

RES 17-042

Wilmington, Delaware
June 15, 2017

#4374

Sponsor:

Council
Member
Chukwuocha

Co-Sponsor:

Council
Member
Harlee

WHEREAS, City Code Section 2-10(b)(2) requires agreements with other governmental or quasi-governmental agencies for mutual support be “subject to approval by city council by resolution approved by a majority of all the members of city council”; and

WHEREAS, the City of Wilmington Department of Parks and Recreation desires approval of the attached agreement for mutual support (“Agreement”) with New Castle Vo-Tech School District, Delaware Department of Education, and United Way of Delaware to employ 10 summer youth program participants, assist with training, and evaluate this pilot program; and


WHEREAS, the purpose of the Agreement is to help youth connect to school-based career pathways with related summer employment to gain first-hand knowledge of the workplace and develop career and college readiness skills; and

WHEREAS, the Agreement is at no cost to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILIMINGTON that the Agreement between the City of Wilmington, New Castle County Vo-Tech School District, Delaware Department of Education, and United Way of Delaware, a copy of which is attached hereto and made part hereof, is hereby approved.

BE IT FURTHER RESOLVE that the Director of Parks and Recreation, or his designee, shall be authorized to take all necessary actions to fulfill this agreement.

Passed by City Council, June 15, 2017



President of City Council

ATTEST: 

City Clerk

Approved as to form this
15 day of June 2017.



Assistant City Solicitor

SYNOPSIS: This Resolution approves a Mutual Support Agreement between the City of Wilmington, New Castle Vo-Tech School District, Delaware Department of Education, and United Way of Delaware to employ 10 summer youth program participants, assist with training, and evaluate this pilot program.

FISCAL IMPACT STATEMENT

There is no negative fiscal impact to the City by entering into the Agreement.

**Memorandum of Understanding
Summer Youth Employment Partnership
between**

**New Castle County Vo-Tech School District
and
City of Wilmington
and
Delaware Department of Education
and
United Way of Delaware**

This Agreement is made this 1st day of June 2017, between the **New Castle County Vo-Tech School District** (hereinafter "**NCCVT**") and the **City of Wilmington** (hereinafter "**City**") in partnership with the **Delaware Department of Education (DDOE)** and the **United Way of Delaware (UWDE)**;

WHEREAS, NCCVT and City and DDOE and UWDE (hereafter referred to as "all parties") seek to collaboratively support Delaware youth to create a knowledgeable and skilled workforce by entering into the Summer Youth Employment Partnership (SYEP). SYEP links Delaware schools, employers, community-based organizations, and state agencies in mutually beneficial partnerships that make it easier for youth to connect school-based career pathways with related summer employment to gain first-hand knowledge of the workplace and develop career and college readiness skills.

WHEREAS, all parties need to coordinate school-based career pathways and summer youth employment programs, and to collaborate with Delaware employers as well as community-based organizations in supporting students' career development activities and postsecondary goals. Additionally, **NCCVT and City**, in conjunction with **UWDE** will conduct training and provide other support services for enrolled youth. Further, in conjunction with the **DDOE**, and other appropriate partners that will be identified, intend to evaluate the SYEP as a pilot program to determine methods of expansion in future fiscal years.

WHEREAS, all parties agree to advance the agreement according to a set of guiding principles to ensure the work is done respectfully, effectively, and with high integrity. Further, all parties agree to the fiscal time-period starting **June 1, 2017** through **September 30, 2017**, during which time all parties are bound by the terms of this agreement unless or until one party terminates the agreement, as per the provisions in the "Termination" section. The intent is all parties express long-term commitment to the success of SYEP, and to work collaboratively with other community partners to offer a diverse package of programs and services at schools and community-based organizations designed to increase the capacity of Delawareans to develop and engage in meaningful work-based learning activities offered by employers.

NOW THEREFORE, be it agreed that all parties wish to leverage resources for greater impact and will collaborate to support youth enrolled in the SYEP by providing access to information at local workplaces and the careers available in alignment with school-based career pathways. All parties will work collaboratively in the community to offer a diverse package of programs and services designed to increase the capacity of youth to understand their career opportunities with an overall goal of increasing competency and capabilities aimed at addressing employers' current and future employee/labor needs.

Scope of Services under this MOU

Shared responsibility for development and continuation of the "Summer Youth Employment Partnership (SYEP)" includes, at a minimum, Delaware Department of Education, Delaware schools, United Way of Delaware, community-based organizations, the City of Wilmington and New Castle County government.

Program operations include:

- Program management;
- Leverage **NCCVT** and **City** capabilities to place youth into related work experiences;
- Marketing and communications strategy to recruit and retain successful youth and partnering employers;
- Staff and volunteer recruitment/training/support/retention as needed;
- Youth training and support in partnership with United Way of Delaware and other agency resources
- Measurement and evaluation of program outcomes in partnership with the Delaware Department of Education; and
- Model for Replication.

Roles and Responsibilities

This agreement will have multiple members who each possess strengths and skillsets critical to the success of this collaboration. Decisions and actions will be completed through a process of close collaboration and mutual understanding and agreement, while offering the flexibility for a partner with the relevant skills, experience and capacity to deliver appropriate support to take a leading consultative role for purposes of meeting agreed upon milestones and deliverables on time and within scope. As working in a cooperative fashion and reaching consensus are key factors in achieving successful collective results, all parties agree that actions will be determined through constructive dialogue.

UWDE and other external resources will conduct trainings and provide linkages and information on other support services for enrolled youth.

The DDOE, and other appropriate partners that will be identified, will evaluate the SYEP as a pilot program to determine methods of expansion in future fiscal years.

All personnel of the parties shall perform their work in accordance with applicable professional standards including treating fellow human beings and authority figures with basic, decent respect. The

City's execution of this agreement is contingent upon City Council approval pursuant to Wilmington City Code Section 2-10. The agreement will become binding on behalf of the City upon such approval.

Operations

The NCCVT agree to the following:

- Identify 10 youth who are residents of the City to participate in the SYEP in partnership with the City;
- Place 10 youth who are residents of the City into an employment experience that is aligned with each student's career pathway in partnership with the City;
- Support staff in the City to supervise and manage the placement of the identified youth;
- Partner with staff in the City to support SYEP program administration;
- Provide technical assistance and support to new and existing workplace and community partners; and
- Support workplace and community partners as needed to further retain their support and expand services.

The City agree to the following:

- Support the identification and placement of 10 youth who are residents of the City into the SYEP;
- Establish routines and/or integrate NCCVT staff into established routines to recruit workplace and community partners;
- Integrate NCCVT staff into the annual onboarding process for new and existing workplace and community partners;
- Partner with staff in the NCCVT to support SYEP program administration;
- Provide technical assistance and support to new and existing workplace and community partners in the SYEP;
- Support workplace and community partners as needed to further retain their support and expand services; and
- Pay youth participants through the City Summer Youth Employment Program in accordance with the terms of the program.

United Way of Delaware and the Delaware Department of Education agree to the following:

- United Way of Delaware will assist with program activities associated with on-boarding students into the SYEP and conducting on-going training sessions for enrolled youth;
- United Way of Delaware and the Delaware Department of Education will establish outcomes in collaboration with NCCVT that align with the Delaware Pathways work and SYEP program; and
- The Delaware Department of Education, and other appropriate partners that will be identified, will evaluate the SYEP as a pilot program to determine methods of expansion, and provide financial support to address costs for program evaluation.

Termination

- This agreement may be terminated by any party through written notice to the other signatories of this agreement or their successors.
- Upon the termination:
 - The parties costs for employees or work product associated with this agreement will remain the responsibility of each party; and
 - In the event that the agreement is terminated, any party may use the Intellectual property developed under this agreement into perpetuity.

Signatures:

On behalf of the NCCVT

Victoria C. Gehrt, Superintendent
Print Name & Title

[Signature]
Signature

1417 Newport Rd., Wilm., DE 19804
Address

Signatures:

On behalf of the DE. Dept. of Education

Michael Watson, Chief Academic Officer
Print Name & Title

[Signature]
Signature

401 Federal St, Dover, DE
Address

On behalf of the City

Kevin F. Kuczi, Sr. Director of Parks & Rec
Print Name & Title

[Signature]
Signature

300 Greenbush Ave
Address Wilmington, DE 19801

On behalf of United Way of Delaware

Michelle J. Taylor, President & CEO
Print Name & Title

[Signature]
Signature

420 N. Orange St.
Address Wilmington, DE 19801

City of Wilmington Law Dept.

Approved as to form

[Signature]
Signature
Date: 5/24/17

Addendum A

Quality processes

Quality processes that are relationship focused; open, honest, respectful and ethical; trust building; acknowledging of history; committed to mutual learning and sharing credit.

Meaningful outcomes

Meaningful outcomes that are tangible and relevant to communities. For example: creating a skilled workforce that meets the needs of Delaware Employers, while providing opportunities to all Delawareans to meet their career aspirations.

Transformation

Transformation that occurs at multiple levels, including

- Personal transformation, including self reflection and heightened political consciousness
- Institutional transformation, including changing policies and systems
- Community transformation, including community capacity building
- Transformation of science and knowledge, including how knowledge is generated, used and valued and what constitutes "evidence" and "ethical practice"
- Political transformation, including social justice