

AN ORDINANCE TO AMEND CHAPTER 2 OF THE CITY CODE REGARDING THE ESTABLISHMENT OF THE CAPITAL REVIEW COMMITTEE.

#4141

Sponsors:

Council
President
Gregory

Council
Member
D. Brown

WHEREAS, one of the most fundamental responsibilities of government is to collect taxes from constituents and to responsibly allocate such revenue to further causes of public importance; and

WHEREAS, the City of Wilmington is required by its Charter to manage a capital program and budget for large expenditures and other significant acquisitions; and

WHEREAS, such expenditures can often be significant, and warrant enhanced transparency and monitoring, to ensure that funding is acquired and expended properly and according to proposals approved by the City Council; and

WHEREAS, the Wilmington City Council seeks to establish the Capital Review Committee, to conduct quarterly study of active capital projects and reporting on the status of capital expenditures and initiatives to Council, the administration and the public.

THE COUNCIL OF THE CITY OF WILMINGTON HEREBY ORDAINS:

SECTION 1. Chapter 2, Article III, of the City Code is hereby amended by adding the underlined language as follows:

DIVISION 17 – THE CAPITAL REVIEW COMMITTEE

Sec. 2-150.75. – Capital Review Committee - Establishment

The Capital Review Committee shall be responsible for reviewing all capital projects and programs, and shall meet at least once each quarter beginning in the third quarter of fiscal year 2016. The committee may meet more frequently as necessary and at its discretion.

Sec. 2-150.76 – Membership

The Capital Review Committee shall be composed of the following members:

- a. Mayor's Office Chief of Staff
- b. President of City Council or designee

- c. City Council Finance Committee Chairperson
- d. Director of the Mayor's Office of Management and Budget
- e. Director of the Department of Finance
- f. Director of the Department of Planning & Urban Development
- g. City Treasurer

The Mayor's Office Chief of Staff shall serve as the de facto chairperson of the committee.

The committee may request the attendance of department heads and other representatives not listed above, based on the projects and programs to be reviewed at the meeting.

Sec. 2-150.77 – Responsibilities

The Capital Review Committee is charged with reviewing all budgeted and appropriated capital projects and programs, and drafting a quarterly report detailing the following for each capital project and program:

- a. Project description
- b. Project status
- c. Budgeted amount
- d. Revised amount, if applicable
- e. Amount expended, to date
- f. Amount unspent, to date
- g. Target completion date
- h. Proposed, accepted and/or anticipated reprogramming requests involving appropriated funds

The Committee's quarterly report shall be submitted to City Council and the Administration for review within five business days of the first meeting of each quarter. A report is optional, but not required, following any additional meetings within the same quarter.

The responsibilities prescribed herein shall be limited to reviewing and reporting on findings, and shall not affect or circumvent the requirements as set forth in Sec. 2-303 of the City Charter, inclusive of new programs and any adjustments or reprogramming requests.

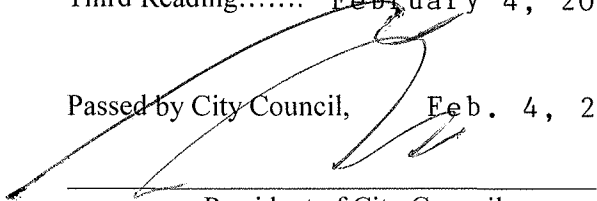
SECTION 2. This Ordinance shall become effective immediately upon its date of passage by the City Council and approval by the Mayor.

First Reading..... December 17, 2015

Second Reading.....December 17, 2015

Third Reading..... February 4, 2016

Passed by City Council, Feb. 4, 2016



President of City Council

ATTEST: Maribel Seijo
City Clerk

Approved as to form this 11th
day of December, 2015

Diana M. Hulse
Assistant City Solicitor

Approved this 8 day of
Feb, ~~2015~~ 2016

Demetrius W. Wynn
Mayor

SYNOPSIS: This Ordinance amends Chapter 2, Article III, of the City Code by adding a provision establishing the Capital Review Committee, a body consisting of representatives of City Council and the Administration. The committee would be charged with reviewing all capital projects at least once each quarter, and would be responsible for crafting a report that would be shared with the Administration and City Council. The committee would help enhance transparency and accountability, as well as to ensure quarterly study of spending and completion targets for all capital projects, allowing for greater information sharing with the public and monitoring on the part of City Council and the Administration.