or underutilized upper floors. This program encourages the conversion of vacant upper floors into residential uses, with commercial renovations considered where warranted. Additional incentives will be provided for ground floor renovations in support of certain targeted commercial uses. This project expands the scope of the original Upstairs Market Street project.

D. PARKS AND RECREATION

1. **Playground Improvements**

Budget Request: \$0.
Program Request: \$4,875,000. (Other Funds: \$400,000)

Budget: None.

Program: Provides funds for the replacement of existing playground equipment and amenities in the Parks system, in order to meet Consumer Product Safety Commission standards.

2. **Athletic Court Improvements**

Budget Request: \$0.
Program Request: \$975,000. (Other Funds: \$100,000)

Budget: None.

Program: Provides funds for the renovation of outdoor athletic courts throughout the City for safety and aesthetic reasons.

3. **Park Walkways**

Budget Request: \$0.
Program Request: \$1,780,000.

Budget: None.

Program: Provides funds for the replacement of existing walkways throughout the Parks System which are deteriorated, cracked and/or weakened.

4. **Park and Playground Fencing**

Budget Request: \$0.
Program Request: \$1,385,000.

Budget: None.

Program: Provides funds for the replacement of aging fencing and ballfield backstops at various park locations, including athletic fields, playgrounds and parks. This is to improve security and safety.

5. **County Park Recovery**

Budget Request: \$0.
Program Request: \$1,870,000.

Budget: None.

Program: Provides funds for upgrades to city parks and ballfields formerly maintained by New Castle County (including Canby and Alapocas Parks).

6. **Pool House Renovations**

Budget Request: \$0.
Program Request: \$1,650,000.

Budget: None.

Program: This program addresses necessary renovations for existing citywide pool house structures, in order to meet state Department of Health standards.

7. **Parking Lot Improvements/Replacements**

Budget Request: \$0.
Program Request: \$800,000.

Budget: None.

Program: This program addresses necessary improvements to parking lots serving city parks.

8. **WHACC Improvements**

Budget Request: \$0.
Program Request: \$50,730,000.

Budget: None.

Program: This program addresses the need for interior and exterior improvements to the William Hicks Anderson Community Center, to meet programming and operational needs.

9. **Plazas, Squares & Triangles**

Budget Request: \$0.
Program Request: \$3,200,000.

Budget: None.

Program: This program addresses paving, landscaping and the replacement of site amenities at citywide public plazas, squares and triangles.

E. POLICE DEPARTMENT

1. **Public Safety Building - Building Improvements**

Budget Request: \$0.
Program Request: \$1,000,000.

Budget: None.

Program: This program addresses: 1) the need for HVAC and plumbing improvements (\$500,000), including replacement of multiple heat pumps, plumbing upgrades, and the addition of bathroom ventilation systems; and 2) the reconfiguration of the building (\$500,000) to improve security and efficiency, with renovations to the Human Resources and Criminal Investigations Divisions, former Justice of the Peace Court 20, and the main public entrance lobby.

2. **Public Safety Building - Parking Garage**

Budget Request: \$0.
Program Request: \$1,500,000.

Budget: None.

Program: This program addresses the need for a multi-level parking garage to provide additional parking space for employee and support vehicles.

F. PUBLIC WORKS DEPARTMENT

General Fund Projects

1. **Street Paving and Reconstruction**

Budget Request: \$0.
Program Request: \$25,000,000.

Budget: None.

Program: Provides funds for routine street paving and the reconstruction and maintenance of deteriorated roadways throughout the city based on condition and use, in order to maintain roadway network infrastructure.

2. **Emergency Sidewalk Repairs**

Budget Request: \$0.
Program Request: \$3,000,000.

Budget: None.

Program: Provides funds for emergency repairs to damaged sidewalks, as identified by Licenses & Inspections and managed by the Department of Public Works.

3. **Building Improvements**

Budget Request: \$0.
Program Request: \$4,500,000.

Budget: None.

Program: Provides funds for necessary renovations and additions to the Louis L. Redding City/County Building and other municipal buildings.

Water/Sewer Fund Projects

1. Annual Minor Sewer Improvements

Budget Request: \$0.
Program Request: \$4,500,000.

Budget: None.

Program: Provides funds for the citywide rehabilitation of small diameter sewers and other necessary projects as identified through closed circuit TV (CCTV) inspection and modeling efforts.

2. Major Sewer Improvements

Budget Request: \$0.
Program Request: \$12,000,000.

Budget: None.

Program: Provides funds for the reconstruction and stabilization of major brick sewers (24" and above) throughout the city, including Prices Run, Shipley Run, and Rattlesnake Run.

3. Annual Water Improvements

Budget Request: \$0.
Program Request: \$22,500,000.

Budget: None.

Program: Provides funds for maintaining the citywide water distribution system, including annual cleaning and lining of water mains, installation of new and replacement mains, service line renewal, valve/hydrant maintenance, and the purchase of all appurtenances (hydrants, valves, etc.), to improve water quality, pressure and fire flows.

4. Porter Filter Plant Improvements

Budget Request: \$0.
Program Request: \$13,000,000.

Budget: None.

Program: Provides funds for upgrades to the Porter Reservoir and Clear Well, including the replacement of chemical feed systems, upgrades to clarifiers, and other improvements to provide top quality, safe drinking water.

5. **Pumping Station Improvements**

Budget Request: \$0.
Program Request: \$1,500,000.

Budget: None.

Program: Provides funds for upgrades to pumps and electrical components at various pumping stations, including Wills/Hoopes and remote pump stations, to maintain water service.

6. **Transmission Improvements**

Budget Request: \$0.
Program Request: \$12,000,000.

Budget: None.

Program: Provides funds for transmission capacity improvements throughout the water system, and installation of a new transmission main to provide redundant water flow into the western half of the City's High Service Zone.

7. **Raw Water Distribution Improvements**

Budget Request: \$0.
Program Request: \$2,500,000.

Budget: None.

Program: Provides funds for the rehabilitation of the 42" raw water transmission main between the Brandywine Pumping Station and Porter Filter Plant.

8. **Architectural Improvements**

Budget Request: \$0.
Program Request: \$1,000,000.

Budget: None.

Program: Provides funds for architectural repairs, restoration and stabilization of historic structural components of the Brandywine Complex, including the finished water pump room ceiling, cornice elements at the Head House, and wall restoration in the Boiler Room.

9. Pressure Zone Reliability Improvements

Budget Request: \$0.
Program Request: \$3,000,000.

Budget: None.

Program: Provides funds to establish secondary water feeds to water service zones, including Carr Road, to improve the reliability of service through redundant feeds which facilitate water storage and distribution maintenance.

10. Brandywine Filter Plant Improvements

Budget Request: \$0.
Program Request: \$1,000,000.

Budget: None.

Program: Provides funds for structural, mechanical and aesthetic upgrades, including electrical, heating and HVAC system improvements, to the Brandywine Filter Plant.

11. WWTP Electrical System Improvements

Budget Request: \$0.
Program Request: \$13,300,000.

Budget: None.

Program: Provides funds for the assessment and rehabilitation of the electrical distribution system at the Waste Water Treatment Plant (12th Street and Hay Road) to improve the reliability of operations.

12. South Wilmington Wetlands Park

Budget Request: \$0.
Program Request: \$2,000,000.

Budget: None.

Program: Provides funds for the continued implementation of the wetlands restoration and storm water mitigation project in South Wilmington. Storm water management improvements include flood storage and drainage upgrades.

13. Sewer Separation Projects & Flow Monitoring

Budget Request: \$0.
Program Request: \$1,000,000.

Budget: None.

Program: Provides funds for the partial separation of combined sewers in the Interceptor A Basin, CSO 26 drainage area, and at 14th & Orange Streets. Funds are also provided for additional ongoing flow monitoring and mitigation efforts to reduce overflow events.

14. Stormwater Drainage Management Program

Budget Request: \$0.
Program Request: \$5,400,000.

Budget: None.

Program: Provides funds for tide gate evaluation and reconstruction, storm inlet reconstruction, and other drainage improvement projects citywide to mitigate local flooding and to prevent tidal water inflows into the sewer system.

15. Urban Forest Management Program

Budget Request: \$0.
Program Request: \$1,500,000.

Budget: None.

Program: Provides funds for tree planting and stump removal in support of green infrastructure, storm water control, and 2-for-1 tree replacement mandates.

16. Stormwater Mitigation (Green Infrastructure)

Budget Request: \$0.
Program Request: \$3,000,000.

Budget: None.

Program: Provides funds for expansion and implementation of green infrastructure projects to mitigate CSOs through the source control of storm water throughout the citywide collection system.

G. TRANSPORTATION

1. Traffic System Infrastructure

Budget Request: \$0.
Program Request: \$1,650,000.

Budget: None.

Program: Provides funds for the implementation of the Improved Readability of Street Name Signs program; for traffic infrastructure improvements including traffic signals, smart parking meters and decorative street lights; and for implementing additional emerging parking technologies in order to maintain the existing traffic control system.

2. Wilmington Transportation Initiatives

Budget Request: \$0.
Program Request: \$6,000,000. (Other Funds: \$24,000,000)

Budget: None.

Program: Provides local matching funds for transportation projects managed through the Wilmington Initiatives partnership (City, DelDOT, Wilmapco), including Transportation Improvements Program (TIP), Transportation Alternatives Program (TAP), and legislator-sponsored projects, which in turn leverage federal funding. Also funds the implementation of adaptive signal controls and the installation of pedestrian ADA curb ramps.

Recommended Capital Funding and Schedule

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

SUMMARY: TOTAL FUNDS RECOMMENDED BY FISCAL YEAR AND DEPARTMENT

NAME OF DEPARTMENT	TYPE OF FUNDING	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
FINANCE	G	0	397	0	690	0	636	1,723	1,723
	W	0	476	0	310	0	454	1,240	1,240
FIRE	G	0	6,400	0	4,050	0	8,500	18,950	18,950
OFFICE OF THE MAYOR	G	0	4,500	0	4,500	0	0	9,000	9,000
PARKS AND RECREATION	G	0	3,340	0	31,585	0	32,340	67,265	67,265
	O	0	0	0	250	0	250	0	500
POLICE	G	0	2,500	0	0	0	0	2,500	2,500
PUBLIC WORKS	G	0	12,500	0	12,500	0	7,500	32,500	32,500
	W	0	38,100	0	24,800	0	36,300	99,200	99,200
REAL ESTATE & HOUSING	G	0	0	0	0	0	0	0	0
TRANSPORTATION	G	0	2,550	0	2,550	0	2,550	7,650	7,650
	O	0	8,000	0	8,000	0	8,000	0	24,000
TOTAL BY FUND	G	0	32,187	0	55,875	0	51,526	139,588	139,588
	O	0	8,000	0	8,250	0	8,250	0	24,500
	W	0	38,576	0	25,110	0	36,754	100,440	100,440
GRAND TOTAL		0	78,763	0	89,235	0	96,530	240,028	264,528

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

SUMMARY: TOTAL FUNDS RECOMMENDED BY EXPENDITURE TYPE

NAME OF DEPARTMENT	Exp. Cat.	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
FINANCE	NS	0	17	0	0	0	0	17	17
	NR	0	18	0	64	0	59	140	140
	UE	0	575	0	719	0	756	2,049	2,049
	RE	0	264	0	218	0	275	757	757
FIRE	NR	0	1,600	0	4,050	0	3,500	9,150	9,150
	RE	0	4,800	0	0	0	5,000	9,800	9,800
OFFICE OF THE MAYOR	NS	0	0	0	0	0	0	0	0
	UE	0	4,500	0	4,500	0	0	9,000	9,000
PARKS AND RECREATION	NR	0	0	0	1,550	0	1,650	3,200	3,200
	UE	0	2,130	0	28,560	0	28,835	59,125	59,525
	RE	0	1,210	0	1,725	0	2,105	4,940	5,040
POLICE	NS	0	1,500	0	0	0	0	1,500	1,500
	UE	0	1,000	0	0	0	0	1,000	1,000
PUBLIC WORKS	UE	0	33,100	0	19,800	0	26,800	79,700	79,700
	RE	0	17,500	0	17,500	0	17,000	52,000	52,000
TRANSPORTATION	UE	0	10,550	0	10,550	0	10,550	7,650	31,650
TOTAL BY EXPENDITURE CATEGORY									
	NS	0	1,517	0	0	0	0	1,517	1,517
	NR	0	1,618	0	5,664	0	5,209	12,490	12,490
	UE	0	51,855	0	64,129	0	66,941	158,524	182,924
	RE	0	23,774	0	19,443	0	24,380	67,497	67,597
GRAND TOTAL		0	78,763	0	89,235	0	96,530	240,028	264,528

Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

FINANCE DEPARTMENT: PROGRAM RECOMMENDATION BY FISCAL YEAR

TYPE OF FUNDING	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD	
	2019	2020	2021	2022	2023	2024			
Cost of Bond Issue (General Fund)	G	0	397	0	690	0	636	1,723	1,723
Cost of Bond Issue (Water/Sewer Fund)	W	0	476	0	310	0	454	1,240	1,240
TOTAL BY FUND									
	G	0	397	0	690	0	636	1,723	1,723
	W	0	476	0	310	0	454	1,240	1,240
TOTAL FINANCE FUNDS		0	873	0	1,000	0	1,090	2,963	2,963

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Bond Issuance Costs projected to be 1.25%

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

FIRE DEPARTMENT: PROGRAM RECOMMENDATION BY FISCAL YEAR

Exp. Cat.	TYPE OF FUNDING	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
NR	G	0	1,600	0	3,750	0	3,500	8,850	8,850
RE	G	0	4,800	0	0	0	5,000	9,800	9,800
NR	G	0	0	0	300	0	0	300	300
TOTAL BY FUND		G	0	6,400	0	4,050	0	8,500	18,950
TOTAL FIRE FUNDS			0	6,400	0	4,050	0	8,500	18,950

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

OFFICE OF THE MAYOR: PROGRAM RECOMMENDATION BY FISCAL YEAR

	Exp. Cat.	TYPE OF FUNDING	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
			2019	2020	2021	2022	2023	2024		
Five Percent For Art	NS	G	0	0	0	0	0	0	0	0
Site Acquisition	UE	G	0	1,000	0	1,000	0	0	2,000	2,000
Infrastructure & Site Improvements Closing Fund	UE	G	0	2,500	0	2,500	0	0	5,000	5,000
Upstairs Project	UE	G	0	1,000	0	1,000	0	0	2,000	2,000
TOTAL BY FUND		G	0	4,500	0	4,500	0	0	9,000	9,000

TOTAL MAYOR'S OFFICE FUNDS

	0	4,500	0	4,500	0	0	0	0	9,000	9,000
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Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

PARKS & RECREATION DEPARTMENT: PROGRAM RECOMMENDATION BY FISCAL YEAR

Exp. Cat.	TYPE OF FUNDING	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
UE	G	0	1,250	0	1,675	0	1,950	4,875	4,875
	O	0	0	0	200	0	200	0	400
RE	G	0	275	0	350	0	350	975	975
	O	0	0	0	50	0	50	0	100
RE	G	0	550	0	625	0	605	1,780	1,780
RE	G	0	385	0	450	0	550	1,385	1,385
UE	G	0	550	0	660	0	660	1,870	1,870
UE	G	0	0	0	825	0	825	1,650	1,650
RE	G	0	0	0	250	0	550	800	800
UE	G	0	330	0	25,200	0	25,200	50,730	50,730
NR	G	0	0	0	1,550	0	1,650	3,200	3,200
TOTAL BY FUND		G	3,340	0	31,585	0	32,340	67,265	67,265
		O	0	0	250	0	250	0	500
TOTAL PARKS AND RECREATION FUNDS			3,340	0	31,835	0	32,590	67,265	67,765

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

POLICE DEPARTMENT: PROGRAM RECOMMENDATION BY FISCAL YEAR

Exp. Cat.	Type of Funding	FISCAL YEARS					TOTAL LOCAL FUNDS 6 YEAR AND MATCHING 6 YEAR PERIOD		
		2019	2020	2021	2022	2023		2024	
UE	G	0	1,000	0	0	0	0	1,000	1,000
NS	G	0	1,500	0	0	0	0	1,500	1,500
TOTAL BY FUND		0	2,500	0	0	0	0	2,500	2,500
TOTAL POLICE FUNDS		0	2,500	0	0	0	0	2,500	2,500

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

PUBLIC WORKS DEPARTMENT: PROGRAM RECOMMENDATION BY FISCAL YEAR

Exp. Cat.	TYPE OF FUNDING	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
RE	G	0	10,000	0	10,000	0	5,000	25,000	25,000
UE	G	0	1,000	0	1,000	0	1,000	3,000	3,000
RE	G	0	1,500	0	1,500	0	1,500	4,500	4,500
RE	W	0	1,500	0	1,500	0	1,500	4,500	4,500
RE	W	0	4,000	0	4,000	0	4,000	12,000	12,000
UE	W	0	7,500	0	7,500	0	7,500	22,500	22,500
UE	W	0	7,000	0	3,000	0	3,000	13,000	13,000
UE	W	0	500	0	500	0	500	1,500	1,500
UE	W	0	4,000	0	4,000	0	4,000	12,000	12,000
RE	W	0	0	0	0	0	2,500	2,500	2,500
RE	W	0	0	0	0	0	1,000	1,000	1,000

continued

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

PUBLIC WORKS DEPARTMENT: PROGRAM RECOMMENDATION BY FISCAL YEAR

Exp. Cat.	Type of Funding	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
UE	W	0	1,000	0	1,000	0	1,000	3,000	3,000
RE	W	0	0	0	0	0	1,000	1,000	1,000
UE	W	0	6,300	0	0	0	7,000	13,300	13,300
UE	W	0	2,000	0	0	0	0	2,000	2,000
UE	W	0	1,000	0	0	0	0	1,000	1,000
UE	W	0	1,800	0	1,800	0	1,800	5,400	5,400
RE	W	0	500	0	500	0	500	1,500	1,500
UE	W	0	1,000	0	1,000	0	1,000	3,000	3,000
TOTAL BY FUND		G	0	12,500	0	12,500	0	7,500	32,500
		W	0	38,100	0	24,800	0	36,300	99,200
TOTAL PUBLIC WORKS FUNDS			0	50,600	0	37,300	0	43,800	131,700

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019-2024
(000 omitted)

TRANSPORTATION DIVISION: PROGRAM RECOMMENDATION BY FISCAL YEAR

Exp. Cat.	Type of Funding	FISCAL YEARS						TOTAL CITY FUNDS 6 YEAR PERIOD	TOTAL LOCAL AND MATCHING 6 YEAR PERIOD
		2019	2020	2021	2022	2023	2024		
UE	G	0	550	0	550	0	550	1,650	1,650
UE	G	0	2,000	0	2,000	0	2,000	6,000	6,000
	O	0	8,000	0	8,000	0	8,000	0	24,000
TOTAL BY FUND								7,650	7,650
								0	24,000
TOTAL TRANSPORTATION FUNDS		0	10,550	0	10,550	0	10,550	7,650	31,650

Type of Funding: G - General; W - Water/Sewer; O - Other Governmental; I - Internal Service
Expenditure Category (Exp. Cat.): NS - New Service; NR - New Replace Existing; UE - Upgrade Existing; RE - Restore Existing

SUBSTITUTE NO. 1 TO ORDINANCE NO. 18-010

**AN ORDINANCE TO ADOPT A CAPITAL BUDGET FOR
FISCAL YEAR 2019**

**Rev. 1
#4492**

Sponsor:

**Council
Member
Freel**

WHEREAS, pursuant to the provisions of Wilm. C. (Charter) Sections 2-303, 4-101, 5-600, and 5-601, the Mayor has submitted to the Council of the City of Wilmington the six-year Capital Program for Fiscal Years 2019-2024 with the recommendations of the City Planning Commission and, set forth therein and consistent therewith, is the Capital Budget for Fiscal Year 2019, which was reviewed and recommended by the City Planning Commission at its regular meeting held on March 22, 2018, by its Resolution No. 8-18.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON
HEREBY ORDAINS:**

SECTION 1. A Capital Budget for Fiscal Year 2019 in the amount of \$0 is hereby adopted and approved as set forth under the column entitled “Fiscal Year 2019,” in the “Capital Improvements Program and Capital Budget for Fiscal Years 2019-2024,” consistent with the City’s two-year spending plan in which alternating years are zero dollar years.

SECTION 2. This Ordinance shall become effective immediately upon its date of passage by the City Council and approval by the Mayor.

First Reading.....March 15, 2018
Second Reading.....March 15, 2018
Third Reading.....

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____, 2018.

Mayor

SYNOPSIS: This Substitute Ordinance enacts the Fiscal Year 2019 Capital Budget, which being an alternating year, contains zero dollars.

W0099722

SUBSTITUTE NO. 1 TO ORDINANCE NO. 18-011

AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2018 AND ENDING ON JUNE 30, 2019

Rev. 1
#4493

Sponsor:

Council
Member
Freel

WHEREAS, the Mayor on March 15, 2018, having submitted to the Council, his message, as prescribed in Wilm. C. (Charter) § 4-101 for Fiscal Year 2019, the Council deems it necessary and proper to adopt the Annual Operating Budget Ordinance for Fiscal Year 2019, as set forth herein, pursuant to Wilm. C. (Charter) § 2-300.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF WILMINGTON
HEREBY ORDAINS:**

SECTION 1. The following financial program is hereby adopted for Fiscal Year 2019, and appropriations are hereby made from the various operating and special funds to the Council, the Mayor, and all offices, departments, boards, and commissions, as indicated in the following sections.

SECTION 2. Appropriations in the sum of \$176,070,348 are hereby made from a general fund, as follows:

TO THE MAYOR:	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$3,684,531	\$67,555	\$3,752,086
Materials, Supplies, and Equipment	2,501,643	0	2,501,643
Special Purpose	0	0	0
Debt Service	3,960,131	0	3,960,131
Total	\$10,146,305	\$67,555	\$10,213,860

TO THE MAYOR FOR THE WILMINGTON ARTS COMMISSION:	<u>City</u>	<u>Special</u>	<u>Total</u>
Special Purpose	\$0	\$0	\$0
Total	\$0	\$0	\$0

**TO THE DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET -
CONTINGENCIES:**

	<u>City</u>	<u>Special</u>	<u>Total</u>
Contingent Reserves	\$500,000	\$0	\$500,000
Total	\$500,000	\$0	\$500,000

The Director of the Office of Management and Budget is authorized to transfer to each office, department, board, or commission such portions of the Contingent Reserves that will be sufficient to pay for unanticipated budgetary expenses.

**TO THE DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET -
SNOW AND WEATHER EMERGENCIES:**

	<u>City</u>	<u>Special</u>	<u>Total</u>
Snow and Weather Emergencies	\$172,000	\$0	\$172,000
Total	\$172,000	\$0	\$172,000

The Director of the Office of Management and Budget is authorized to transfer to each office, department, board, or commission such portions of the foregoing sum that, taken with amounts otherwise available to each such office, department, board, or commission, will be sufficient to pay for the contractual cost, overtime cost, materials, supplies, and equipment cost of emergency snow removal and weather emergencies.

TO THE PLANNING DEPARTMENT:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$1,067,491	\$51,955	\$1,119,446
Materials, Supplies, and Equipment	421,314	0	421,314
Special Purpose	0	0	0
Debt Service	216,657	0	216,657
Total	\$1,705,462	\$51,955	\$1,757,417

TO THE CITY COUNCIL:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$1,516,457	\$893,926	\$2,410,383
Materials, Supplies, and Equipment	719,486	457,503	1,176,989
Special Purpose	19,000	0	19,000
Debt Service	720	29,030	29,750
Total	\$2,255,663	\$1,380,459	\$3,636,122

TO THE CITY TREASURER:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$349,206	\$479,967	\$829,173
Materials, Supplies, and Equipment	198,768	4,607,454	4,806,222
Total	\$547,974	\$5,087,421	\$5,635,395

TO THE AUDITING DEPARTMENT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$621,782	\$0	\$621,782
Materials, Supplies, and Equipment	325,074	0	325,074
Total	\$946,856	\$0	\$946,856

TO THE LAW DEPARTMENT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$2,035,349	\$0	\$2,035,349
Materials, Supplies, and Equipment	824,469	0	\$824,469
Total	\$2,859,818	\$0	\$2,859,818

TO THE FINANCE DEPARTMENT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$5,293,734	\$0	\$5,293,734
Materials, Supplies, and Equipment	4,715,067	0	\$4,715,067
Program and Activities	0	0	\$0
Debt Service	85,848	0	\$85,848
Total	\$10,094,649	\$0	\$10,094,649

TO THE DIRECTOR OF FINANCE - BUDGET RESERVE ACCOUNT:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Debt Service	\$0	\$0	\$0
Total	\$0	\$0	\$0

The Director of Finance is authorized to transfer the above amount into the Budget Reserve Account as the FY 2019 contribution, in conformance with Wilm. C. Ch. 2, Art. V, Div. 2. No transfer from this account to any annual operating budget accounts of any office, department, board, or commission shall be made except upon approval of an ordinance passed by a two-thirds majority vote of the President and all members of Council.

TO THE DEPARTMENT OF COMMERCE

	<u>City</u>	<u>Special</u>	<u>Total</u>
Debt Service	\$910,954	\$0	\$910,954
Total	\$910,954	\$0	\$910,954

TO THE HUMAN RESOURCES DEPARTMENT

	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$1,550,117	\$0	\$1,550,117
Materials, Supplies, and Equipment	787,163	0	787,163
Debt Service	20,258	0	20,258
Total	\$2,357,538	\$0	\$2,357,538

TO THE DEPARTMENT OF LICENSES AND INSPECTIONS:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$4,075,548	\$0	\$4,075,548
Materials, Supplies, and Equipment	1,543,217	0	1,543,217
Debt Service	5,053	0	5,053
Programs and Activities	0	0	0
Total	\$5,623,818	\$0	\$5,623,818

TO THE DEPARTMENT OF LICENSES & INSPECTIONS FOR ANIMAL CONTROL:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Special Purpose	\$300,000	\$0	\$300,000
Total	\$300,000	\$0	\$300,000
L&I Total	5,923,818	0	5,923,818

TO THE DEPARTMENT OF PARKS AND RECREATION:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$4,507,177	\$565,962	\$5,073,139
Materials, Supplies, and Equipment	2,807,135	900,809	3,707,944
Debt Service	1,911,759	0	1,911,759
Programs and Activities	0	0	0
Total	\$9,226,071	\$1,466,771	\$10,692,842

TO THE FIRE DEPARTMENT:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$21,756,142	\$0	\$21,756,142
Materials, Supplies, and Equipment	3,134,342	201,369	3,335,711
Debt Service	1,381,947	0	1,381,947
Programs and Activities	0	0	0
Total	\$26,272,431	\$201,369	\$26,473,800

TO THE POLICE DEPARTMENT:

	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$51,892,871	\$535,766	\$52,428,637
Materials, Supplies, and Equipment	8,262,817	0	8,262,817
Debt Service	312,357	0	312,357
Programs and Activities	0	0	0
Total	\$60,468,045	\$535,766	\$61,003,811

TO THE DEPARTMENT OF PUBLIC WORKS:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$9,652,032	\$0	\$9,652,032
Materials, Supplies, and Equipment	11,506,372	1,070,165	12,576,537
Debt Service	4,986,551	0	4,986,551
Programs and Activities	0	0	0
Total	\$26,144,955	\$1,070,165	\$27,215,120

TO THE DEPARTMENT OF PUBLIC WORKS- THE BOARD OF EXAMINING ENGINEERS:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$0	\$0	\$0
Materials, Supplies, and Equipment	0	0	0
Total	\$0	\$0	\$0

TO THE DEPARTMENT OF REAL ESTATE AND HOUSING:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$157,772	\$971,120	\$1,128,892
Materials, Supplies, and Equipment	750,517	137,900	888,417
Debt Service	858,173	0	858,173
Programs and Activities	0	2,800,866	2,800,866
Pass-Through	0	0	0
Total	\$1,766,462	\$3,909,886	\$5,676,348

SECTION 3. The Director of Finance is authorized upon transfer of any function from one office, department, board, or commission to another office, department, board, or commission to transfer to the successor office, department, board, or commission those portions that pertain to the function transferred.

SECTION 4. Whenever, pursuant to the provisions of Section 8-401 of the Charter, employees of any office, department, board, or commission are used by another office, department, board, or commission, the compensation of such employees for the period of such use may, at the discretion of the Director of Finance, be charged against the applicable

appropriations to the using office, department, board, or commission.

SECTION 5. Appropriations in the sum of \$75,449,620 are hereby made from the Water/Sewer Fund as follows:

TO THE DEPARTMENT OF FINANCE - WATER/SEWER BILLING:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$2,464,088	\$0	\$2,464,088
Materials, Supplies, and Equipment	3,248,334	0	3,248,334
Debt Service	44,655	0	44,655
Total	\$5,757,077	\$0	\$5,757,077

TO THE AUDITING DEPARTMENT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Materials, Supplies, and Equipment	\$73,423	\$0	\$73,423
Total	\$73,423	\$0	\$73,423

TO THE DIRECTOR OF FINANCE - SALARY ADJUSTMENT/ATTRITION:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Salary Adjustment	\$0	\$0	\$0
Total	\$0	\$0	\$0

The Director of Finance is authorized to transfer to each office or department such portions of the foregoing sum as will be sufficient to pay for personal services increases authorized by Council action, and to transfer from each department in which a vacancy occurs funds in an amount equal to the unexpended personal services balance for such unfilled position.

TO THE DEPARTMENT OF PUBLIC WORKS:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$8,912,701	\$0	\$8,912,701
Materials, Supplies, and Equipment	53,460,653	0	53,460,653
Debt Service	7,245,766	0	7,245,766
Total	\$69,619,120	\$0	\$69,619,120

SECTION 6. Appropriations in the sum of \$48,429,097 are made from the Intragovernmental Service Fund as follows:

TO THE MAYOR:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$2,069,613	\$0	\$2,069,613
Materials, Supplies, and Equipment	7,168,197	0	7,168,197
Debt Service	75,049	0	75,049
Total	\$9,312,859	\$0	\$9,312,859

TO THE FINANCE DEPARTMENT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$0	\$0	\$0
Materials, Supplies, and Equipment	0	0	0
Debt Service	0	0	0
Total	\$0	\$0	\$0

TO THE DEPARTMENT OF PUBLIC WORKS:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$0	\$0	\$0
Materials, Supplies, and Equipment	7,439,187	0	7,439,187
Debt Service	177,957	0	177,957
Total	\$7,617,144	\$0	\$7,617,144

TO THE HUMAN RESOURCES DEPARTMENT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Personal Services	\$1,106,101	\$0	\$1,106,101
Materials, Supplies, and Equipment	4,786,156	0	4,786,156
Special Purpose	25,606,837	0	25,606,837
Total	\$31,499,094	\$0	\$31,499,094

TO THE DIRECTOR OF HUMAN RESOURCES - RISK MNGT ./ENVIRONMENTAL LIABILITY RESERVE ACCOUNT:			
	<u>City</u>	<u>Special</u>	<u>Total</u>
Risk Mgt./Environmental Acct.	\$0	\$0	\$0
Total	\$0	\$0	\$0

The Director of Finance is authorized to transfer the above amount to the Human Resources Department in its Risk Management/Environmental Liability Reserve Account as the FY 2019 contribution in conformity with the provisions of Wilm. C. Ch. 2, Section 2-381, as amended. The account shall be maintained in a manner sufficient to permit it to accrue through accumulation of principal and interest and the balance shall be carried forward from one fiscal year to the next. The account shall be accessed and transfers shall be authorized only for purposes of the City meeting an obligation arising out of liability on the part of City government.

The personal services, materials, supplies, and equipment provided for herein shall be allocated among and paid for by the departments receiving intragovernmental services. The Director of Finance is hereby authorized to transfer funds from the accounts of departments using such intragovernmental services and to adjust upwards the appropriations contained herein for intragovernmental services so long as appropriated funds are available to pay for such services. The appropriations made herein shall be wholly payable from the appropriations for materials, supplies, and equipment made to departments receiving intragovernmental services and the limitations of Wilmington Charter Section 2-300(6) shall not apply.

Appropriations to the Human Resources Department include ongoing funding of the Risk Management Program, pursuant to the provisions of Wilm. C., Ch. 2, Art. VI, Div. 5.

SECTION 7. Appropriations in the sum of \$13,771,347 not subject to the limitations of Wilmington Charter Section 2-300(6), are included in the appropriations of Sections 2, 5, and 6, under the heading “Special”. These appropriations of special funds are made contingent upon the receipt of funds and shall be utilized in the manner prescribed by the statutes, ordinances, regulations, resolutions, and/or grants from which they derive. In the event new funds are received or funds are received in greater or lesser amounts than appropriated above, spending shall be adjusted upward or downward in accordance with the funds available. In no event shall spending of the special funds herein provided for exceed the amounts actually received or otherwise made available.

SECTION 8. Except as otherwise provided by this ordinance, special funds, heretofore established pursuant to any ordinances, statutes, resolutions, and/or grants shall continue to be utilized in Fiscal Year 2019 for the purpose and in the manner prescribed by such ordinances, statutes, resolutions, and/or grants to the extent that they are consistent with the provisions of the Wilmington Home Rule Charter.

When, under the Charter, an appropriation is a prerequisite to the payment of money from such special funds, this section shall be construed as an appropriation of the full proceeds of such funds for the purposes heretofore authorized by such ordinances, statutes, resolutions and/or grants.

SECTION 9. The amounts herein appropriated for materials, supplies, and equipment shall be deemed to be available for encumbrance upon the effective date of this ordinance, to the extent necessary to facilitate the operations of the various offices, departments, boards, and commissions for Fiscal Year 2019, provided that no services shall be rendered prior to July 1, 2018, and no materials, supplies, and equipment acquired shall

be used in Fiscal Year 2018, except to the extent required to prepare for Fiscal Year 2019 operations.

SECTION 10. Use of CATV Fund Balance. As of June 30, 2017, the CATV Fund balance has accrued a total fund balance of \$1,853,868. \$250,000 of the CATV Fund Balance shall be appropriated in Fiscal Year 2019 within the CATV Fund as follows:

- a. Personal Services: \$50,000
- b. Material, Supplies & Equipment: \$200,000

SECTION 11. A. Position Allocation. Attachment “A” hereto sets forth the positions authorized to be filled between July 1, 2018 and June 30, 2019. Pursuant to Section 40-36 of the City Code, any previously existing classifications and allocation of classifications are hereby abolished. Hereinafter, no additional positions shall be created or allocated without review and approval by the Administrative Board and designation by ordinance of the City Council, except that nothing in this ordinance shall preclude the hiring and payment of employees filling positions where monies other than those appropriated by this ordinance are available.

B. Executive and Managerial Salary Program and Salary Review Matrix.

Attachment “B” hereto sets forth for Fiscal Year 2019 the positions that are in the executive and management salary program, the salary review matrix, and the declared maximum salary rates for Department Heads, pursuant to the provisions of Section 40-221 of the City Code, as amended by Substitute No. 1 to Ordinance No. 04-010.

C. Non-Union Employee Salaries. Attachment “C” hereto sets forth the Non-Union Salaries and the Grades and Steps for the same for Fiscal Year 2019.

SECTION 12. All unencumbered balances on hand as of July 1, 2019, held by any office, department, board, or commission named in Sections 2, 5, and 6 of this ordinance shall revert to the City of Wilmington Current Account.

SECTION 13. Effective Date. This Ordinance shall be deemed effective as of its date of passage by City Council and approval by the Mayor.

First Reading.....March 15, 2018
Second Reading.....March 15, 2018
Third Reading

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved this ____ day of _____ 2018.

Mayor

SYNOPSIS: This Substitute Ordinance enacts the annual Operating Budget for Fiscal Year 2019.

ATTACHMENT A

**Fiscal Year 2019
DEPARTMENTAL POSITION ALLOCATION LIST**

Fund: General
Department: Mayor's Office

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Mayor	1.00	Ext	1.00	0.00
Mayor's Chief of Staff	1.00	E 11	1.00	0.00
Deputy Chief of Staff for Fiscal and Management Operations	1.00	E 10	1.00	0.00
Deputy Chief of Staff for Policy and Communications	1.00	E 10	1.00	0.00
Director of Economic Development	1.00	E 09	1.00	0.00
Deputy Director of Economic Development	1.00	E 07	1.00	0.00
Emergency Management Director	1.00	E 07	0.50	0.50
Special Assistant to the Mayor for Employment Initiatives	1.00	E 07	1.00	0.00
Director of Cultural Affairs	1.00	E 06	1.00	0.00
Policy Analyst	1.00	E 06	1.00	0.00
Best Practices/Innovation Specialist	1.00	E 05	1.00	0.00
Director of Constituent Services	1.00	E 05	1.00	0.00
Arts & Cultural Outreach Specialist	1.00	E 04	1.00	0.00
Digital and Social Media Manager	1.00	E 04	1.00	0.00
Economic Development Project Manager I	1.00	E 04	1.00	0.00
Office Manager/Administrative Assistant	1.00	E 04	1.00	0.00
Marketing and Special Projects Coordinator	1.00	E 04	1.00	0.00
Special Assistant	1.00	E 04	1.00	0.00
Special Assistant for Community Engagement	1.00	E 04	1.00	0.00
Communications Specialist	1.00	E 03	1.00	0.00
Community Referral Specialist	1.00	E 03	1.00	0.00
Administrative Assistant II	1.00	E 02	1.00	0.00
Constituent Services Officer	2.00	E 02	2.00	0.00
Mayor's Office Receptionist	1.00	E 01	1.00	0.00
Budget Director	1.00	M 08	1.00	0.00
Small and Minority Business Development Manager	1.00	M 05	1.00	0.00
Senior Analyst/Systems Coordinator	1.00	T	1.00	0.00
Senior Analyst	1.00	S	1.00	0.00
Budget Analyst II	2.00	R	2.00	0.00
Civil Appeals Administrator	1.00	N	1.00	0.00
Constituent Services Project Specialist	1.00	N	1.00	0.00
Constituent Services Representative	1.00	G	1.00	0.00
DEPARTMENT TOTAL	34.00		33.50	0.50

Fund: Internal Service
Department: Mayor's Office
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Integrated Technologies	1.00	M 07	1.00	0.00
Webmaster	1.00	M.02	1.00	0.00
Application Support Specialist II	2.00	T	2.00	0.00
Mapping & Graphics Manager	1.00	S	1.00	0.00
Information Systems Administrator	1.00	S	1.00	0.00
Application Support Specialist I	1.00	R	1.00	0.00
Information Help Desk Coordinator	1.00	P	1.00	0.00
Network Technician	1.00	P	1.00	0.00
Information Desktop Engineer	1.00	O	1.00	0.00
Information Help Desk Engineer	3.00	O	3.00	0.00
Information Analyst I	1.00	N	1.00	0.00
Telephony Analyst	1.00	N	1.00	0.00
IT Office Coordinator	1.00	M	1.00	0.00
Mapping Technician II	1.00	L	1.00	0.00
Communications Assistant	1.00	G	1.00	0.00
Document Management Technician	2.00	G	2.00	0.00
IT Support Services Technician	1.00	D	1.00	0.00
DEPARTMENT TOTAL	21.00		21.00	0.00

Fund: General
Department: Planning
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Planning and Development	1.00	E 08	1.00	0.00
Administrative Assistant II	1.00	E 02	1.00	0.00
Planning Manager	1.00	M 07	1.00	0.00
Planning Grants Coordinator	1.00	M 05	1.00	0.00
Senior Planner Design & Review	1.00	S	1.00	0.00
Senior Planner II	1.00	R	1.00	0.00
Planner II	3.00	Q	2.55	0.45
Planner I	1.00	N	1.00	0.00
DEPARTMENT TOTAL	10.00		9.55	0.45

Fund: General
Department: City Council
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
President of City Council	1.00	Ext	1.00	0.00
Finance Chairman	1.00	Ext	1.00	0.00
President Pro Tempore	1.00	Ext	1.00	0.00
Council Members	10.00	Ext	10.00	0.00
Chief Financial Officer & Policy Advisor	1.00	Ext	0.95	0.05
Chief of Staff	1.00	Ext	0.75	0.25
Chief Strategist/Deputy Chief of Staff	1.00	Ext	1.00	0.00
City Clerk	1.00	Ext	1.00	0.00
Deputy Station Manager	1.00	Ext	0.00	1.00
Digital & Media Content Producer	1.00	Ext	0.00	1.00
Digital Media & Web Content Coordinator	1.00	Ext	0.00	1.00
Executive Administrative Assistant	1.00	Ext	1.00	0.00
Legislative & Policy Analyst	1.00	Ext	1.00	0.00
Legislative Administrative Assistant	1.00	Ext	0.50	0.50
Legislative Administrative Assistant/Deputy City Clerk	1.00	Ext	1.00	0.00
Producer	2.00	Ext	0.00	2.00
Senior Producer/On-Air Talent	1.00	Ext	0.00	1.00
Senior Producer/Technical Advisor	1.00	Ext	0.00	1.00
Station Manager-WITN	1.00	Ext	0.00	1.00
DEPARTMENT TOTAL	29.00		20.20	8.80

Fund: General
Department: City Treasurer
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
City Treasurer	1.00	Ext	0.50	0.50
Deputy Treasurer	1.00	Ext	0.50	0.50
Administrative Assistant to the City Treasurer	1.00	Ext	0.50	0.50
Pension Manager	1.00	Ext	0.00	1.00
Debt Manager/System Coordinator	1.00	Ext	0.50	0.50
Senior Treasury Analyst	2.00	Q	1.00	1.00
DEPARTMENT TOTAL	7.00		3.00	4.00

Fund: General
Department: City Auditor
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
City Auditor	1.00	E 08	1.00	0.00
Auditing Manager	1.00	M 06	1.00	0.00
Senior Auditor	3.00	S	3.00	0.00
DEPARTMENT TOTAL	5.00		5.00	0.00

**Fund: General
 Department: Law
 Fiscal Year 2019**

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
City Solicitor	1.00	E 10	1.00	0.00
Deputy City Solicitor	1.00	E 09	1.00	0.00
Senior Assistant City Solicitor	3.00	E 08	3.00	0.00
Assistant City Solicitor	5.00	E 07	5.00	0.00
Legal Office Administrator	1.00	M 04	1.00	0.00
Litigation Assistant	1.00	P	1.00	0.00
Real Estate Legal Coordinator	1.00	P	1.00	0.00
Legal Assistant II	1.00	O	1.00	0.00
Nuisance Property Administrator	1.00	N	1.00	0.00
Legal Assistant I	2.00	M	2.00	0.00
DEPARTMENT TOTAL	17.00		17.00	0.00

Fund: General
Department: Finance
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Finance	0.50	E 10	0.50	0.00
Deputy Director of Finance	0.60	E 08	0.60	0.00
Administrative Assistant II	0.75	E 02	0.75	0.00
Principal Analyst	0.50	M 06	0.50	0.00
Procurement Manager	1.00	M 06	1.00	0.00
Revenue Manager	0.65	M 06	0.65	0.00
Tax Manager	1.00	M 06	1.00	0.00
Accounting Manager	0.65	M 05	0.65	0.00
Customer Service Manager	0.50	M 05	0.50	0.00
Senior Financial Analyst	0.80	M 05	0.80	0.00
Billing Manager	0.20	T	0.20	0.00
Revenue Supervisor	0.50	T	0.50	0.00
Tax Supervisor	1.00	T	1.00	0.00
Delinquent Accounts Supervisor	0.50	S	0.50	0.00
Grant Coordinator	0.75	S	0.75	0.00
Parking Services Supervisor	1.00	S	1.00	0.00
Assistant Tax Supervisor	1.00	R	1.00	0.00
Grant Accountant	0.75	R	0.75	0.00
Revenue Audit Agent	2.00	R	2.00	0.00
Senior Accountant	1.50	R	1.50	0.00
Sheriff Sale Administrator	0.10	R	0.10	0.00
Real Estate Coordinator	1.00	Q	1.00	0.00
Purchasing Agent II	2.00	P	2.00	0.00
Staff Accountant	0.50	O	0.50	0.00
Assistant Central Cashiering Supervisor	0.50	N	0.50	0.00
Customer Service Consultant	0.20	N	0.20	0.00
Accounts Payable Coordinator	0.50	M	0.50	0.00
Assistant Revenue Audit Agent	1.00	M	1.00	0.00
Senior EIT Agent	2.00	M	2.00	0.00
Delinquent Accounts Agent	1.50	L	1.50	0.00
EIT Agent	4.00	L	4.00	0.00
Settlement Clerk	0.20	L	0.20	0.00
Purchasing Technician	1.00	J	1.00	0.00
Customer Service Representative II	3.50	I	3.50	0.00
Senior Parking Regulations Enforcement Officer	1.00	I	1.00	0.00
Assistant EIT Agent	1.00	H	1.00	0.00
Account Entry Clerk	3.50	G	3.50	0.00
Administrative Clerk I	3.50	G	3.50	0.00
Scofflaw Enforcer	2.00	G	2.00	0.00
Account Clerk III	0.50	F	0.50	0.00
Parking Regulations Enforcement Officer	13.00	F	13.00	0.00
DEPARTMENT TOTAL	58.65		58.65	0.00

Fund: Water and Sewer
Department: Finance
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Finance	0.50	E 10	0.50	0.00
Deputy Director of Finance	0.40	E 08	0.40	0.00
Administrative Assistant II	0.25	E 02	0.25	0.00
Principal Analyst	0.50	M 06	0.50	0.00
Revenue Manager	0.35	M 06	0.35	0.00
Accounting Manager	0.35	M 05	0.35	0.00
Customer Service Manager	0.50	M 05	0.50	0.00
Senior Financial Analyst	0.20	M 05	0.20	0.00
Billing Manager	0.80	T	0.80	0.00
Revenue Supervisor	0.50	T	0.50	0.00
Delinquent Accounts Supervisor	0.50	S	0.50	0.00
Grant Coordinator	0.25	S	0.25	0.00
Grant Accountant	0.25	R	0.25	0.00
Senior Accountant	0.50	R	0.50	0.00
Sheriff Sale Administrator	0.90	R	0.90	0.00
Billing Analyst	3.00	Q	3.00	0.00
Staff Accountant	1.50	O	1.50	0.00
Assistant Central Cashiering Supervisor	0.50	N	0.50	0.00
Customer Service Consultant	2.80	N	2.80	0.00
Accounts Payable Coordinator	0.50	M	0.50	0.00
Delinquent Accounts Agent	1.50	L	1.50	0.00
Settlement Clerk	0.80	L	0.80	0.00
Meter Reader Services Coordinator	1.00	K	1.00	0.00
Customer Service Representative II	3.50	I	3.50	0.00
Delinquent Accounts Officer	1.00	H	1.00	0.00
Account Entry Clerk	0.50	G	0.50	0.00
Administrative Clerk I	0.50	G	0.50	0.00
Account Clerk III	0.50	F	0.50	0.00
Meter Reader	1.00	E	1.00	0.00
DEPARTMENT TOTAL	25.35		25.35	0.00

Fund: General
Department: Human Resources
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Human Resources	0.55	E 09	0.55	0.00
Administrative Assistant II	1.00	E 02	1.00	0.00
Director of Labor Relations/Classification	1.00	M 07	1.00	0.00
Payroll Manager	1.00	M 06	1.00	0.00
Human Resources Administrator	3.00	M 04	3.00	0.00
Human Resources Information Systems Administrator	1.00	S	1.00	0.00
Human Resources Information and Systems Analyst	1.00	Q	1.00	0.00
Human Resources Compensation and Research Technician	1.00	O	1.00	0.00
Human Resources Specialist	1.00	N	1.00	0.00
Human Resources Coordinator	1.00	L	1.00	0.00
Payroll Specialist	2.00	J	2.00	0.00
Human Resources Office Assistant	1.00	G	1.00	0.00
DEPARTMENT TOTAL	14.55		14.55	0.00

Fund: Internal Service
Department: Human Resources
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Human Resources	0.45	E 09	0.45	0.00
Employee Benefits Manager	1.00	M 06	1.00	0.00
Risk Manager	1.00	M 06	1.00	0.00
Occupational Health, Safety & Loss Prevention Programs Manager	1.00	M 05	1.00	0.00
Claims Supervisor	1.00	P	1.00	0.00
Employee Benefits Administrator	1.00	P	1.00	0.00
Occupational Health Nurse	1.00	P	1.00	0.00
Risk Management Analyst	1.00	O	1.00	0.00
Employee Benefits Specialist	1.00	N	1.00	0.00
Medical Dispensary Coordinator	1.00	K	1.00	0.00
DEPARTMENT TOTAL	9.45		9.45	0.00

Fund: General
Department: Licenses and Inspections
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Commissioner of Licenses and Inspections	1.00	E 09	1.00	0.00
Deputy Commissioner of Licenses and Inspections	1.00	E 07	1.00	0.00
Administrative Assistant I	1.00	E 01	1.00	0.00
Code Enforcement Supervisor	1.00	T	1.00	0.00
Building Code Enforcement Inspector	5.00	Q	5.00	0.00
Plans Examiner	2.00	Q	2.00	0.00
Zoning Manager	1.00	Q	1.00	0.00
Mechanical Code Enforcement Inspector	1.00	Q	1.00	0.00
Code Enforcement Administrator	1.00	O	1.00	0.00
Building Permit Director	1.00	M	1.00	0.00
Business Compliance Officer	1.00	M	1.00	0.00
Code Enforcement Inspector	18.00	M	18.00	0.00
Administrative Supervisor	1.00	L	1.00	0.00
Administrative Clerk I	6.00	G	6.00	0.00
Records Clerk	1.00	C	1.00	0.00
DEPARTMENT TOTAL	42.00		42.00	0.00

Fund: General
Department: Parks and Recreation
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Parks and Recreation	1.00	E 08	1.00	0.00
Deputy Director of Parks and Recreation	1.00	E 06	1.00	0.00
Administrative Assistant I	1.00	E 01	1.00	0.00
Executive Director of WHACC	1.00	M 05	1.00	0.00
Superintendent of Maintenance, Parks & Recreation	1.00	M 05	1.00	0.00
Superintendent of Recreation	1.00	M 05	1.00	0.00
Youth & Families Manager	1.00	M 05	1.00	0.00
Parks Maintenance Supervisor	2.00	M 04	2.00	0.00
Parks Financial Administrator	1.00	P	1.00	0.00
Youth & Families Program Administrator	1.00	N	1.00	0.00
Physical Activities Coordinator	1.00	M	1.00	0.00
Recreation Program Coordinator	1.00	M	1.00	0.00
Technical Landscape Foreman	1.00	M	1.00	0.00
Equipment and Transportation Assistant	1.00	K	1.00	0.00
Accounts & Program Support Coordinator	2.00	H	2.00	0.00
Labor Foreman II	3.00	H	3.00	0.00
Small Engine Mechanic	1.00	H	1.00	0.00
Maintenance Mechanic III	1.00	G	1.00	0.00
Labor Foreman I	4.00	E	4.00	0.00
Clerk II	1.00	D	1.00	0.00
Equipment Operator II	3.00	D	3.00	0.00
Nursery Technician	1.00	D	1.00	0.00
Equipment Operator I	4.00	C	4.00	0.00
General Laborer I	4.00	B	4.00	0.00
DEPARTMENT TOTAL	39.00		39.00	0.00

Fund: General
Department: Fire
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Chief of Fire	1.00	E 09	1.00	0.00
Deputy Chief	2.00	E 07	2.00	0.00
Administrative Assistant II	1.00	E 02	1.00	0.00
Battalion Chief	10.00		10.00	0.00
Captain	11.00		11.00	0.00
Lieutenant	29.00		29.00	0.00
Firefighter	103.00		103.00	0.00
Fire Plans Reviewer	1.00	P	1.00	0.00
Executive Assistant to the Chief	1.00	N	1.00	0.00
Fiscal Administrator	1.00	K	1.00	0.00
Administrative Clerk II	1.00	H	1.00	0.00
DEPARTMENT TOTAL	161.00		161.00	0.00

Fund: General
Department: Police
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Chief of Police	1.00	E 09	1.00	0.00
Administrative Assistant I	1.00	E 01	1.00	0.00
Inspector	2.00		2.00	0.00
Captain	7.00		7.00	0.00
Lieutenant	11.00		11.00	0.00
Sergeant	37.00		37.00	0.00
Patrol Officer	256.00		249.00	7.00
Victim Services Supervisor	1.00	S	1.00	0.00
Bilingual Victims Case Coordinator	1.00	Q	1.00	0.00
Crime Analyst	2.00	Q	2.00	0.00
Domestic Violence Coordinator	1.00	P	1.00	0.00
Communications Supervisor	5.00	O	5.00	0.00
Property Technician	1.00	M	1.00	0.00
Records Supervisor	1.00	M	1.00	0.00
Youth Intervention Specialist	1.00	L	1.00	0.00
Fiscal Administrator	1.00	K	1.00	0.00
Senior Emergency Communications Specialist	1.00	J	1.00	0.00
Criminal Records Coordinator	1.00	I	1.00	0.00
Emergency Communications Specialist	12.00	I	12.00	0.00
Information Input Specialist	1.00	I	1.00	0.00
Administrative Clerk II	1.00	H	1.00	0.00
Emergency Call Operator	15.00	H	15.00	0.00
Administrative Clerk I	1.00	G	1.00	0.00
Communications and Data Specialist	7.00	G	7.00	0.00
Document Management Technician	1.00	G	1.00	0.00
Police Records Specialist	1.00	G	1.00	0.00
Police Reports Specialist	1.00	G	1.00	0.00
Senior Clerk	1.00	G	1.00	0.00
Vehicle Maintenance Technician	1.00	G	1.00	0.00
Teleserve Operator	5.00	F	5.00	0.00
DEPARTMENT TOTAL	378.00		371.00	7.00

Fund: General
Department: Public Works
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Commissioner of Public Works	0.25	E 09	0.25	0.00
Deputy Commissioner of Public Works	0.50	E 08	0.50	0.00
Administrative Assistant I	0.25	E 01	0.25	0.00
Director of Transportation	1.00	M 07	1.00	0.00
Administrative Services Director	0.35	M 06	0.35	0.00
City Engineer	0.45	M 06	0.45	0.00
Operations Director	1.00	M 06	1.00	0.00
Transportation Engineer	1.00	T	1.00	0.00
Contracts & Fleet Administrator	1.00	R	1.00	0.00
Building Services Manager	1.00	Q	1.00	0.00
Construction Supervisor/RCMS MGR	0.50	Q	0.50	0.00
Sanitation Manager	1.00	P	1.00	0.00
Engineering Records Coordinator	0.25	O	0.25	0.00
Street Cleaning Supervisor	1.00	O	1.00	0.00
Transportation Administrative Supervisor	1.00	O	1.00	0.00
CADD/GIS Engineering Coordinator	1.00	N	1.00	0.00
Constituent Services Supervisor	0.30	M	0.30	0.00
ITMS Senior Technician	1.00	M	1.00	0.00
Traffic Maintenance Foreman	1.00	M	1.00	0.00
Assistant Sanitation Supervisor	2.00	L	2.00	0.00
Assistant Street Cleaning Supervisor	2.00	L	2.00	0.00
Assistant Street and Sewer Maintenance Supervisor	0.20	L	0.20	0.00
Assistant Building Services Manager	1.00	K	1.00	0.00
Administrative Coordinator	0.50	J	0.50	0.00
Purchasing Coordinator I	0.70	J	0.70	0.00
Administrative Clerk III	0.50	I	0.50	0.00
Constituent Services Assistant	1.20	I	1.20	0.00
Construction Inspector	1.00	I	1.00	0.00
Account Technician	0.50	H	0.50	0.00
Building Technician II	1.00	H	1.00	0.00
Equipment Operator V	1.20	H	1.20	0.00
Labor Foreman II	0.20	H	0.20	0.00
Signal Electrician	4.00	H	4.00	0.00
Traffic Maintenance Technician II	4.00	G	4.00	0.00
Traffic Technician II	2.00	G	2.00	0.00
Equipment Operator IV	13.20	F	13.20	0.00
Maintenance Mechanic I	1.00	E	1.00	0.00
Sanitation Driver	15.00	E	15.00	0.00
Sanitation Worker	25.00	E	25.00	0.00
Equipment Operator II	10.00	D	10.00	0.00
General Laborer II	1.00	C	1.00	0.00
General Laborer I	17.00	B	17.00	0.00
DEPARTMENT TOTAL	118.05		118.05	0.00

**Fund: Water and Sewer
 Department: Public Works
 Fiscal Year 2019**

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Commissioner of Public Works	0.75	E 09	0.75	0.00
Deputy Commissioner of Public Works	0.50	E 08	0.50	0.00
Administrative Assistant I	0.75	E 01	0.75	0.00
Water Division Director	1.00	M 07	1.00	0.00
Administrative Services Director	0.65	M 06	0.65	0.00
Assistant Water Division Director	2.00	M 06	2.00	0.00
City Engineer	0.55	M 06	0.55	0.00
Water Quality Manager	1.00	M 05	1.00	0.00
Environmental Programs Manager	1.00	S	1.00	0.00
Civil Engineer	2.00	R	2.00	0.00
Contracts & Maintenance Supervisor	1.00	R	1.00	0.00
Forestry Programs & Operation Supervisor	1.00	R	1.00	0.00
Construction Supervisor/RCMS MGR	0.50	Q	0.50	0.00
Water Distribution Supervisor	2.00	Q	2.00	0.00
Assistant Water Distribution Supervisor	1.00	P	1.00	0.00
Water Meter Supervisor	1.00	P	1.00	0.00
Water Quality Assistant	1.00	P	1.00	0.00
Wet Weather Administrator	1.00	P	1.00	0.00
Engineering Records Coordinator	0.75	O	0.75	0.00
SCADA Technician	1.00	O	1.00	0.00
Sewer Maintenance Supervisor	1.00	O	1.00	0.00
Water Production Supervisor	2.00	O	2.00	0.00
Water Systems Supervisor	1.00	O	1.00	0.00
Constituent Services Supervisor	0.70	M	0.70	0.00
GIS Technician II	1.00	M	1.00	0.00
Water Production Maintenance Foreman	2.00	M	2.00	0.00
City Forester	1.00	N	1.00	0.00
Assistant Street and Sewer Maintenance Supervisor	0.80	L	0.80	0.00
Assistant Water Meter Supervisor	1.00	L	1.00	0.00
Water Quality Specialist	3.00	L	3.00	0.00
Chief Construction Inspector	1.00	K	1.00	0.00
Administrative Coordinator	0.50	J	0.50	0.00
GIS Technician I	1.00	J	1.00	0.00
Purchasing Coordinator I	1.30	J	1.30	0.00
Administrative Clerk III	0.50	I	0.50	0.00
Constituent Services Assistant	2.80	I	2.80	0.00
Construction Inspector	4.00	I	4.00	0.00
Account Technician	0.50	H	0.50	0.00
Equipment Operator V	1.80	H	1.80	0.00
Labor Foreman II	4.80	H	4.80	0.00

Fund: Water and Sewer (Continued)
Department: Public Works
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Plant Mechanic II	6.00	H	6.00	0.00
Plant Operator III	8.00	H	8.00	0.00
Welder	1.00	H	1.00	0.00
Equipment Operator IV	2.80	F	2.80	0.00
Maintenance Mechanic II	1.00	F	1.00	0.00
Tree Climber I	1.00	F	1.00	0.00
Equipment Operator III	1.00	E	1.00	0.00
Maintenance Mechanic I	3.00	E	3.00	0.00
Technical Maintenance Mechanic I	8.00	E	8.00	0.00
Equipment Operator II	3.00	D	3.00	0.00
General Laborer III	9.00	D	9.00	0.00
Equipment Operator I	1.00	C	1.00	0.00
General Laborer II	6.00	C	6.00	0.00
DEPARTMENT TOTAL	102.95		102.95	0.00

Fund: General
Department: Real Estate and Housing
Fiscal Year 2019

<u>Job Title</u>	<u>No.</u>	<u>Grade</u>	<u>Revenues</u>	
			<u>City</u>	<u>Special</u>
Director of Real Estate and Housing	1.00	E 08	0.45	0.55
Director of Rehabilitation	1.00	M 05	0.05	0.95
Senior Program Director	1.00	M 05	0.00	1.00
Acquisition & Disposition Manager	1.00	Q	0.18	0.82
Development Specialist	1.00	Q	0.46	0.54
Program Administrator	1.00	P	0.21	0.79
Financial Administrator	1.00	O	0.00	1.00
Senior Rehabilitation Specialist II	2.00	N	0.13	1.87
GIS Technician I	1.00	J	0.00	1.00
Administrative Clerk II	1.00	H	0.00	1.00
DEPARTMENT TOTAL	11.00		1.48	9.52

ATTACHMENT B

**City of Wilmington
Executive and Managerial
Position Level Salary Structure Matrix
FY 2019**

	<u>Salary Range</u> <u>07/01/18 - 06/30/19</u>	
<u>Level 1</u>	\$38,409	\$ 58,381
Administrative Assistant I Mayor's Office Receptionist		
<u>Level 2</u>	\$42,457	\$65,383
Administrative Assistant II Constituent Services Officer Webmaster		
<u>Level 3</u>	\$46,802	\$73,012
Communications Assistant Community Referral Specialist		
<u>Level 4</u>	\$51,796	\$81,837
Arts & Cultural Outreach Specialist Digital & Social Media Manager Economic Development Project Manager I Human Resources Administrator Legal Office Administrator Marketing & Special Projects Coordinator Office Manager/Administrative Assistant Parks Maintenance Supervisor Special Assistant Special Assistant for Community Engagement		
<u>Level 5</u>	\$57,302	\$91,461
Accounting Manager Best Practices/Innovation Specialist Customer Service Manager Director of Constituent Services Division Director of Rehabilitation Executive Director of WHACC Occupational Health, Safety & Loss Prevention Program Manager Planning Grants Coordinator Senior Financial Analyst Senior Program Director Small & Minority Business Development Manager Superintendent of Maintenance, Parks & Recreation Superintendent of Recreation Youth & Families Manager Water Quality Manager		

Salary Range
07/01/18 - 06/30/19

<u>Level 6</u>	\$63,914	\$102,261
Administrative Services Director		
Assistant Water Division Director		
Auditing Manager		
City Engineer		
Deputy Director of Parks & Recreation		
Director of Cultural Affairs		
Employee Benefits Manager		
Operations Director		
Payroll Manager		
Policy Analyst		
Principal Analyst		
Procurement Manager		
Revenue Manager		
Risk Manager		
Tax Manager		
<u>Level 7</u>	\$68,962	\$111,027
Assistant City Solicitor		
Deputy Chief of Fire		
Deputy Commissioner of Licenses & Inspections		
Deputy Director of Economic Development		
Director of Integrated Technologies		
Director of Labor Relations and Classifications		
Director of Transportation		
Emergency Management Director		
Planning Manager		
Special Assistant to the Mayor for Employment Initiatives		
Water Division Director		
<u>Level 8</u>	\$74,331	\$119,569
Budget Director		
City Auditor		
Deputy Commissioner of Public Works		
Deputy Finance Director		
Director of Parks & Recreation		
Director of Planning and Development		
Director of Real Estate & Housing		
Senior Assistant City Solicitor		

Salary Range
07/01/18 - 06/30/19

<u>Level 9</u>	\$80,154	\$129,048
Chief of Fire		
Chief of Police*		
Commissioner of Licenses & Inspections		
Commissioner of Public Works		
Deputy City Solicitor		
Director of Economic Development		
Director of Human Resources		
<u>Level 10</u>	\$86,321	\$138,976
City Solicitor		
Deputy Chief of Staff for Fiscal and Management Operations		
Deputy Chief of Staff for Policy and Communications		
Director of Finance		
<u>Level 11</u>	\$93,174	\$150,011
Chief of Staff		

*Declared Rate for Chief of Police increased beyond salary range per Ord #17-013

Effective: 07/01/18
Revised: 03/12/18

**City of Wilmington
Salary Review Matrix
FY '19**

	First Third	Middle Third	Top Third
Far Above Expectations	0%	0%	0%
Above Expectations	0%	0%	0%
Meets Expectations	0%	0%	0%
Below Expectations	0%	0%	0%
Far Below Expectations	0%	0%	0%

DECLARED RATES
Department Heads
FY 2019

Title	Salary
Mayor	\$130,124
Chief of Staff	\$128,182
City Treasurer	\$127,278
City Solicitor	\$127,712
Commissioner of Public Works	\$124,156
Chief of Police	\$173,460
Director of Finance	\$138,976
Director of Human Resources	\$122,665
Chief of Fire	\$122,274
Director of Economic Development	\$121,811
Commissioner of Licenses and Inspections	\$122,176
City Auditor	\$119,569
Director of Parks and Recreation	\$115,091
Director of Planning and Development	\$115,091
Director of Real Estate and Housing	\$115,091

The Declared Rate Listing states the maximum salary for each position for each fiscal year. The actual salaries may be less than the declared rates.

**City of Wilmington
Fiscal Year 2019
Executive and Managerial Pay Plan**

	First Third	Second Third	Top Third
Level 1	\$38,409 - \$43,400	\$43,401 - \$53,387	\$53,388 - \$58,381
Level 2	\$42,457 - \$48,188	\$48,189 - \$59,651	\$59,652 - \$65,383
Level 3	\$46,802 - \$53,353	\$53,354 - \$66,457	\$66,458 - \$73,012
Level 4	\$51,796 - \$59,304	\$59,305 - \$74,326	\$74,327 - \$81,837
Level 5	\$57,302 - \$65,896	\$65,897 - \$83,086	\$83,087 - \$91,461
Level 6	\$63,914 - \$73,499	\$73,500 - \$92,674	\$92,675 - \$102,261
Level 7	\$68,962 - \$79,478	\$79,479 - \$100,511	\$100,512 - \$111,027
Level 8	\$74,331 - \$85,705	\$85,706 - \$108,335	\$108,336 - \$119,569
Level 9	\$80,154 - \$92,377	\$92,378 - \$116,823	\$116,824 - \$129,048
Level 10	\$86,321 - \$99,484	\$99,485 - \$125,812	\$125,813 - \$138,976
Level 11	\$93,174 - \$107,383	\$107,384 - \$135,801	\$135,802 - \$150,011

ATTACHMENT C

Non-Union Pay Scale
07/01/18 - 06/30/19

	Step I	Step II	Step III	Step IV	Step V	Step VI	Step VII
A	\$24,515	\$25,741	\$27,029	\$27,570	\$28,122	\$28,686	\$29,262
B	\$25,761	\$27,593	\$29,553	\$30,446	\$31,056	\$31,680	\$32,314
C	\$27,070	\$28,709	\$30,296	\$30,903	\$31,522	\$32,315	\$33,293
D	\$28,447	\$29,870	\$31,364	\$31,993	\$32,634	\$33,454	\$34,466
E	\$29,893	\$31,389	\$32,958	\$33,619	\$34,293	\$35,155	\$36,219
F	\$31,413	\$32,985	\$34,634	\$35,329	\$36,037	\$36,759	\$37,965
G	\$32,680	\$34,143	\$35,672	\$36,386	\$37,115	\$38,049	\$39,200
H	\$34,684	\$36,784	\$39,010	\$39,792	\$40,996	\$42,235	\$43,513
I	\$36,812	\$38,654	\$40,994	\$41,815	\$42,653	\$43,508	\$44,380
J	\$38,684	\$40,619	\$42,651	\$43,832	\$44,711	\$45,607	\$46,522
K	\$41,058	\$43,111	\$45,268	\$46,175	\$47,100	\$48,045	\$49,007
L	\$42,713	\$44,850	\$47,093	\$48,038	\$49,000	\$50,358	\$51,367
M	\$44,884	\$47,131	\$49,488	\$50,732	\$51,749	\$53,183	\$54,655
N	\$47,144	\$49,502	\$51,978	\$53,020	\$54,082	\$55,718	\$57,403
O	\$49,292	\$52,146	\$55,303	\$56,412	\$57,542	\$58,695	\$59,872
P	\$51,410	\$54,252	\$57,393	\$58,544	\$59,716	\$60,913	\$62,134
Q	\$53,889	\$56,584	\$59,415	\$60,606	\$62,130	\$63,375	\$64,645
R	\$56,487	\$59,312	\$62,280	\$63,528	\$64,802	\$66,100	\$67,425
S	\$59,062	\$62,017	\$65,119	\$66,424	\$67,756	\$69,113	\$70,499
T	\$64,703	\$69,637	\$74,949	\$76,452	\$77,984	\$79,547	\$81,141

#4506

Sponsor:

Council
Member
Guy

AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES ON A TAX-EXEMPT AND/OR TAXABLE BASIS, AND A GENERAL OBLIGATION BOND ANTICIPATION NOTE IN ORDER TO PROVIDE THE FUNDS NECESSARY: (i) TO FINANCE VARIOUS CAPITAL PROJECTS OF THE CITY SPECIFIED IN THE CITY'S CAPITAL BUDGET FOR ITS FISCAL YEAR ENDING JUNE 30, 2016, TOGETHER WITH CERTAIN OTHER ADDITIONAL PROJECTS; (ii) TO FUND A CERTAIN GENERAL OBLIGATION BOND ANTICIPATION NOTE OF THE CITY, AND (iii) TO REFUND CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING AMENDMENTS TO PRIOR BOND ORDINANCES AND AUTHORIZING OTHER NECESSARY ACTION

WHEREAS, the City presently intends (i) to fund various capital projects specified in the City's capital budget for its Fiscal Year ending June 30, 2016, as amended and supplemented from time to time, together with the capital projects described in Exhibit "A" attached hereto (the "Additional Projects"); (ii) to fund on a long-term basis the City's General Obligation Bond Anticipation Note (Street Repairs Project), Series of 2017 (Line of Credit) (the "2017 BAN"); and (iii) to refund certain outstanding indebtedness of the City; and

WHEREAS, in order to finance such capital projects and the Additional Projects, the funding of the 2017 BAN and the refunding of certain general obligation indebtedness of the City (collectively, the "Project"), the City has determined to issue its General Obligation Bonds (the "Bonds"), in an aggregate principal amount not to exceed \$63,000,000 in one or more series on a tax-exempt and/or taxable basis; and

WHEREAS, the City has also determined to issue a general obligation bond anticipation note (the "BAN") in a principal amount not exceeding \$14,000,000 in order to finance temporarily the Project and Additional Projects, such BAN and Additional Projects to be permanently financed from a series of the Bonds; and

WHEREAS, the City has heretofore adopted the General Obligation Bond Ordinance, No. 83-019, Division 4 of Article VI of Chapter 2 of the Wilmington City Code (the "General Ordinance"), authorizing the City to issue General Obligation Bonds secured by a pledge of the City's full faith, credit and taxing power, for the purpose of, among other things, paying the costs of capital projects of the City and refunding outstanding indebtedness; and

WHEREAS, this Ordinance is a Supplemental Ordinance adopted pursuant to the General Ordinance and provides for the issuance and sale of the Bonds.

THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

Section 1. Defined Terms. Terms used in this Ordinance and not otherwise defined shall have the meaning specified in the General Ordinance.

Section 2. Authorization of General Obligation Bonds and BAN. The City hereby authorizes the issuance of its General Obligation Bonds in an aggregate principal amount not to exceed \$63,000,000 (the "Bonds") in one or more series on a tax-exempt and/or taxable basis, pursuant to and in accordance with the General Ordinance, as supplemented by this Ordinance and the Bond Committee Resolution (as defined herein) for the purpose of financing the Project, including the costs and expenses associated with issuing and providing for on-going continuing legal compliance of the Bonds and/or prior series of bonds. The City also hereby authorizes the issuance of a general obligation bond anticipation note (the "BAN") in a principal amount not exceeding \$14,000,000 for the purpose of providing temporary financing for the Project and Additional Projects. A series of the Bonds will be issued at such time as necessary to provide permanent financing for the Additional Projects. The Bonds and the BAN shall be sold at private negotiated sale or competitive sale as determined by such Resolution of the Bond Committee.

The Bonds and the BAN shall be awarded and sold by the Bond Committee to an underwriter or group of underwriters, or to one or more financial institution (the "Underwriter" or "Bank", as appropriate) to be selected by the Bond Committee at a purchase price and in accordance with such terms and conditions as will be set forth: (i) in the case of a negotiated sale, in a Bond Purchase Agreement or a Note Purchase Agreement to be entered into by the Underwriter/Bank and the City, or (ii) in the case of a competitive sale, in a Bid Form submitted to the Bond Committee in response to an Invitation to Bid prepared and distributed by the Bond Committee. In the case of clause (ii) above, the Bond Committee will accept the Bid Form which represents the lowest true interest cost to the City. The appropriate officials of the City are hereby authorized to enter into such Bond Purchase Agreement or a Note Purchase Agreement and to execute the Bond Purchase Agreement or a Note Purchase Agreement on behalf of the City, or to accept the most favorable Bid Form.

The Bonds and the BAN shall bear such rate or rates of interest provided that the true interest cost of the Bonds or the BAN does not exceed 7.0%, shall mature in such principal amounts and on such dates, shall be subject to redemption, shall bear such series designation, shall be sold at such price and in such manner, and shall be in such forms and contain or be subject to such other terms and conditions, as shall be determined in the Resolution adopted by the Bond Committee (the "Bond Committee Resolution"). The Bond Committee Resolution shall set forth the particular projects and prior general obligation bonds which will be funded or refunded as part of the Project.

Section 3. Authorization of Paying Agent's Agreement. A fiscal agent, paying agent and registrar for the Bonds (the "Paying Agent") may be selected and appointed by the Bond Committee. In the event that it is determined that it is advantageous to use a Paying Agent, the appropriate officials of the City are hereby authorized and directed to contract with the Paying Agent in connection with the performance of duties as paying agent

and registrar on the usual and customary terms. The Paying Agent Agreement shall be in such form as shall be approved by the Bond Committee.

Section 4. Preparation of Preliminary Official Statement. The Bond Committee is authorized and directed to prepare, approve and "deem final" a Preliminary Official Statement and an Official Statement with respect to the Bonds to be used in connection with the public sale of the Bonds. The final Official Statement shall contain the final terms of the Bonds and shall be prepared for use in the public offering and sale of the Bonds.

Section 5. Execution of Bonds and the BAN. The Bonds and the BAN shall be executed by the manual or facsimile signatures of the Mayor, the City Treasurer and the City Auditor, and by the actual or facsimile impression of the seal of the City, both attested by the manual or facsimile signatures of the City Clerk or Deputy City Clerk.

Section 6. Security for the Bonds and the BAN. The full faith, credit and taxing power of the City is hereby pledged to the prompt payment of the principal of, premium, if any, and the interest on the Bonds and the BAN. The Bonds and the BAN shall be the direct and unlimited obligations of the City, and unless paid from other sources, the City shall levy ad valorem taxes upon all taxable property in the City for the payment of the Bonds and the BAN without limitation as to rate or amount.

Section 7. Federal Tax Covenants. In the event that part or all of the Bonds or BAN are issued on a tax-exempt basis, the City hereby covenants not to take or omit to take any action so as to cause interest on the Bonds or BAN to be no longer excluded from gross income for purposes of federal income taxation and to otherwise comply with the requirements of Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable regulations promulgated with respect thereto, throughout the term of the Bonds or BAN. The City further covenants with the registered owners of the Bonds and the BAN that it will make no investments or other use of the proceeds of the Bonds or BAN which would cause such Bonds or BAN to be "arbitrage bonds" as defined in Section 148 of the Code. The City further covenants to comply with the rebate requirements (including the prohibited payment provisions) contained in Section 148(f) of the Code in any regulations promulgated thereunder, to the extent applicable, and to pay any interest or penalty imposed by the United States for failure to comply with rebate requirements, to the extent applicable. In the event the Bonds or the BAN could be issued on a bank-eligible basis, the Bond Committee is hereby delegated the authority to designate the Bonds or the BAN pursuant to Section 265 of the Code.

Section 8. Official Intent. In accordance with Treasury Reg. §1.150-2, the City hereby confirms its intentions that a portion of the proceeds of the Bonds or the BAN authorized by this Ordinance, or any other obligations issued by the City, will be used to reimburse itself for qualifying expenditures of the Project paid prior to the date of issuance of the Bonds or the BAN authorized by this Ordinance. All original expenditures to be reimbursed will be capital expenditures (as defined in Treas. Reg. §1.150-1(b)) and other amounts permitted to be reimbursed pursuant to Treas. Reg. §1.150-2(d)(3) and (f).

Section 9. Amendments to Prior Bond Ordinances. Pursuant to (i) Ordinance No. 98-065, (ii) Ordinance No. 02-041, (iii) Ordinance No. 05-086, (iv) Substitute No. 2 to Ordinance No. 08-024, and (v) Ordinance No. 11-049 (collectively, the “Prior Bond Ordinances”), the City authorized the issuance of general obligation bonds (collectively, the “Prior Bonds”) to fund various capital projects specified in the City’s capital budget for its Fiscal Year ending (a) June 30, 1998 and June 30, 1999, (b) June 30, 2000, (c) June 30, 2004, (d) June 30, 2006 and June 30, 2008, and (e) June 30, 2012, respectively. Over time, certain of these capital projects either did not commence or came in under budget, leaving an amount of unspent proceeds (the “Unspent Proceeds”). The City hereby amends the Prior Bond Ordinances to allow for the Unspent Proceeds to be used to pay the upcoming debt service payments due on such Prior Bonds or any series of bonds that refunded such Prior Bonds and hereby authorizes the City Treasurer to effectuate the same.

Section 10. Further Action. The appropriate officers of the City are hereby authorized and directed to take all such action, execute, deliver, file and record all such documents, publish all notices and otherwise carry out the intent of the General Ordinance and this Ordinance in the name of and on behalf of the City.

Section 11. Inconsistent Provisions. In the event that any provision of the Bonds or BAN, or any term or condition contained in any agreement relating to the Bonds or BAN or in this Supplemental Ordinance, shall be inconsistent with any of the provisions of the General Ordinance, the provision of the Bonds or BAN, such agreements and this Supplemental Ordinance shall be controlling with respect to the Bonds or BAN, such agreements and this Supplemental Ordinance.

Section 12. Relation to General Ordinance. This Ordinance is supplemental to the General Ordinance and all sections of the General Ordinance, except as modified herein in accordance therewith, are applicable to the Bonds or BAN authorized hereunder. This Ordinance shall take effect immediately upon its passage.

Section 13. Effective Date. This Ordinance shall become effective upon its passage by Council and approval by the Mayor.

First Reading.....April 5, 2018
Second Reading.....April 5, 2018
Third Reading.....

Passed by City Council,

President of City Council

ATTEST: _____
City Clerk

Approved on this _____ day of _____, 2018

Mayor

SYNOPSIS: This Ordinance authorizes the issuance of up to \$63,000,000 aggregate principal amount General Obligation Bonds, in one or more series on a tax-exempt and/or taxable basis (the "Bonds") and up to a \$14,000,000 general obligation bond anticipation note (the "BAN") in order to finance (a) certain capital projects specified in the City's capital budget for its Fiscal Year ending June 30, 2016, together with the additional capital projects described in Exhibit "A" attached hereto, (b) the funding of an outstanding general obligation bond anticipation note of the City, (c) the refunding of certain outstanding indebtedness of the City, and (d) the costs and expenses associated with issuing and providing for on-going continuing legal compliance of the Bonds and/or prior series of bonds.

Exhibit "A"

Description of Additional Projects

GENERAL FUND CAPITAL	PR #
<u>Mayor's Office</u>	
Agency Development Fund	00115
NPC's Infrastructure Support	06522
<u>Real Estate and Housing</u>	
Infrastructure Improvements	12040
<u>Public Works</u>	
Public Works Call Center	06208
Wilmington Transportation Initiative	12034
<u>Parks and Recreation</u>	
Anderson Community Center Renovation	98280
Swimming Pool/Bath House Renovation	06505
Monument Renovations	06507
Parks Identification/Signage Project	06510
Swimming Pool Improvements	12013
Fencing	12019
Skateboard Park	12037
Eden Park A/E Services	16065
Pool House Renovations	16046
<u>Fire/Administration</u>	
Fire Station renovations	06516
Fire Station Renovations	12006
<u>Police/Administration</u>	
Public Safety Bldg. Improvements	12008
Patrol Rifle Program	17043

WATER/SEWER CAPITAL

Public Works

CSO – Real Time Control Phase 2	06W13
Sewer Improvements Minor	12W11
CSO – Urban Forest Management	12W13
WWTP – Force Main S&F Monitoring	12W15
Water – Arch Improvements – Brandy	12W22
Annual Water Improvements	14W21

OTHER GOVERNMENTAL

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Computer System Upgrades	12004
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Mayor's Office/OED

Capital Strategic Dev Fund	04D01
S. Walnut St. Urban Renewal Plan	06D02
Capital – Strategic Dev Fund	08D01

Public Works/Transportation

Fire Apparatus Replacement – 2012	12007
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